

**AGENDA FOR THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE
TEMESCAL VALLEY WATER DISTRICT
APRIL 23, 2019, 8:30 A.M. AT
THE DISTRICT'S ADMINISTRATIVE OFFICE
22646 TEMESCAL CANYON ROAD,
TEMESCAL VALLEY, CALIFORNIA 92883**

The following is a summary of the rules of order governing meetings of the Temescal Valley Water District Board of Directors:

AGENDA ITEMS

In case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. An emergency is defined as a work stoppage; a crippling disaster; or other activity, which severely imperils public health, safety or both. Also, items, which arise after the posting of Agenda, may be added by a two-thirds vote of the Board of Directors.

PUBLIC COMMENT

Persons wishing to address a matter not on the Agenda may be heard at this time; however, no action will be taken until placed on a future agenda in accordance with Board policy.

NOTICE TO PUBLIC

All matters listed under the Consent Calendar will be voted upon by one motion. There will be no separate discussion of these items, unless a Board Member or member of the public requests that a particular item(s) be removed from the Consent Calendar, in which case, they will be considered separately under New Business.

**IF ANYONE WISHES TO SPEAK WITH THE BOARD
ABOUT ANY CONSENT CALENDAR MATTER(S),
PLEASE STATE YOUR NAME, ADDRESS,
AND APPROPRIATE ITEM NUMBER(S).**

AFFIDAVIT OF POSTING

I, Allison Harnden, Office Manager of the Temescal Valley Water District, hereby certify that I caused the posting of the Agenda at the District office at 22646 Temescal Canyon Road, Temescal Valley, California 92883 before April 20, 2019.

Allison Harnden, Office Manager

AGENDA FOR REGULAR MEETING
April 23, 2019

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1. **Roll Call and Call to Order.**
2. **Presentations and Acknowledgments.**
3. **Public Comment.**

BOARD ITEMS:

4. **Minutes of the March 26, 2019 Regular Meeting.** **7-10**
RECOMMENDATION: Approve Minutes as written.
5. **Payment Authorization Report.** **11-14**
RECOMMENDATION: Approve Report and authorize payment of the March 26-April 23, 2019 invoices.
6. **Revenue & Expenditure Reports. (Unaudited).**
 - a. **Revenue & Expenditure Reports.** **15-35**
RECOMMENDATION: Note and file.
 - b. **Lien update.** **36**
RECOMMENDATION: Note and file.
7. **General District Election.**
 - a. **Resolution No. R-19-04 Requesting the County of Riverside's Registrar of Voters to Conduct the General District Election.** **37**
RECOMMENDATION: Approve Resolution No. R-19-04.
 - b. **Resolution No. R-19-05 Determining the Candidate Statement cost will not be paid by the District.** **38**
RECOMMENDATION: Approve Resolution No. R-19-05.
 - c. **Resolution No. R-19-06 Determining the District's qualified voter list pursuant to water code section 35003.1.** **39**
RECOMMENDATION: Approve Resolution No. R-19-06.

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- 8. Trilogy Development.**
- a. Homeowners Association update. (-)
 - b. Golf Course update. (-)
- 9. Sycamore Creek Development.**
- a. Project Update. (-)
 - b. 1738 homes to be built. 1587 houses occupied to date. 91% complete.
- 10. Retreat Development.** (-)
- a. Project Update.
- 11. Terramor Development (Forestar Toscana).**
- a. Project Update. (-)
 - b. Open Public Hearing relating to the annexation of Improvement Area No. 2 to Community Facilities District No. 4 of the Temescal Valley Water District. (-)
 - c. Staff Report/Public Comment. **40-88**
 - d. Resolution No. R-19-07. Resolution of the Board of Directors of Temescal Valley Water District, acting as the Legislative Body of Community Facilities District No. 4 (Terramor) of Temescal Valley Water District, Annexing Property as Improvement Area No. 2 to Community Facilities District No. 4 (Terramor) of Temescal Valley Water District, Authorizing the Levy of Special Taxes and calling an election therein. **89-94**
RECOMMENDATION: To be made by the Board.
 - e. Resolution No. R-19-08. Resolution of the Board of Directors of Temescal Valley Water District, acting as the Legislative Body of Community Facilities District No. 4 (Terramor) of Temescal Valley Water District, determining the necessity to incur bonded indebtedness within Improvement Area No. 2 of said Community Facilities District and calling an election therein. **95-97**
RECOMMENDATION: To be made by the Board.

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f. Resolution No. R-19-09. Resolution of the Board of Directors of Temescal Valley Water District, acting in its capacity as the Legislative Body of Community Facilities District No. 4 (Terramor) of Temescal Valley Water District, certifying the results of the April 23, 2019 Special Tax and Bond Elections. RECOMMENDATION: To be made by the Board.	98-101
g. Reading of Ordinance O-19-01 of the Board of Directors of Temescal Valley Water District, acting in its capacity as the Legislative Body of Community Facilities District No.4 (Terramor) of Temescal Valley Water District, authorizing the Levy of Special Tax within Improvement Area No. 2 of the District. RECOMMENDATION: To be made by the Board.	102-107
h. Close Public Hearing.	
i. 1443 homes to be built. 353 houses released to date.	
11. Harmony Grove (Griffin Homes).	(-)
a. Project Update.	
b. 50 homes to be built. 6 houses released to date.	
12. Water Utilization Reports.	108-120
RECOMMENDATION: Note and file.	
13. Sustainable Groundwater Management Act.	(-)
a. Project Update.	
14. Committee Reports.	
a. Finance/Legislation (Director Rodriguez).	(-)
b. Engineering/Operations (Director Myers).	(-)
c. Public Relations (Allison Harnden).	(-)

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15. General Manager's Report.	
a. General Manager's Report.	121-122
b. Retreat HOA Request for Water Conservation Assistance. RECOMMENDATION: Review options and schedule meeting.	123-138
c. ACS Engineering, Inc. Generator Payment Request #3. RECOMMENDATION: Authorize the payment of \$123,424.	139-140
d. County of Riverside Non-Interference and Encroachment Agreement RECOMMENDATION: Authorize the General Manager to enter into the Agreement with the County of Riverside.	141-149
e. Employee Handbook. RECOMMENDATION: Authorize the changes as presented.	150-207
16. Operations Report.	208-209
a. Water and Sewer Operations.	
17. District Engineer's Report.	210-211
a. Status of Projects.	
18. District Counsel's Report.	(-)
19. Seminars/Workshops.	(-)
20. Consideration of Correspondence.	212
An informational package containing copies of all pertinent correspondence for the Month of March will be distributed to each Director along with the Agenda.	
21. Adjournment.	(-)

**MINUTES OF THE
REGULAR MEETING OF THE
TEMESCAL VALLEY WATER DISTRICT**

March 26, 2019

PRESENT

C. Colladay
P. Rodriguez
J. Butler
F. Myers

ABSENT

D. Harich

GUESTS

T. Davis

STAFF

J. Pape
A. Harnden
M. McCullough
P. Bishop
J. Scheidel
D. Saunders

1. Roll Call and Call to Order.

The regular meeting of the Temescal Valley Water District was called to order by President Colladay at 8:30 a.m.

2. Presentations and Acknowledgments.

3. Public Comment.

BOARD ITEMS:

4. Minutes of the February 26, 2019 Regular Meeting.

ACTION: Director Rodriguez moved to approve the minutes as presented. Director Myers seconded. Motion carried unanimously.

5. Payment Authorization Report.

ACTION: Director Rodriguez moved to approve the February 26-March 26, 2019 invoices. Director Butler seconded. Motion carried unanimously.

6. Revenue & Expenditure Reports. (Unaudited).

a. Revenue & Expenditure Reports.

ACTION: Note and file.

b. Lien update.

ACTION: Note and file.

7. **Trilogy Development.**
 - a. Homeowners Association update.
 - b. Golf Course update.
8. **Sycamore Creek Development.**
 - a. Project Update.
 - b. 1738 homes to be built. 1587 houses occupied to date. 91% complete.
9. **Terramor Development (Forestar Toscana).**
 - a. Project Update.
 - b. 1443 estimated homes to be built. 330 houses released to date.
10. **Harmony Grove (Griffin Homes).**
 - a. Project Update.
 - b. 50 estimated homes to be built. 6 houses released to date.
11. **Public Hearing on changes to TVWD Rules & Regulations, Section 25.03 Water Rates, Charges and Fees.**

ACTION: President Colladay opened the public hearing at 9:34 a.m. and called for public comment. The Board had discussion on changes to Section 25.03 Water Rates, Charges and Fees. President Colladay closed the public hearing at 9:35 a.m. Director Rodriguez moved to Adopt Resolution No. R-19-03 Modifying Rules and Regulations. Director Butler seconded. Motion carried unanimously.
12. **Public Hearing to Consider Adoption of the Mitigated Negative Declaration for the Water Reclamation Facility Treatment Plant Expansion.**

ACTION: President Colladay opened the public hearing at 9:36 a.m. and called for public comment. The Board had discussion of Mitigated Negative Declaration. President Colladay closed the public hearing at 9:40 a.m. Director Butler moved to Adopt the Mitigated Negative Declaration. Director Myers seconded. Motion carried unanimously.
13. **Water Utilization Reports.**

ACTION: Note and file.

14. Sustainable Groundwater Management Act.

- a. Project Update.

15. Committee Reports.

- a. Finance/Legislative (Director Rodriguez).
 1. Budget Schedule FY 2019-2020. Next meeting will be on Thursday, May 16th.
- b. Engineering/Operations – Staff will schedule a meeting.
- c. Public Relations (Allison Harnden) – Allison reported that she is working on the rate increase post card, as well as preparing for the upcoming Temescal Valley Faire. She also reported that TVWD was represented at the recent Town Hall Meeting.

16. General Manager’s Report.

- a. General Manager’s Report – The General Manager reported on current projects.
- b. Retreat HOA Request for Water Conservation Assistance.
ACTION: President Colladay called for an ad hoc committee of Directors Rodriguez and Butler to meet to discuss request.

17. Operations Report.

- a. Water and sewer operations.

18. District Engineer’s Report.

- a. Status of Projects.

19. District Counsel’s Report.**20. Seminars/Workshops.****21. Consideration of Correspondence.**

An informational package containing copies of all pertinent correspondence for the Month of February will be distributed to each Director along with the Agenda.

22. Adjournment.

There being no further business, the March 26, 2019 Regular Meeting of the Temescal Valley Water District Board of Directors was adjourned at 10:34 a.m. by President Colladay.

ATTEST:

APPROVED:

Paul Rodriguez, Secretary

Charles Colladay, President

Date: _____

Date: _____

TEMESCAL VALLEY WATER DISTRICT

Payment Authorization Report

April 23,2019

Check #	Date	Payee ID	Payee	Amount	
22378	3/25/19		VOID	\$ -	
22379	3/25/19		EDUARDO LOPEZ-TRK MAINT	100.00	
22380	4/5/19	AD	PAYROLL	-	
22381	4/5/19	BE	PAYROLL	-	
22382	4/5/19	CG	PAYROLL	-	
22383	4/5/19	CL	PAYROLL	-	
22384	4/5/19	DB	PAYROLL	-	
22385	4/5/19	JH	PAYROLL	-	
22386	4/5/19	KN	PAYROLL	-	
22387	4/5/19	LK	PAYROLL	-	
22388	4/5/19	MM	PAYROLL	-	
22389	4/5/19	PB	PAYROLL	-	
22390	4/5/19	AM01	AMERICAN WATER WORKS ASSN	433.00	
22391	4/5/19	AP01	APPLIED INDUSTRIAL TECHNOLOGIE	183.55	
22392	4/5/19	BT	BT PIPELINE INC.	9,029.00	RELOCATE 4" BO/LYNCH
22393	4/5/19	CA06	EDGEWOOD PARTNERS INSURANCE CTR	44,729.00	YEARLY INS PREM
22394	4/5/19	CA11	CALIFORNIA AWARDS	10.72	
22395	4/5/19	CM01	CORE & MAIN	478.15	
22396	4/5/19	DPCI	DON PETERSON CONTRACTING, INC.	50,556.06	VULCAN BAR RAKE ASSEM
22397	4/5/19	DWEI	DEXTER WILSON ENGINEERING INC	425.00	
22398	4/5/19	GJR	GJR ELECTRIC	3,790.00	
22399	4/5/19	HA02	HACH COMPANY	1,971.00	
22400	4/5/19	IEI	INNERLINE ENGINEERING INC	2,449.50	
22401	4/5/19	JW01	JWC ENVIRONMENTAL LLC	17,616.27	RAKE/GRINDER SYSTEM
22402	4/5/19	MU01	WILLDAN FINANCIAL SERVICES	8,530.03	
22403	4/5/19	NC	NORTHSTAR CHEMICAL	9,138.86	
22404	4/5/19	NDM	NEWPORT DIRECT MAIL	383.73	
22405	4/5/19	PA02	VOID	-	
22406	4/5/19	PCE	PACIFIC COAST ENVELOPE INC	668.44	
22407	4/5/19	PPE	PRIVATE PEST EXTERMINATORS	286.00	
22408	4/5/19	RTI	RICHARDSON TECHNOLOGIES INC.	410.00	
22409	4/5/19	SEMA	SEMA INC.	783.04	
22410	4/5/19	SO03	SOUTHERN CALIF EDISON CO.	29,290.92	
22411	4/5/19	TIS	THOMPSON INDUSTRISL SUPPLY	2,170.06	
22412	4/5/19	TR01	TRAN CONTROLS SCADA SOLUTIONS, LLC.	3,096.74	
22413	4/5/19	TR012	TRAN CONTROLS SCADA SOLUTIONS, LLC.	13,869.93	HEAD WORKS A/B CONTROLLER AND PROG

TEMESCAL VALLEY WATER DISTRICT

Payment Authorization Report

April 23,2019

Check #	Date	Payee ID	Payee	Amount	
22414	4/5/19	TRB	TRB COATING & CONSTRUCTION	3,870.25	
22415	4/5/19	FI01	FIDELITY INVESTMENTS	960.80	
22416	4/5/19	FI01	FIDELITY INVESTMENTS	747.00	
22417	4/5/19	FI01	FIDELITY INVESTMENTS	700.00	
22418	4/5/19	FI01	FIDELITY INVESTMENTS	242.31	
22419	4/5/19	CL01	CLAYSON, BAINER & SAUNDERS	3,500.00	
22420	4/5/19	FT	FILTERTECH	1,422.00	
22421	4/5/19	PA02	PARKSON CORPORATION	111,011.70	CAP-IMP- 10% PLANT EXPAN CONTROLS
22422-22425	4/5/19		VOID	-	
22426	4/5/19		EDUARDO LOPEZ-TRK MAINT	80.00	
22427	4/11/19		CALIFORNIA HIGHWAY PATROL	10.00	
22428	4/11/19	REFUND	JAMES MURRAY	300.00	
22429	4/11/19	REFUND	KEN HASHIMOTO	172.58	
22430	4/11/19	REFUND	CHARLES LEE-JOHNSON	75.10	
22431	4/11/19	REFUND	GUS ALON	29.98	
22432	4/11/19	REFUND	PAUL PATTERSON	152.46	
22433	4/11/19	REFUND	DENNIS FLETCHER	244.32	
22434	4/11/19	REFUND	ALTON JONES	182.96	
22435	4/11/19	REFUND	ERIC PHILLIPS	84.10	
22436	4/11/19	REFUND	DANA BOWEN	190.21	
22437	4/11/19	REFUND	BRET GREEN	233.28	
22438	4/11/19	REFUND	ERIC BERNAL	9.89	
22439	4/11/19	REFUND	BENJAMIN ARIZ	249.49	
22440	4/11/19	REFUND	SHUNING XU	58.77	
22441	4/11/19	REFUND	MARTHA VALADEZ	204.18	
22442	4/11/19	ATT01	AT&T	287.95	
22443	4/11/19	BGM	BIG GIANT MEDIA	164.70	
22444	4/11/19	CA16	CALIFORNIA CHOICE BENEFIT ADMINISTRATOR	5,933.72	
22445	4/11/19	CAM	CHANDLER INVESTMENT MANAGEMENT	1,000.00	
22446	4/11/19	DSC	DATABASE SYSTEMS CORP.	384.31	
22447	4/11/19	DWEI	DEXTER WILSON ENGINEERING INC	12,410.00	CAP IMP-PLT EXP ENG
22448	4/11/19	GMDM	GUTIRREZ MAINTENANCE/ DANIEL GUTIERREZ	350.00	
22449	4/11/19	HES	HOLLOWAY ENVIRONMENTAL SOLUTIONS	10,693.80	SLUDGE REMOVAL
22450	4/11/19	HO01	HOME DEPOT CREDIT SERVICES	1,922.13	
22451	4/11/19	MCCO	MUROW CM	2,400.00	
22452	4/11/19	PLM01	PARRA LANDSCAPE MAINTENANCE	797.50	

TEMESCAL VALLEY WATER DISTRICT
Payment Authorization Report
April 23,2019

Check #	Date	Payee ID	Payee	Amount
22453	4/11/19	SCAP	SOUTHERN CALIFORNIA ALLIANCE OF PUBLICL	1,686.00
22454	4/11/19	SCNG	SOUTHERN CALIFORNIA NEWS GROUP	270.00
22455	4/11/19	ST01	STAPLES CREDIT PLAN	273.11
22456	4/11/19	ST02	STATE COMPENSATION INSUR.FUND	702.33
22457	4/11/19	TWC	SPECTRUM BUSINESS	1,018.49
22458	4/11/19	UN01	UNDERGROUND SERVICE ALERT	149.01
22459	4/11/19	USB01	US BANK GOVERNMENT SERVICES	2,625.37
22460	4/11/19	WA01	WASTE MANAGEMENT - INLAND EMPIRE	665.43
22461	4/11/19	WE01	WESTERN MUNICIPAL WATER DISTR.	13,059.50
22462	4/11/19		VOID	-
22463	4/19/19	AD	PAYROLL	-
22464	4/19/19	BE	PAYROLL	-
22465	4/19/19	CG	PAYROLL	-
22466	4/19/19	CL	PAYROLL	-
22467	4/19/19	CO	CHARLES W. COLLADAY	301.07
22468	4/19/19	DB	PAYROLL	-
22469	4/19/19	DH	DAVID HARICH	243.87
22470	4/19/19	FM	FRED H. MYERS	243.87
22471	4/19/19	JB	JOHN B. BUTLER	246.37
22472	4/19/19	JH	PAYROLL	-
22473	4/19/19	KN	PAYROLL	-
22474	4/19/19	LK	PAYROLL	-
22475	4/19/19	MM	PAYROLL	-
22476	4/19/19	PB	PAYROLL	-
22477	4/19/19	RO	PAUL RODRIGUEZ	246.37
22478	4/19/19	AG	AIRGAS	1,312.95
22479	4/19/19	AMCG	AM CONSERVATION GROUP, INC.	1,598.23
22480	4/19/19	ATTM	AT & T MOBILITY	563.14
22481	4/19/19	BA01	BABCOCK LABORATORIES, INC	985.00
22482	4/19/19	BT	BT PIPELINE INC.	1,494.00
22483	4/19/19	CE01	CENTRAL COMMUNICATIONS	36.40
22484	4/19/19	DPCI	DON PETERSON CONTRACTING, INC.	4,000.00
22485	4/19/19	DU02	DUDEK & ASSOCIATES-CONTRACT MGT	22,561.45
22486	4/19/19	DU03	DUDEK & ASSOCIATES-SPECIAL PJTS	2,275.00
22487	4/19/19	DU04	DUDEK & ASSOCIATES-ENGINEERING	700.00
22488	4/19/19	EL01	ELSINORE VALLEY MUN.WATER DIST	7.44

TEMESCAL VALLEY WATER DISTRICT
 Payment Authorization Report
 April 23, 2019

Check #	Date	Payee ID	Payee	Amount
22489	4/19/19	LA	LOCK AMERICA	1,146.33
22490	4/19/19	MU01	WILLDAN FINANCIAL SERVICES	4,650.00
22491	4/19/19	SCNG	SOUTHERN CALIFORNIA NEWS GROUP	1,355.40
22492	4/19/19	SSI	SAGE SOFTWARE INC.	3,839.85
22493	4/19/19	ST02	STATE COMPENSATION INSUR.FUND	1,915.33
22494	4/19/19	WE01	WESTERN MUNICIPAL WATER DISTR.	130,018.24
22495	4/19/19	XI	XALOGY INC	3,407.25
Total				<u>\$ 565,071.29</u>

THESE INVOICES ARE SUBMITTED TO THE
 TEMESCAL VALLEY BOARD OF DIRECTORS FOR
 APPROVAL AND AUTHORIZATION FOR PAYMENT

Mel McCullough - Finance Manager

Mel McCullough - Finance Manager

4/23/19

Date

**TEMESCAL VALLEY WATER DISTRICT
INTERNAL BALANCE SHEET
31-Mar-19**

ASSETS

Fixed Assets (net of accumulated depreciation)			
Land		\$	902,118
Treatment Plants			13,643,935
Capacity Rights			13,503,639
Water System, Reservoir & Wells			8,798,025
Water & Sewer Mains			31,020,793
General Equipment Sewer/Water/ Furniture			293,134
Buildings & Entrance Improvements			296,095
			<u>68,457,739</u>
Current Assets			
Cash - Wastewater	12,477,002		
Cash - Water	11,680,597		
Cash - ID #1	517,187		
Cash - ID #2	314,501		
Cash - Nonpotable	2,389,214		
Cash - Deposits	<u>1,045,964</u>		28,424,466
Accounts Receivable-Services/Developers			987,349
Assessment Receivable			114,735
Interest Receivable			57,405
Prepaid Expenses			54,324
Inventory			<u>56,997</u>
			29,695,275
Other Assets			
Work-in-Process			247,953
Deferred Outflows - Pension		\$	197,154
TOTAL ASSETS		<u>\$</u>	<u>98,598,121</u>

LIABILITIES

Current Liabilities			
Accounts Payable		\$	608,980
Security Deposits			264,669
Payroll & Payroll Taxes Payable			57,447
Capacity & Meter Deposits			171,030
Fiduciary Payments Payable			230,196
Developer Deposits			287,211
Other Deposits			<u>92,858</u>
			1,712,392
Long-term Liabilities			
TVRP Note			1,417,425
Deferred Inflows - Pension			<u>3,762</u>
TOTAL LIABILITIES		<u>\$</u>	<u>3,133,579</u>

FUND EQUITY

Fund Balances			
Waste Water Fund Balance			34,582,257
Water Fund Balance			46,640,145
ID #1 Fund Balance			605,209
ID #2 Fund Balance			664,881
Recycled Water Fund Balance			<u>12,972,051</u>
TOTAL FUND EQUITY		<u>\$</u>	<u>95,464,542</u>
TOTAL LIABILITIES & FUND EQUITY		<u>\$</u>	<u>98,598,121</u>

**TEMESCAL VALLEY WATER DISTRICT
REVENUE AND EXPENDITURES/BUDGET
For Nine Months ending March 31, 2019**

	MARCH			YEAR TO DATE			BUDGET 2018-2019	BUDGET REMAINING
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE		
<u>WASTEWATER DEPARTMENT</u>								
OPERATING REVENUE:								
MONTHLY SEWER SERVICE CHARGE	196,247	193,500	2,747	1,732,872	1,741,500	(8,628)	2,320,000	(587,128)
MONTHLY SERVICE CHARGE-ID #1	10,767	10,767	-	96,903	96,903	-	129,200	(32,297)
MONTHLY SERVICE CHARGE-ID #2	12,180	12,180	-	109,620	109,620	-	146,150	(36,530)
MONTHLY SEWER SERVICE CHG-R COM	10,083	9,440	643	84,106	84,960	(854)	113,300	(29,194)
MISC UTILITY CHARGES/ REVENUE	30	400	(370)	4,143	3,700	443	5,000	(857)
STANDBY CHARGES	-	-	-	63,809	55,000	8,809	110,000	(46,191)
CFD REIMBURSEMENTS	-	-	-	10,000	10,000	-	20,000	(10,000)
INSPECTION CHARGES	4,147	3,800	347	36,772	34,400	2,372	46,000	(9,228)
TOTAL WASTEWATER REVENUE	233,454	230,087	3,367	2,138,225	2,136,083	2,142	2,889,650	(751,425)
OPERATING EXPENSES:								
PLANT WAGES EXPENSE	9,449	10,250	(801)	84,591	86,350	(1,759)	137,000	(52,409)
INSPECTION WAGES EXPENSE	2,480	3,500	(1,020)	22,320	23,800	(1,480)	31,000	(8,680)
PAYROLL TAXES EXP	186	250	(64)	2,454	2,250	204	3,000	(546)
EMPLOYEE BENEFITS-INS	1,067	1,125	(58)	8,317	10,125	(1,808)	18,500	(10,183)
EMPLOYEE BENEFITS-RETIREMENT	2,244	2,200	44	11,522	12,620	(1,098)	19,000	(7,478)
OVERTIME EXP	1,243	600	643	7,387	5,300	2,087	7,000	387
MILEAGE EXP	206	100	106	862	800	62	1,000	(138)
VACATION EXP	624	750	(126)	5,617	6,650	(1,033)	8,800	(3,183)
ELECTRICIAN LABOR COSTS	-	420	(420)	-	3,780	(3,780)	5,000	(5,000)
SCADA SYSTEM ADMIN/MAINT	-	850	(850)	7,669	7,550	119	10,000	(2,331)
LABORATORY TESTING COSTS	234	1,250	(1,016)	15,740	11,250	4,490	15,000	740
SLUDGE DISPOSAL/PUMPING COSTS	11,640	2,500	9,140	31,202	22,500	8,702	30,000	1,202
SLUDGE DISPOSAL BAG EXP	-	-	-	21,333	25,000	(3,667)	25,000	(3,667)
SLUDGE CHEMICAL EXP	11,799	5,000	6,799	23,199	45,000	(21,801)	60,000	(36,801)
EQUIPMENT RENTAL COSTS	-	200	(200)	-	1,600	(1,600)	2,000	(2,000)
EQUIPMENT REPAIRS & MAINT.	76,952	15,500	61,452	163,271	139,500	23,771	185,000	(21,729)
SEWER LINE REPAIRS	-	1,000	(1,000)	-	8,000	(8,000)	10,000	(10,000)
SEWER CLEANING AND VIDEO EXP	-	1,250	(1,250)	4,607	11,250	(6,643)	15,000	(10,393)
SECURITY AND ALARM EXP	-	750	(750)	275	2,250	(1,975)	3,000	(2,725)
PROPERTY MAINTENANCE	5,353	3,500	1,853	29,890	30,500	(610)	40,000	(10,110)
ENGINEERING/ADMIN. STUDIES	-	1,500	(1,500)	-	14,500	(14,500)	20,000	(20,000)
ENERGY COSTS	11,568	15,750	(4,182)	150,670	142,250	8,420	190,000	(39,330)
CONSUMABLE SUPPLIES & CLEANING	1,929	850	1,079	8,245	7,550	695	10,000	(1,755)
CHEMICALS, LUBRICANTS & FUELS	11,373	5,000	6,373	72,007	45,000	27,007	60,000	12,007
SMALL EQUIPMENT & TOOLS COST	2,790	1,250	1,540	27,902	11,250	16,652	15,000	12,902
PERMITS, FEES & TAXES (WTR BRD FEE)	-	-	-	20,984	21,000	(16)	25,000	(4,016)
SAWPA BASIN MONITORING EXP	-	-	-	11,080	25,000	(13,920)	25,000	(13,920)
MAP UPDATING/GIS EXP	-	500	(500)	-	1,500	(1,500)	2,000	(2,000)
MISC. OPERATING EXP	-	250	(250)	-	750	(750)	1,000	(1,000)
BAD DEBT EXPENSES	-	-	-	27	-	27	1,500	(1,473)
CONTINGENCIES (Cross Conection)	-	3,000	(3,000)	29,800	30,000	(200)	37,000	(7,200)
TOTAL OPERATING EXPENSES	151,137	79,095	72,042	760,971	754,875	6,096	1,011,800	(250,829)

**TEMESCAL VALLEY WATER DISTRICT
REVENUE AND EXPENDITURES/BUDGET
For Nine Months ending March 31, 2019**

	MARCH			YEAR TO DATE			BUDGET	BUDGET
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	2018-2019	REMAINING
ADMINISTRATIVE EXPENSES:								
CONTRACT MANAGEMENT	10,893	10,500	393	72,786	74,500	(1,714)	100,000	(27,214)
GENERAL ENGINEERING EXP	900	1,250	(350)	9,835	11,250	(1,415)	15,000	(5,165)
EMPLOYEE BENEFITS-INS	2,317	2,250	67	14,374	15,350	(976)	20,000	(5,626)
EMPLOYEE BENEFITS-RETIREMENT	2,721	2,700	21	16,874	17,000	(126)	23,500	(6,626)
ANNUAL ASSESSMENT EXP	-	-	-	5,688	5,000	688	5,000	688
PLAN CHECK & INSPECTION EXP	-	200	(200)	7,468	1,900	5,568	2,500	4,968
WAGES EXPENSE	11,810	12,875	(1,065)	112,581	116,125	(3,544)	164,000	(51,419)
VACATION EXP	797	1,000	(203)	6,867	7,750	(883)	11,500	(4,633)
PAYROLL TAX EXPENSES	512	350	162	2,454	2,480	(26)	3,100	(646)
OVERTIME EXP	6	100	(94)	6	800	(794)	1,000	(994)
MILEAGE EXP ADMIN	-	42	(42)	97	378	(281)	500	(403)
CONTRACT STAFFING EXP	-	-	-	-	1,000	(1,000)	2,000	(2,000)
LEGAL EXPENSES	-	800	(800)	6,583	7,600	(1,017)	10,000	(3,417)
AUDIT EXPENSES	-	-	-	5,400	5,500	(100)	5,500	(100)
BOARD COMMITTEE MEETING EXP.	222	1,000	(778)	5,910	9,000	(3,090)	12,000	(6,090)
ELECTION & PUBLIC HEARING EXP	-	-	-	-	-	-	-	-
COMPUTER SYSTEM ADMIN	1,333	1,500	(167)	13,371	13,500	(129)	18,000	(4,629)
BANK CHARGES EXP	1,374	1,250	124	17,137	11,250	5,887	15,000	2,137
MISCELLANEOUS & EDUCATION EXP	-	400	(400)	1,498	3,700	(2,202)	5,000	(3,502)
TELEPHONE, FAX & CELL EXP	1,409	1,000	409	8,329	9,000	(671)	12,000	(3,671)
OFFICE SUPPLIES EXP	1,170	1,400	(230)	10,315	12,200	(1,885)	16,000	(5,685)
PRINTING EXPENSES	668	1,500	(832)	3,217	4,500	(1,283)	6,000	(2,783)
POSTAGE & DELIVERY EXPENSE	1,632	1,100	532	9,757	9,900	(143)	13,200	(3,443)
PUBLICATIONS, NOTICES & DUES	80	250	(170)	715	750	(35)	750	(35)
EQUIPMENT LEASE EXPENSES	313	620	(307)	4,903	5,560	(657)	7,400	(2,497)
INSURANCE EXPENSES	2,238	2,400	(162)	15,978	21,200	(5,222)	28,000	(12,022)
COMMUNITY OUTREACH EXP	-	2,000	(2,000)	3,160	6,000	(2,840)	8,000	(4,840)
INVESTMENT EXP	400	400	-	3,600	3,600	-	4,800	(1,200)
TOTAL ADMINISTRATIVE EXPENSES	40,795	46,887	(6,092)	358,903	376,793	(17,890)	509,750	(150,847)
TOTAL WASTEWATER EXPENSES	191,932	125,982	65,950	1,119,875	1,131,668	(11,794)	1,521,550	(401,676)
NET OPERATING REVENUE/EXPENSE	41,522	104,105	(62,583)	1,018,351	1,004,415	13,936	1,368,100	(349,750)
NON-OPERATING SOURCE OF FUNDS:								
OTHER REVENUE REIMB-MANDATE COSTS	-	-	-	-	-	-	-	-
INTEREST INCOME	7,271	1,250	6,021	59,431	11,250	48,181	15,000	44,431
PROPERTY TAX INCOME	-	-	-	32,968	35,000	(2,032)	70,000	(37,032)
TOTAL NON-OPER SOURCE OF FUNDS	7,271	1,250	6,021	92,399	46,250	46,149	85,000	7,399
TOTAL SEWER REVENUE/EXPENSE	48,793	105,355	(56,562)	1,110,750	1,050,665	60,085	1,453,100	(342,351)
TRANSFER TO CAPITAL FUND-REPLACEMENT				475,849				
TRANSFER TO CAPITAL FUND-IMPROVEMENT				634,901				
CONNECTION FEES				415,765				
				-				

**TEMESCAL VALLEY WATER DISTRICT
REVENUE AND EXPENDITURES/BUDGET
For Nine Months ending March 31, 2019**

WASTE WATER CAPITAL FUND:

ENDING FUNDS AVAILABLE 2017-2018	11,261,532
TRANSFER FOR CAPITAL FUND REPLACEMENT	475,849
TRANSFER FOR CAPITAL IMPROVEMENTS	1,050,666
CAPITAL IMPROVEMENT (SEE ATTACHED DETAIL)	<u>(544,946)</u>
TOTAL FUNDS AVAILABLE	<u>12,243,101</u>

**TEMESCAL VALLEY WATER DISTRICT
REVENUE AND EXPENDITURES/BUDGET
For Nine Months ending March 31, 2019**

	MARCH			YEAR TO DATE			BUDGET 2018-2019	BUDGET REMAINING
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE		
<u>WATER DEPARTMENT</u>								
OPERATING REVENUE:								
WATER SERVICE CHARGE	148,528	139,600	8,928	1,213,119	1,256,400	(43,281)	1,675,000	(461,881)
WATER USAGE CHARGES	133,955	292,600	(158,645)	2,872,256	3,093,200	(220,944)	4,180,000	(1,307,744)
WATER PUMPING CHARGE	8,395	11,200	(2,805)	95,856	118,400	(22,544)	160,000	(64,144)
FIRE PROTECTION CHARGES	3,038	2,800	238	26,919	25,200	1,719	33,500	(6,581)
MISC. UTILITY CHARGES	1,545	3,000	(1,455)	25,803	27,000	(1,197)	36,000	(10,197)
SERVICE METER INCOME	6,900	9,000	(2,100)	82,328	75,000	7,328	100,000	(17,672)
CELLULAR SITE LEASE	2,957	2,900	57	26,613	26,200	413	35,000	(8,387)
MWD READINESS TO SERVE CHARGE	12,829	11,800	1,029	113,005	106,400	6,605	142,000	(28,995)
STANDBY CHARGES	-	-	-	28,052	20,500	7,552	41,000	(12,948)
CFD REIMBURSEMENTS	-	-	-	10,000	10,000	-	20,000	(10,000)
INSPECTION CHARGES	3,629	3,400	229	32,175	30,400	1,775	40,400	(8,225)
TOTAL WATER REVENUE	321,776	476,300	(154,524)	4,526,126	4,788,700	(262,574)	6,462,900	(1,936,774)
OPERATING EXPENSES:								
WAGES EXPENSE	8,268	8,500	(232)	74,017	75,100	(1,083)	120,000	(45,983)
INSPECTION WAGES EXPENSE	2,170	3,000	(830)	19,530	21,050	(1,520)	27,500	(7,970)
PAYROLL TAXES EXP	163	250	(87)	2,147	1,690	457	2,200	(53)
EMPLOYEE BENEFITS-INS	1,123	1,335	(212)	8,434	12,015	(3,581)	16,000	(7,566)
EMPLOYEE BENEFITS-RETIREMENT	2,230	1,335	895	11,150	12,015	(865)	16,000	(4,850)
OPERATION-MILEAGE EXP	180	40	140	629	370	259	500	129
OVERTIME EXPENSE/ ON CALL	1,087	500	587	6,464	4,500	1,964	6,000	464
VACATION EXP	-	670	(670)	-	6,030	(6,030)	8,000	(8,000)
CONTRACT STAFFING-METER READS	5,291	5,420	(129)	46,663	48,780	(2,117)	65,000	(18,337)
SCADA SYSTEM ADMIN/MAINT	-	830	(830)	10,962	7,490	3,472	10,000	962
LABORATORY TESTING COSTS	751	1,000	(249)	11,631	9,000	2,631	12,000	(369)
COMPLIANCE TESTING (ISDE/CROSS)	-	250	(250)	625	2,250	(1,625)	3,000	(2,375)
LEAK DETECTION EXPENSE	-	670	(670)	-	6,030	(6,030)	8,000	(8,000)
EPA WATER TESTING EXP	6,237	6,000	237	6,327	6,000	327	6,000	327
EQUIPMENT RENTAL COSTS	-	500	(500)	-	1,500	(1,500)	2,000	(2,000)
EQUIPMENT REPAIRS & MAINT.	50	8,300	(8,250)	58,301	74,900	(16,599)	100,000	(41,699)
WATER LINE REPAIRS	-	3,350	(3,350)	-	30,150	(30,150)	40,000	(40,000)
ALARM MONITORING COSTS	-	700	(700)	-	2,100	(2,100)	2,625	(2,625)
PROPERTY MAINTENANCE	-	420	(420)	1,662	3,780	(2,118)	5,000	(3,338)
ENGINEERING/ADMIN. STUDIES	-	670	(670)	-	6,030	(6,030)	8,000	(8,000)
ENERGY COSTS	7,212	13,400	(6,188)	94,832	120,600	(25,768)	160,000	(65,168)
CONSUMABLE SUPPLIES & CLEANING	-	300	(300)	1,055	2,700	(1,645)	3,500	(2,445)
CHEMICALS, LUBRICANTS & FUELS	230	400	(170)	3,713	3,700	13	5,000	(1,287)
SMALL EQUIPMENT & TOOLS COST	-	170	(170)	-	1,530	(1,530)	2,000	(2,000)
PERMITS, FEES & TAXES	-	8,500	(8,500)	28,893	25,500	3,393	34,000	(5,107)
MAP UPDATING/GIS EXP	-	420	(420)	-	3,780	(3,780)	5,000	(5,000)
SERVICE METERS & PARTS COSTS	3,726	6,600	(2,874)	82,269	59,800	22,469	80,000	2,269
WHOLESALE WATER PURCHASES	130,043	255,500	(125,457)	2,091,852	2,701,000	(609,148)	3,650,000	(1,558,148)
WATER-MWD CAPACITY CHARGE	3,870	4,200	(330)	36,840	37,800	(960)	50,000	(13,160)
WATER-READINESS TO SERVE/REFUSAL CHARGE	9,189	10,000	(811)	87,941	90,000	(2,059)	120,000	(32,059)
WMWD-MGLMR EXP	-	-	-	116,314	116,314	-	116,314	-
BAD DEBT EXPENSES	-	-	-	27	-	27	1,500	(1,473)
CONSERVATION REBATE EXP	-	250	(250)	-	2,250	(2,250)	3,000	(3,000)
CONTINGENCIES(Cross Connection)	-	2,300	(2,300)	26,200	20,900	5,300	28,000	(1,800)
TOTAL OPERATING EXPENSES	181,820	345,780	(163,960)	2,828,478	3,516,654	(688,176)	4,716,139	(1,887,661)

**TEMESCAL VALLEY WATER DISTRICT
REVENUE AND EXPENDITURES/BUDGET
For Nine Months ending March 31, 2019**

	MARCH			YEAR TO DATE			BUDGET	BUDGET
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	2018-2019	REMAINING
ADMINISTRATIVE EXPENSES:								
CONTRACT MANAGEMENT	9,532	9,600	(68)	63,688	64,700	(1,012)	87,500	(23,812)
GENERAL ENGINEERING EXP	-	1,700	(1,700)	16,035	15,300	735	20,000	(3,965)
PLAN CHECK & INSPECTION EXP	-	900	(900)	6,285	7,700	(1,415)	10,000	(3,715)
EMPLOYEE BENEFITS-INS	1,971	2,000	(29)	10,525	13,450	(2,925)	17,500	(6,975)
EMPLOYEE BENEFITS-RETIREMENT	3,067	2,350	717	19,486	15,760	3,726	20,500	(1,014)
ANNUAL ASSESSMENT EXP	-	-	-	5,688	4,000	1,688	4,000	1,688
WAGES EXPENSE	10,333	10,250	83	99,966	100,200	(234)	143,500	(43,534)
VACATION EXP	997	950	47	8,968	9,000	(32)	11,300	(2,332)
MILEAGE EXP ADMIN	-	42	(42)	-	376	(376)	500	(500)
OVERTIME EXPENSE	-	80	(80)	-	740	(740)	1,000	(1,000)
PAYROLL TAX EXPENSES	179	230	(51)	1,878	2,165	(287)	2,950	(1,072)
CONTRACT STAFFING OFFICE	-	-	-	-	2,000	(2,000)	2,000	(2,000)
LEGAL EXPENSES	-	420	(420)	5,432	3,760	1,672	5,000	432
AUDIT EXPENSES	-	-	-	4,725	5,000	(275)	5,000	(275)
BOARD COMMITTEE/ MEETING EXP.	195	875	(680)	5,173	7,875	(2,702)	10,500	(5,327)
COMPUTER SYSTEM EXP	1,166	850	316	11,699	7,650	4,049	10,000	1,699
BANK CHARGES EXP	1,202	1,250	(48)	14,995	11,250	3,745	15,000	(5)
MISCELLANEOUS & EDUCATION EXP	-	200	(200)	471	1,600	(1,129)	2,000	(1,529)
TELEPHONE EXP	1,083	850	233	7,000	7,650	(650)	10,000	(3,000)
OFFICE SUPPLIES EXP	529	850	(321)	6,902	7,650	(748)	10,000	(3,098)
PRINTING EXPENSES	-	-	-	2,085	5,000	(2,915)	5,000	(2,915)
POSTAGE & DELIVERY EXPENSE	2,178	920	1,258	8,842	8,280	562	11,000	(2,158)
PUBLICATIONS, NOTICES & DUES	433	200	233	2,302	1,600	702	2,000	302
EQUIPMENT LEASE EXPENSES	274	500	(226)	4,237	4,500	(263)	6,000	(1,763)
INSURANCE EXPENSES	1,959	2,050	(91)	13,987	18,450	(4,463)	24,500	(10,513)
INVESTMENT EXPENSE	350	350	-	3,150	3,150	-	4,200	(1,050)
ELECTION & PUBLIC HEARING EXP	-	-	-	-	-	-	-	-
COMMUNITY OUT REACH EXP	-	-	-	2,765	4,500	(1,735)	7,000	(4,235)
TOTAL ADMINISTRATIVE EXPENSES	35,448	37,417	(1,969)	326,284	333,306	(7,022)	447,950	(121,666)
TOTAL WATER EXPENSES	217,268	383,197	(165,929)	3,154,762	3,849,960	(695,198)	5,164,089	(2,009,327)
NET OPERATING REVENUE/EXPENSE	104,508	93,103	11,405	1,371,364	938,740	432,624	1,298,811	72,553
NON-OPERATING SOURCE OF FUNDS:								
OTHER REVENUE REIMB-MANDATE COSTS			-			-	-	-
INTEREST INCOME	9,185	1,500	7,685	75,073	13,500	61,573	18,000	57,073
PROPERTY TAX INCOME	-	10,000	(10,000)	16,124	30,000	(13,876)	40,000	(23,876)
TOTAL NON-OP SOURCE OF FUNDS	9,185	11,500	(2,315)	91,197	43,500	47,697	58,000	33,197
TOTAL REVENUE/EXPENSE	113,693	104,603	9,090	1,462,561	982,240	480,321	1,356,811	105,750
TRANSFER TO CAPITAL FUND-REPLACEMENT				412,077				
TRANSFER TO CAPITAL FUND-IMPROVEMENT				1,050,484				
CONNECTION FEES				660,544				
CAPACITY USAGE INCOME				250,788				
LONG TERM DEBT REDUCTION				250,788				
				-				

**TEMESCAL VALLEY WATER DISTRICT
REVENUE AND EXPENDITURES/BUDGET
For Nine Months ending March 31, 2019**

WATER CAPITAL FUND:

ENDING FUNDS AVAILABLE 2017-2018	10,930,588
TRANSFER FOR CAPITAL FUND REPLACEMENT	412,077
TRANSFER FOR CAPITAL IMPROVEMENTS	1,711,028
CAPITAL IMPROVEMENT (SEE ATTACHED DETAIL)	<u>(747,463)</u>
TOTAL FUNDS AVAILABLE	<u>12,306,230</u>

**TEMESCAL VALLEY WATER DISTRICT
REVENUE AND EXPENDITURES/BUDGET
For Nine Months ending March 31, 2019**

	MARCH			YEAR TO DATE			BUDGET	BUDGET
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	2018-2019	REMAINING
<u>ID#1 DEPARTMENT</u>								
OPERATING REVENUE:								
ANNUAL SEWER SERVICE CHARGE	13,725	13,725	-	123,525	123,525	-	164,700	(41,175)
TOTAL ID #1 REVENUE	13,725	13,725	-	123,525	123,525	-	164,700	(41,175)
OPERATING EXPENSES:								
MONTHLY TREATMENT PLANT COSTS	10,766	10,766	-	96,898	96,898	-	133,078	(36,180)
TOTAL OPERATING COSTS	10,766	10,766	-	96,898	96,898	-	133,078	(36,180)
ADMINISTRATIVE EXPENSES:								
ANNUAL ASSESSMENT PROCESSING	-	-	-	-	-	-	3,000	(3,000)
TOTAL ADMINISTRATIVE EXPENSES	-	-	-	-	-	-	3,000	(3,000)
TOTAL ID#1 EXPENSES	10,766	10,766	-	96,898	96,898	-	136,078	(39,180)
NET OPERATING REVENUE/EXPENSE	2,959	2,959	-	26,627	26,627	-	28,622	(1,995)
NON-OPERATING SOURCE OF FUNDS:								
INTEREST INCOME	191	30	161	1,563	270	1,293	400	1,163
TOTAL NON-OPER SOURCE OF FUNDS	191	30	161	1,563	270	1,293	400	1,163
TOTAL REVENUE/EXPENSE	3,150	2,989	161	28,190	26,897	1,293	29,022	(832)
TRANSFER TO CAPITAL FUND-REPLACEMENT				16,549				
TRANSFER TO CAPITAL FUND-IMPROVEMENT				11,641				
				-				
<u>ID #1 FUND BALANCE:</u>								
ENDING FUNDS AVAILABLE 2017-2018	488,997							
TRANSFER FOR CAPITAL FUND REPLACEMENT	16,549							
TRANSFER FOR CAPITAL IMPROVEMENTS	11,641							
CAPITAL IMPROVEMENT (SEE ATTACHED DETAIL)	-							
TOTAL FUNDS AVAILABLE	517,187							

**TEMESCAL VALLEY WATER DISTRICT
REVENUE AND EXPENDITURES/BUDGET
For Nine Months ending March 31, 2019**

	MARCH			YEAR TO DATE			BUDGET 2018-2019	BUDGET REMAINING
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE		
<u>ID#2 DEPARTMENT</u>								
OPERATING REVENUE:								
ANNUAL SEWER SERVICE CHARGE	15,525	15,525	-	139,725	139,725	-	191,820	(52,095)
TOTAL ID #2 REVENUE	15,525	15,525	-	139,725	139,725	-	191,820	(52,095)
OPERATING EXPENSES:								
MONTHLY TREATMENT PLANT COSTS	12,179	12,179	-	109,606	109,606	-	150,530	(40,924)
TOTAL OPERATING COSTS	12,179	12,179	-				150,530	(150,530)
ADMINISTRATIVE EXPENSES:								
GENERAL ENGINEERING EXP	-	-	-	-	-	-	2,500	(2,500)
ANNUAL ASSESSMENT PROCESSING	-	-	-	-	-	-	3,000	(3,000)
TOTAL ADMINISTRATIVE EXPENSES	-	-	-	-	-	-	5,500	(5,500)
TOTAL ID#2 EXPENSES	12,179	12,179	-	-	-	-	156,030	(156,030)
NET OPERATING REVENUE/EXPENSE	3,346	3,346	-	139,725	139,725	-	35,790	103,935
NON-OPERATING SOURCE OF FUNDS:								
INTEREST INCOME	383	67	316	3,128	603	2,525	800	2,328
TOTAL NON-OPER SOURCE OF FUNDS	383	67	316	3,128	603	2,525	800	2,328
TOTAL REVENUE/EXPENSE	3,729	3,413	316	142,853	140,328	2,525	36,590	106,263
TRANSFER TO CAPITAL FUND-REPLACEMENT				55,250				
TRANSFER TO CAPITAL FUND-IMPROVEMENT				87,603				
				-				
<u>ID #2 FUND BALANCE:</u>								
ENDING FUNDS AVAILABLE 2017-2018	171,648							
TRANSFER FOR CAPITAL FUND REPLACEMENT	55,250							
TRANSFER FOR CAPITAL IMPROVEMENTS	87,603							
CAPITAL IMPROVEMENT-PLANT REMOVAL	-							
TOTAL FUNDS AVAILABLE	314,501							

**TEMESCAL VALLEY WATER DISTRICT
REVENUE AND EXPENDITURES/BUDGET
For Nine Months ending March 31, 2019**

	MARCH			YEAR TO DATE			BUDGET 2018-2019	BUDGET REMAINING
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE		
<u>NON-POTABLE WATER DEPARTMENT</u>								
OPERATING REVENUE:								
RECYCLED/NON-POTABLE WATER SALES	28,818	102,000	(73,182)	1,187,277	1,224,000	(36,723)	1,700,000	(512,723)
RECYCLED/ NON-POT WATER FIXED CHARGE	16,038	16,600	(562)	159,561	149,800	9,761	200,000	(40,439)
RECYCLED/NON-POTABLE PUMPING CHARGE	3,000	3,335	(335)	27,646	30,015	(2,369)	40,000	(12,354)
MISC INCOME	-	1,000	(1,000)	-	9,000	(9,000)	12,000	(12,000)
INSPECTION REVENUE	2,592	2,400	192	22,983	21,700	1,283	29,000	(6,017)
TOTAL NON-POTABLE REVENUE	50,448	125,335	(74,887)	1,397,467	1,434,515	(37,048)	1,981,000	(583,533)
OPERATING EXPENSES:								
RECYCLED/NON-POTABLE LABOR EXP	5,904	6,250	(346)	58,755	61,700	(2,945)	85,500	(26,745)
INSPECTION WAGES EXPENSE	1,552	2,300	(748)	13,968	15,100	(1,132)	19,600	(5,632)
PAYROLL TAXES EXP	117	200	(83)	1,534	1,380	154	1,800	(266)
EMPLOYEE BENEFITS-INS	802	1,325	(523)	6,024	8,845	(2,821)	11,500	(5,476)
EMPLOYEE BENEFITS-RETIREMENT	1,586	1,325	261	7,930	8,845	(915)	11,500	(3,570)
MILEAGE EXP	128	20	108	163	180	(17)	200	(37)
OVERTIME EXP	777	350	427	4,618	3,010	1,608	4,000	618
VACATION EXP	156	260	(104)	1,405	2,140	(735)	5,500	(4,095)
SCADA SYS EXP	-	420	(420)	10,475	3,760	6,715	5,000	5,475
LABORATORY TESTING COSTS	-	300	(300)	-	2,400	(2,400)	3,000	(3,000)
EQUIPMENT REPAIRS & MAINT.	9,029	8,300	729	20,879	74,900	(54,021)	100,000	(79,121)
NONPOTABLE WATER LINE REPAIR	-	8,300	(8,300)	283	74,900	(74,617)	100,000	(99,717)
SECURITY AND ALARM EXP	-	470	(470)	-	1,410	(1,410)	1,875	(1,875)
PROPERTY MAINTENANCE	-	420	(420)	-	3,760	(3,760)	5,000	(5,000)
ENERGY COSTS	10,511	16,500	(5,989)	170,868	198,000	(27,132)	275,000	(104,132)
CONSUMABLE SUPPLIES EXP	-	125	(125)	517	1,125	(608)	1,500	(983)
CHEMICALS, LUBRICANTS & FUELS	163	250	(87)	2,651	2,250	401	3,000	(349)
PERMITS AND FEES EXP	-	500	(500)	4,824	4,500	324	6,000	(1,176)
SERVICE METERS AND PARTS COSTS	-	600	(600)	-	5,300	(5,300)	7,000	(7,000)
RECYCLED SIGN/TOOLS EXP	-	400	(400)	-	3,200	(3,200)	4,000	(4,000)
MISC OPERATING EXP	-	125	(125)	-	375	(375)	500	(500)
POTABLE WATER EXP	-	11,000	(11,000)	-	98,000	(98,000)	130,000	(130,000)
BAD DEBT	-	-	-	-	-	-	1,600	(1,600)
CONTINGENCIES(Cross Connection)	-	2,000	(2,000)	19,000	19,000	-	26,000	(7,000)
TOTAL OPERATING EXPENSES	30,725	61,740	(31,015)	323,894	594,080	(270,186)	809,075	(485,181)

**TEMESCAL VALLEY WATER DISTRICT
REVENUE AND EXPENDITURES/BUDGET
For Nine Months ending March 31, 2019**

	MARCH			YEAR TO DATE			BUDGET	BUDGET
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	2018-2019	REMAINING
ADMINISTRATIVE EXPENSES:								
CONTRACT MANAGEMENT	6,808	5,450	1,358	45,491	46,150	(659)	62,500	(17,009)
GENERAL ENGINEERING/ PLAN CHECK EXP	-	1,250	(1,250)	5,981	11,250	(5,269)	15,000	(9,019)
INSPECTION EXP	-	420	(420)	4,918	3,760	1,158	5,000	(82)
EMPLOYEE BENEFITS-INS	1,693	1,250	443	9,518	9,500	18	12,500	(2,982)
EMPLOYEE BENEFITS-RETIREMENT	1,903	1,750	153	11,910	11,550	360	15,000	(3,090)
WAGES EXPENSE	7,380	7,750	(370)	71,404	73,800	(2,396)	102,500	(31,096)
VACATION EXP	199	600	(401)	1,797	5,350	(3,553)	7,100	(5,303)
MILEAGE EXP	-	20	(20)	-	160	(160)	200	(200)
OVERTIME EXP	-	50	(50)	-	400	(400)	500	(500)
PAYROLL TAX EXPENSE	128	200	(72)	1,342	1,415	(73)	1,850	(508)
CONTRACT STAFFING EXP	-	-	-	-	2,000	(2,000)	2,000	(2,000)
LEGAL EXPENSE	-	425	(425)	3,880	3,750	130	5,000	(1,120)
AUDIT EXP	-	-	-	3,375	4,000	(625)	4,000	(625)
BOARD FEES EXP	139	625	(486)	3,694	5,625	(1,931)	7,500	(3,806)
ELECTION EXP	-	-	-	-	-	-	-	-
COMPUTER SYSTEMS EXP	833	800	33	8,357	7,400	957	10,000	(1,643)
BANK CHARGES	858	800	58	10,710	7,400	3,310	10,000	710
MISC & EDUCATION EXP	-	80	(80)	336	740	(404)	1,000	(664)
TELEPHONE EXP	675	500	175	4,903	4,500	403	6,000	(1,097)
OFFICE SUPPLIES	224	425	(201)	4,054	3,750	304	5,000	(946)
PRINTING EXP	-	250	(250)	88	2,250	(2,162)	3,000	(2,912)
POSTAGE EXP	592	710	(118)	7,055	6,380	675	8,500	(1,445)
PUBLICATION EXP	-	170	(170)	-	1,510	(1,510)	2,000	(2,000)
EQUIPMENT LEASE EXP	196	300	(104)	3,026	2,700	326	3,500	(474)
INSURANCE EXPENSE	1,399	1,460	(61)	9,991	13,140	(3,149)	17,500	(7,509)
ANNUAL ASSESSMENT EXP	-	-	-	-	3,000	(3,000)	3,000	(3,000)
INVESTMENT EXPENSE	250	250	-	2,250	2,250	-	3,000	(750)
COMMUNITY OUTREACH EXP	-	-	-	1,976	2,300	(324)	4,800	(2,824)
TOTAL ADMINISTRATIVE EXPENSES	23,277	25,535	(2,258)	216,056	236,030	(19,974)	317,950	(101,894)
TOTAL NON-POTABLE OPERATING EXPENSES	54,002	87,275	(33,273)	539,950	830,110	(290,160)	1,127,025	(587,075)
NET OPERATING REVENUE/EXPENSE	(3,554)	38,060	(41,614)	857,517	604,405	253,112	853,975	3,542
NON-OPERATING SOURCE OF FUNDS:								
INTEREST INCOME	2,105	300	1,805	17,205	2,700	14,505	3,500	13,705
TOTAL NON-OP SOURCE OF FUNDS	2,105	300	1,805	17,205	2,700	14,505	3,500	13,705
TOTAL REVENUE/EXPENSE	(1,449)	38,360	(39,809)	874,722	607,105	267,617	857,475	17,247
TRANSFER TO CAPITAL FUND-REPLACEMENT				259,880				
TRANSFER TO CAPITAL FUND-IMPROVEMENT				614,842				
CONNECTION FEES				-				
				-				
NON-POTABLE FUND BALANCE:								
ENDING FUNDS AVAILABLE 2017-2018	2,668,491							
TRANSFER FOR CAPITAL FUND REPLACEMENT	259,880							
TRANSFER FOR CAPITAL IMPROVEMENTS	614,842							
CAPITAL IMPROVEMENT (SEE ATTACHED DETAIL)	(366,678)							
TOTAL FUNDS AVAILABLE	3,176,535							

TEMESCAL VALLEY WATER DISTRICT General Ledger

For the Period From Jul 1, 2018 to Mar 31, 2019

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Account ID Account Description	Date	Reference	Jrn	Trans Description	Debit Amt	Credit Amt	Balance
567500.3	7/1/18			Beginning Balance			
EQUIPMENT REPAIRS & MAIN	7/1/18	21384	CD	EDUARDO LOPEZ - EQUIPMENT REPAIRS	40.00		
	7/1/18	2978	PJ	ENGINEERED AIR SERVICES, INC. - COMP	1,476.54		
	7/5/18	21278	CD	EDUARDO LOPEZ - EQUIPMENT REPAIRS	40.00		
	7/13/18	166494	PJ	THOMPSON INDUSTRIAL SUPPLY - BRAK	1,024.37		
	7/18/18	21360	CD	EDUARDO LOPEZ - EQUIPMENT REPAIRS	30.00		
	7/23/18	7/23/2018	PJ	US BANK GOVERNMENT SERVICES	587.37		
	7/25/18	110141	PJ	BARRETT ENGINEERED PUMPS - MOTOR	3,385.07		
	7/25/18	185225	PJ	THOMPSON INDUSTRIAL SUPPLY - REBUI	1,885.63		
	7/31/18	SI08170	PJ	BRITHINEE ELECTRIC - CONTROL FIELD	252.00		
	7/31/18	51592	PJ	RICHARDSON TECHNOLOGIES INC. - SYNC	446.00		
	7/31/18	1852	PJ	MORAN MANHOLE BUILDERS - REMOVAL	2,150.00		
	7/31/18	6096	PJ	VOGEL'S PLUMBING & BACKFLOW - INST	1,197.00		
	7/31/18	7/31/2018	PJ	ENGINEERED AIR SERVICES, INC. - WOR	1,721.17		
	8/15/18	21441	CD	EDUARDO LOPEZ - EQUIPMENT REPAIRS	40.00		
	8/16/18	24063	PJ	MASTER TECH MRCHANICAL - UNIT 1 FO	328.00		
	8/21/18	24031-1	PJ	MASTER TECH MRCHANICAL - REPLACED	436.00		
	8/24/18	24070	PJ	MASTER TECH MRCHANICAL - REPLACED	346.00		
	8/29/18	21508	CD	EDUARDO LOPEZ - EQUIPMENT REPAIRS	50.00		
	8/31/18	10374	PJ	TRAN CONTROLS SCADA SOLUTIONS, - R	940.63		
	9/11/18	21530	CD	BOGART PLUMBING - EQUIPMENT REPAI	310.00		
	9/12/18	21531	CD	EDUARDO LOPEZ - EQUIPMENT REPAIRS	40.00		
	9/17/18	52073	PJ	RICHARDSON TECHNOLOGIES INC. - OPE	289.00		
	9/26/18	21603	CD	EDUARDO LOPEZ - EQUIPMENT REPAIRS	40.00		
	9/29/18	10379	PJ	TRAN CONTROLS SCADA SOLUTIONS, - C	984.14		
	10/1/18	21741	CD	EDUARDO LOPEZ - EQUIPMENT REPAIRS	40.00		
	10/9/18	4691	PJ	UNITED POWER GENERATION - LEVEL 1	3,755.05		
	10/10/18	21642	CD	EDUARDO LOPEZ - EQUIPMENT REPAIRS	40.00		
	10/12/18	52069	PJ	RICHARDSON TECHNOLOGIES INC.	396.00		
	10/12/18	52153	PJ	RICHARDSON TECHNOLOGIES INC.	399.00		
	10/12/18	52201	PJ	RICHARDSON TECHNOLOGIES INC. - NE	865.00		
	10/16/18	1810610	PJ	ONESTOP PLUMBERS	95.00		
	10/16/18	S2760666-0	PJ	PIRTEK FLUID TRANSFER SOLUTION	378.17		
	10/24/18	21702	CD	EDUARDO LOPEZ - EQUIPMENT REPAIRS	40.00		
	10/30/18	11174986	PJ	HACH COMPANY - COLORIMETER MULTI	1,436.00		
	10/30/18	11174986	PJ	HACH COMPANY - NITRAVER X 50 TEST S	89.25		
	10/30/18	11174986	PJ	HACH COMPANY - AMVER HR 50 TEST SE	109.00		
	10/30/18	11174986	PJ	HACH COMPANY - TAX & FEE	203.28		
	11/13/18	102218	PJ	US BANK GOVERNMENT SERVICES	37.46		
	11/21/18	S2827508-0	PJ	PIRTEK FLUID TRANSFER SOLUTION - CA	231.11		
	11/23/18	11232018	PJ	US BANK GOVERNMENT SERVICES	66.77		
	11/23/18	11232018	PJ	US BANK GOVERNMENT SERVICES	771.60		
	11/28/18	21886	CD	EDUARDO LOPEZ - EQUIPMENT REPAIRS	40.00		
	11/29/18	11/29/2018	PJ	PETE'S ROAD SERVICE INC. - REPLACED	1,901.05		
	11/30/18	2935	PJ	BT PIPELINE INC. - FINISH WORK INSTALL	1,729.50		
	11/30/18	170716	PJ	INNERLINE ENGINEERING INC - VACTOR	2,449.50		
	12/7/18	21900	CD	EDUARDO LOPEZ - EQUIPMENT REPAIRS	50.00		
	12/7/18	52570	PJ	RICHARDSON TECHNOLOGIES INC. - MAI	399.00		
	12/10/18	3270	PJ	ENGINEERED AIR SERVICES, INC. - AIR C	309.18		
	12/19/18	21979	CD	EDUARDO LOPEZ - EQUIPMENT REPAIRS	52.00		
	12/20/18	1852-2	PJ	MORAN MANHOLE BUILDERS - ADD AND	610.00		
	12/21/18	331-1	PJ	GJR ELECTRIC - CALLED OUT TO TROUBL	440.00		
	12/28/18	11/10/2018	PJ	RDO EQUIPMENT	493.09		
	12/31/18	290742-00	PJ	PETE'S ROAD SERVICE INC. - BATTERY	89.18		
	1/3/19	22009	CD	EDUARDO LOPEZ - EQUIPMENT REPAIRS	40.00		
	1/14/19	2964	PJ	BT PIPELINE INC. - LOCATE + REPAIR LEA	2,396.00		
	1/22/19	10385	PJ	TRAN CONTROLS SCADA SOLUTIONS, - B	7,874.71		
	1/22/19	2019-002	PJ	DON PETERSON CONTRACTING, INC. - S	8,599.00		
	1/22/19	4779	PJ	UNITED POWER GENERATION - QUARTE	5,515.12		
	1/25/19	22117	CD	EDUARDO LOPEZ - EQUIPMENT REPAIRS	50.00		
	1/30/19	22122	CD	EDUARDO LOPEZ - EQUIPMENT REPAIRS	40.00		
	1/31/19	10391	PJ	TRAN CONTROLS SCADA SOLUTIONS, - H	1,184.17		
	2/13/19	4782	PJ	UNITED POWER GENERATION - OVERTIM	895.55		

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Account ID Account Description	Date	Reference	Jrn	Trans Description	Debit Amt	Credit Amt	Balance
	2/13/19	4781	PJ	UNITED POWER GENERATION - CHANGE	225.48		
	2/13/19	4780	PJ	UNITED POWER GENERATION - SEMI AN	3,660.50		
	2/13/19	2019-09	PJ	DON PETERSON CONTRACTING, INC. - R	11,696.00		
	2/14/19	342-1	PJ	GJR ELECTRIC - INSTALL POWER RECEP	330.00		
	2/14/19	340-1	PJ	GJR ELECTRIC - INSTALL NEW BARSCRE	330.00		
	2/14/19	764778	PJ	GRISWOLD INDUSTRIES (CAL-VAL) - WOR	6,537.78		
	2/19/19	4801	PJ	UNITED POWER GENERATION - REPLACE	971.67		
	2/23/19	22225	CD	EDUARDO LOPEZ - EQUIPMENT REPAIRS	40.00		
	2/26/19	si08836	PJ	BRITHINEE ELECTRIC - RE-PROGRAM INF	378.00		
	3/1/19	2019-20	PJ	DON PETERSON CONTRACTING, INC. - R	47,407.00		
	3/1/19	2018-074	PJ	DON PETERSON CONTRACTING, INC.	3,149.06		
	3/1/19	8180	PJ	FILTERTECH - AIR FILTER	1,422.00		
	3/5/19	15761	PJ	DOUGLAS ENVIRONMENTAL GROUP - SE	375.00		
	3/5/19	02222019	PJ	US BANK GOVERNMENT SERVICES	50.17		
	3/8/19	22273	CD	EDUARDO LOPEZ - EQUIPMENT REPAIRS	50.00		
	3/11/19	7015728055	PJ	APPLIED INDUSTRIAL TECHNOLOGIE - BE	183.55		
	3/11/19	96406	PJ	JWC ENVIRONMENTAL LLC - New grinder f	17,616.27		
	3/25/19	22379	CD	EDUARDO LOPEZ - EQUIPMENT REPAIRS	50.00		
	3/26/19	319-3	PJ	GJR ELECTRIC - WORK DONE AT PLANT S	3,790.00		
	3/26/19	53178	PJ	RICHARDSON TECHNOLOGIES INC.	410.00		
	3/28/19	170895	PJ	INNERLINE ENGINEERING INC - MAN HOL	2,449.50		
				Change	163,270.64		163,270.64
	3/31/19			Ending Balance			163,270.64
567500.4	7/1/18			Beginning Balance			
EQUIPMENT REPAIRS & MAIN	7/1/18	21384	CD	EDUARDO LOPEZ - EQUIPMENT REPAIRS	40.00		
	7/5/18	21278	CD	EDUARDO LOPEZ - EQUIPMENT REPAIRS	40.00		
	7/13/18	8500	PJ	THE PLUMBING SOURCE - 8795 CUYAMA	738.84		
	7/18/18	21360	CD	EDUARDO LOPEZ - EQUIPMENT REPAIRS	30.00		
	7/23/18	7/23/2018	PJ	US BANK GOVERNMENT SERVICES	587.38		
	7/26/18	21383	CD	EDUARDO LOPEZ - EQUIPMENT REPAIRS	40.00		
	8/15/18	21441	CD	EDUARDO LOPEZ - EQUIPMENT REPAIRS	40.00		
	8/29/18	21508	CD	EDUARDO LOPEZ - EQUIPMENT REPAIRS	50.00		
	9/5/18	J101005	PJ	CORE & MAIN - 2" VAL-MATIC AIR VACS F	1,691.16		
	9/11/18	1064501	PJ	DICKSON - CHART RECORDERS FOR TV	2,100.72		
	9/12/18	21531	CD	EDUARDO LOPEZ - EQUIPMENT REPAIRS	40.00		
	9/13/18	14889	PJ	ASJ INDUSTRIAL HOSE & FITTING	17.65		
	9/17/18	6154012	PJ	EWING IRRIGATION PRODUCTS - CROSS	241.35		
	9/19/18	426461/1	PJ	MCFADDEN-DALE HARDWARE CO.	481.64		
	9/26/18	21603	CD	EDUARDO LOPEZ - EQUIPMENT REPAIRS	40.00		
	10/1/18	21741	CD	EDUARDO LOPEZ - EQUIPMENT REPAIRS	40.00		
	10/3/18	315-1	PJ	GJR ELECTRIC - TRILOGY PUMP STATION	986.37		
	10/10/1	21642	CD	EDUARDO LOPEZ - EQUIPMENT REPAIRS	40.00		
	10/12/1	24152	PJ	MASTER TECH MECHANICAL	9,522.00		
	10/24/1	21702	CD	EDUARDO LOPEZ - EQUIPMENT REPAIRS	40.00		
	10/31/1	2765-E	PJ	GMC ELECTRICAL INC - 2 YEAR AGREEM	1,625.00		
	11/28/1	21886	CD	EDUARDO LOPEZ - EQUIPMENT REPAIRS	40.00		
	11/30/1	2935	PJ	BT PIPELINE INC. - EXPOSE EXISTING TE	7,351.00		
	11/30/1	18113	PJ	DIVE / CORR, INC. - DAWNSON RESERVOI	2,675.00		
	12/7/18	21900	CD	EDUARDO LOPEZ - EQUIPMENT REPAIRS	50.00		
	12/19/1	21979	CD	EDUARDO LOPEZ - EQUIPMENT REPAIRS	45.00		
	1/3/19	22009	CD	EDUARDO LOPEZ - EQUIPMENT REPAIRS	40.00		
	1/14/19	2965	PJ	BT PIPELINE INC. - LOCATE + REPAIR LEA	4,079.00		
	1/22/19	8103	PJ	VALLEY CITIES/GONZALES FENCE - REPA	965.00		
	1/25/19	22117	CD	EDUARDO LOPEZ - EQUIPMENT REPAIRS	50.00		
	1/30/19	22122	CD	EDUARDO LOPEZ - EQUIPMENT REPAIRS	40.00		
	2/14/19	764775	PJ	GRISWOLD INDUSTRIES (CAL-VAL) - SYC	7,216.81		
	2/20/19	2877	PJ	BT PIPELINE INC. - LOWER RETREAT TAN	5,469.00		
	2/20/19	2878	PJ	BT PIPELINE INC. - DIG OUT LEAK FOR RE	860.00		
	2/20/19	2879	PJ	BT PIPELINE INC. - REPLACE BROKEN ME	900.00		
	2/20/19	2880	PJ	BT PIPELINE INC. - INSTALL 1" WATER SE	5,851.00		
	2/20/19	2881	PJ	BT PIPELINE INC. - FIX 1" WATER SERVIC	698.00		
	2/20/19	2942	PJ	BT PIPELINE INC. - INSTALL 2" WATER SE	3,449.50		

TEMESCAL VALLEY WATER DISTRICT
General Ledger
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Account ID Account Description	Date	Reference	Jrn	Trans Description	Debit Amt	Credit Amt	Balance
	2/23/19	22225	CD	EDUARDO LOPEZ - EQUIPMENT REPAIRS	40.00		
	3/25/19	22379	CD	EDUARDO LOPEZ - EQUIPMENT REPAIRS	50.00		
				Change	58,301.42		58,301.42
	3/31/19			Ending Balance			58,301.42
567500.5	7/1/18			Beginning Balance			
EQUIPMENT REPAIRS & MAIN	7/27/18	15180	PJ	FAIN DRILLING & PUMPING CO. IN	2,308.29		
	9/28/18	9/24/2018	PJ	US BANK GOVERNMENT SERVICES	55.50		
	12/19/1	21979	CD	EDUARDO LOPEZ - EQUIPMENT REPAIRS	33.00		
	1/14/19	2962	PJ	BT PIPELINE INC. - LOCATE + REPAIR LEA	9,454.00		
	3/11/19	2992	PJ	BT PIPELINE INC. - SLURRY 2 STAND PIPE	4,087.00		
	3/11/19	2991	PJ	BT PIPELINE INC. - REPAIR LEAK ON 4" A	4,942.00		
				Change	20,879.79		20,879.79
	3/31/19			Ending Balance			20,879.79

Temescal Valley Water District
Capital Projects
Yearly Miscellaneous and Multi - Year

In Process
 Not Started
 Completed

Capital Projects FY 2018/2019 Maintenance/ General Projects	Total Cost	Source of Funding			AS OF MARCH 2019 EXPENDITURES				Total YTD	Variance
		Sewer Fund	Water Fund	Recycled Fund	Previous YR	Current				
						Sewer Fund	Water Fund	Recycled Fund		
Computer and Software Upgrades	\$ 25,000	\$ 10,000	\$ 8,750	\$ 6,250	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000
General Building Improvements	\$ 40,000	\$ 16,000	\$ 14,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000
Convert to Recycled	\$ 135,000	\$ -	\$ 75,000	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 135,000
Sewer System Management Plan	\$ 45,000	\$ 45,000	\$ -	\$ -	\$ 9,562	\$ 12,671	\$ -	\$ -	\$ 12,671	\$ 22,767
New Generator design	\$ 54,150	\$ 54,150	\$ -	\$ -	\$ 43,065	\$ -	\$ -	\$ -	\$ -	\$ 11,085
Park Canyon RW Design and Easements	\$ 90,000	\$ -	\$ -	\$ 90,000	\$ 17,074	\$ -	\$ -	\$ -	\$ -	\$ 72,926
Water System Master Plan	\$ 20,000	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ 8,575	\$ -	\$ 8,575	\$ 11,425
Sewer System Master Plan	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Non-Potable Recycled Water Master Plan	\$ 30,000	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ 8,575	\$ 8,575	\$ 21,425
Urban Water Management Plan	\$ 100,000	\$ -	\$ -	\$ 100,000	\$ 44,100	\$ -	\$ -	\$ 2,707	\$ 2,707	\$ 53,193
WRF Compliance Instrumentation Replacement	\$ 40,000	\$ 25,000	\$ -	\$ 15,000	\$ -	\$ 6,496	\$ -	\$ 3,815	\$ 10,311	\$ 29,689
Well Cleaning and Rehab	\$ 125,000	\$ -	\$ 50,000	\$ 75,000	\$ 61,723	\$ -	\$ -	\$ -	\$ -	\$ 63,277
Operation Building Office Rehab and Improvements	\$ 85,000	\$ 34,000	\$ 30,000	\$ 21,000	\$ -	\$ 32,218	\$ 28,192	\$ 20,135	\$ 80,545	\$ 4,455
Painting Syc Crk Potable Water Tank	\$ 500,000	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 102,708	\$ -	\$ 102,708	\$ 397,292
Forklift	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -	\$ 17,936	\$ -	\$ -	\$ 17,936	\$ 7,064
Cap Rock Potable pipeline	\$ 200,000	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ 200,000	\$ -
New Energy Saving Plant Lighting	\$ 52,000	\$ 52,000	\$ -	\$ -	\$ -	\$ 42,185	\$ -	\$ -	\$ 42,185	\$ 9,815
Air Actuator valves	\$ 42,000	\$ 42,000	\$ -	\$ -	\$ 21,984	\$ -	\$ -	\$ -	\$ -	\$ 20,016
Subtotal Maintenance and General	\$ 1,708,150	\$ 403,150	\$ 897,750	\$ 407,250	\$ 197,508	\$ 111,506	\$ 339,475	\$ 35,232	\$ 486,213	\$ 1,024,429
Multiple Fiscal Year Projects										
Knabe Non-Potable Line	\$ 722,000	\$ -	\$ -	\$ 722,000	\$ 411,823	\$ -	\$ -	\$ 294,118	\$ 294,118	\$ 16,059
Recycled and Non-potable Pipeline extentions	\$ 775,000	\$ -	\$ -	\$ 775,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 775,000
Upgrade STP PLCs	\$ 250,000	\$ 100,000	\$ 87,500	\$ 62,500	\$ 229,114	\$ 970	\$ 849	\$ 606	\$ 2,425	\$ 18,461
WRF 225,000 GPD Upgrade (SBR Controls)	\$ 1,230,000	\$ 1,230,000	\$ -	\$ -	\$ -	\$ 215,161	\$ -	\$ -	\$ 215,161	\$ 1,014,839
WRF 225,000 GPD Upgrade (Generator)	\$ 500,000	\$ 500,000	\$ -	\$ -	\$ 29,024	\$ 183,380	\$ -	\$ -	\$ 183,380	\$ 287,596
WRF 225,000 GPD Expansion (District Share)	\$ 3,520,000	\$ 3,520,000	\$ -	\$ -	\$ -	\$ 26,605	\$ -	\$ -	\$ 26,605	\$ 3,493,395
GIS Mapping - Water Sewer RW pipelines and facilities	\$ 171,700	\$ 66,000	\$ 66,000	\$ 39,700	\$ 62,466	\$ 7,449	\$ 8,492	\$ 1,998	\$ 17,939	\$ 91,295
Well Replacement	\$ 300,000	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000
SCADA Tower	\$ 60,000	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ 23,605	\$ 23,605	\$ -	\$ 47,210	\$ 12,790
Groundwater Study and Development (inc GSA)	\$ 428,000	\$ -	\$ 60,000	\$ 368,000	\$ 131,140	\$ -	\$ -	\$ -	\$ -	\$ 296,860
Alternate Tertiary Percolation Area	\$ 320,000	\$ 300,000	\$ -	\$ 20,000	\$ 152,143	\$ -	\$ -	\$ 38,539	\$ 38,539	\$ 129,318
Dawson Canyon Potable Reservoir Design	\$ 160,000	\$ -	\$ 160,000	\$ -	\$ 61,257	\$ -	\$ -	\$ -	\$ -	\$ 98,743
Corona Customer Conversion-Temescal Cyn Rd.	\$ 225,000	\$ -	\$ 225,000	\$ -	\$ -	\$ -	\$ 3,960	\$ -	\$ 3,960	\$ 221,040
COR Temescal Cyn Rd widening - pipeline relocation.	\$ 500,000	\$ -	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ 388,316	\$ -	\$ 388,316	\$ 111,684
Subtotal Multiple Year	\$ 9,161,700	\$ 5,746,000	\$ 878,500	\$ 2,537,200	\$ 1,076,967	\$ 457,170	\$ 425,222	\$ 335,261	\$ 1,217,653	\$ 6,867,080
TOTAL	\$ 10,869,850	\$ 6,149,150	\$ 1,776,250	\$ 2,944,450	\$ 1,274,475	\$ 568,676	\$ 764,697	\$ 370,493	\$ 1,703,866	\$ 7,891,509

TEMESCAL VALLEY WATER DISTRICT
Community Facilities District No. 1
Financing Authority
(Sycamore Creek)
3/31/2019

Special Tax Fund (Acct #105636-009)
Account Balance at Wilmington Trust \$ 632,960.36

BONDS PR ACCT (Acct # 105636-010)
Account Balance at Wilmington Trust 100.89

Administrative Expense Fund(Acct #105636-011)
Account Balance at Wilmington Trust 1.42

Surplus Fund (Acct #105636-012)
Account Balance at Wilmington Trust 1,495,116.65

TEMESCAL VALLEY WATER DISTRICT
Community Facilities District No. 2
Financing Authority
(Montecito Ranch)
3/31/2019

Special Tax Fund (Acct #105636-014)
Account Balance at Wilmington Trust \$ 104,131.48

BONDS PR ACCT (Acct # 105636-015)
Account Balance at Wilmington Trust 12.98

Administrative Expense Fund(Acct #105636-016)
Account Balance at Wilmington Trust 1.33

Surplus Fund (Acct #105636-017)
Account Balance at Wilmington Trust 379,151.56

Prepayment Fund (Acct #105636-026)
Account Balance at Wilmington Trust -

TOTAL \$ 483,297.35

TEMESCAL VALLEY WATER DISTRICT
Community Facilities District No. 3
Financing Authority
(The Retreat)
3/31/2019

Special Tax Fund (Acct #105636-019)
Account Balance at Wilmington Trust \$ 549,453.19

BONDS PR ACCT (Acct # 105636-020)
Account Balance at Wilmington Trust 75.57

Administrative Expense Fund(Acct #105636-021)
Account Balance at Wilmington Trust 1.42

Surplus Fund (Acct #105636-022)
Account Balance at Wilmington Trust 978,176.54

Prepayment Fund (Acct #105636-027)
Account Balance at Wilmington Trust -

TOTAL **\$ 1,527,706.72**

TEMESCAL VALLEY WATER DISTRICT
Community Facilities District
Financing Authority

3/31/2019

Senior Lien Bonds - Revenue Fund (Acct #105636-000)	\$	-
- Lien Interest A/C (Acct #105636-001)		11,002.27
- Lien Principal A/C (Acct #105636-002)		-
- Financing Authority Surplus A/C (Acct #105636-003)		-
- Reserve Fund CFD #1 (Acct #105636-004)		2,266,443.36
- Reserve Fund CFD #2 (Acct #105636-005)		276,457.76
- Reserve Fund CFD #3 (Acct #105636-006)		1,497,652.48
Junior Lien Bonds - Revenue Fund (Acct #105639-000)	\$	0.01
- Lien Interest A/C (Acct #105639-001)		3,480.06
- Lien Principal A/C (Acct #105639-002)		-
- Financing Authority Surplus A/C (Acct #105639-003)		-
- Reserve Fund CFD #1 (Acct #105639-004)		619,926.46
- Reserve Fund CFD #2 (Acct #105639-005)		100,316.68
- Reserve Fund CFD #3 (Acct #105639-006)		541,629.18
TOTAL	\$	5,316,908.26

TEMESCAL VALLEY WATER DISTRICT
Community Facilities District No. 4
Financing Authority
(Terramor)
3/31/2019

Special Tax Fund (Acct #133306-001)
Account Balance at Wilmington Trust \$ 212,685.59

Interest Acct (Acct #133306-002)
Account Balance at Wilmington Trust 112,671.80

BONDS PR ACCT (Acct #133306-003)
Account Balance at Wilmington Trust -

Administrative Expense Fund(Acct #133306-004)
Account Balance at Wilmington Trust 45,250.59

Reserve fund Fund (Acct #133306-005)
Account Balance at Wilmington Trust 1,404,779.36

Surplus Fund (Acct #133306-006)
Account Balance at Wilmington Trust -

Redemption fund (Acct #133306-007)
Account Balance at Wilmington Trust -

Construction fund (Acct #133306-008)
Account Balance at Wilmington Trust 9,813,100.71

Cost of Issuance (Acct #133306-009)
Account Balance at Wilmington Trust 11,486.33

TOTAL \$ 11,599,974.38



CALIFORNIA STATE TREASURER FIONA MA, CPA



PMIA Performance Report

Date	Daily Yield*	Quarter to Date Yield	Average Maturity (in days)
03/18/19	2.44	2.39	179
03/19/19	2.44	2.39	178
03/20/19	2.44	2.39	177
03/21/19	2.44	2.39	178
03/22/19	2.44	2.39	177
03/23/19	2.44	2.39	177
03/24/19	2.44	2.39	177
03/25/19	2.44	2.39	175
03/26/19	2.44	2.39	174
03/27/19	2.44	2.39	175
03/28/19	2.44	2.39	176
03/29/19	2.44	2.39	181
03/30/19	2.44	2.39	181
03/31/19	2.44	2.39	179
04/01/19	2.44	2.44	179
04/02/19	2.44	2.44	184
04/03/19	2.44	2.44	182
04/04/19	2.44	2.44	179
04/05/19	2.44	2.44	179
04/06/19	2.44	2.44	179
04/07/19	2.44	2.44	179
04/08/19	2.44	2.44	181
04/09/19	2.45	2.43	182
04/10/19	2.45	2.43	181
04/11/19	2.45	2.43	181
04/12/19	2.45	2.43	182
04/13/19	2.45	2.44	182
04/14/19	2.45	2.44	182
04/15/19	2.45	2.44	182
04/16/19	2.45	2.44	182
04/17/19	2.45	2.44	181

*Daily yield does not reflect capital gains or losses

[View Prior Month Daily Rates](#)

LAIF Performance Report

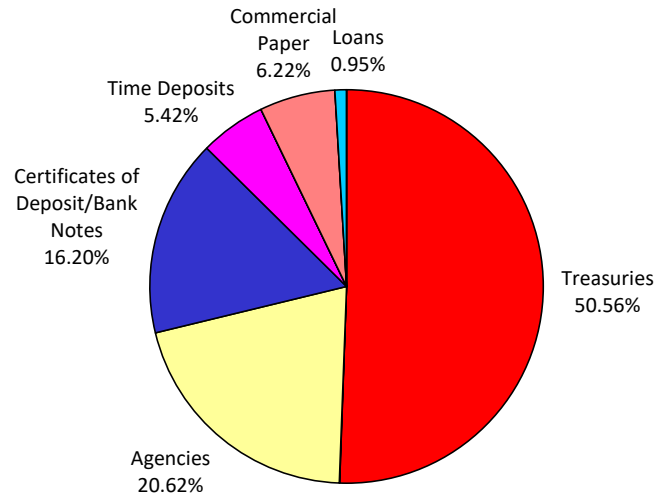
Quarter Ending 03/31/19

Apportionment Rate: 2.55
 Earnings Ratio: 0.00006976322349099
 Fair Value Factor: 1.000146954
 Daily: 2.44%
 Quarter to Date: 2.39%
 Average Life: 179

PMIA Average Monthly Effective Yields

Mar 2019 2.436
 Feb 2019 2.392
 Jan 2019 2.355

Pooled Money Investment Account Portfolio Composition 03/31/19 \$86.9 billion



Percentages may not total 100% due to rounding

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1)

Based on data available as of 04/17/2019

Active Lien Board Update

Balance as of 3/26/19: \$12,907.88

Payments received: \$0.00

New liens recorded: \$0.00

ACTIVE

Active liens value \$2,199.27

Number of active liens 13

WRITTEN OFF

Written off liens value \$10,708.61

Number of written off liens 52

Released liens 6/13/07 - 4/23/19: \$174,494.05

RESOLUTION NO. R-19-04

**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE TEMESCAL VALLEY WATER DISTRICT,
RIVERSIDE COUNTY, CALIFORNIA, REQUESTING THE
COUNTY OF RIVERSIDE'S REGISTRAR OF VOTERS
TO CONDUCT THE TEMESCAL VALLEY WATER DISTRICT
GENERAL ELECTION**

WHEREAS, existing law requires the county clerk to conduct the general election for each district within the County that is subject to the Uniform District Election Law; and

WHEREAS, Section 23502 of the Elections Code allows the County Clerk to conduct an election on behalf of a landowner voting district if the governing body of the district, by Resolution, requests it and agrees to reimburse the County pursuant to Section 23524,

WHEREAS, the general election for Temescal Valley Water District is to be held on August 27, 2019, for the purpose of electing 2 directors for full terms to fill the offices presently held by C.W. Colladay & John Butler whose terms expire on December 6, 2019; as well as two 2 directors for short terms to fill the offices presently held by David Harich & Fred Myers whose terms expire on December 3, 2021.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED that the Board of Directors of the Temescal Valley Water District does hereby request the County Clerk of Riverside County to authorize the Registrar of Voters to conduct the general election for Temescal Valley Water District.

BE IT FURTHER RESOLVED, DETERMINED and ORDERED that Temescal Valley Water District agrees to reimburse the County for the costs associated with holding the general election, pursuant to Section 23524 and any Riverside County ordinances or resolutions consistent therewith.

ADOPTED, SIGNED and APPROVED this 23rd day of April 2019.

ATTEST:

APPROVED:

By: _____
Secretary, Board of Directors

By: _____
President, Board of Directors

Dated: _____

Dated: _____

RESOLUTION NO. R-19-05

**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE TEMESCAL VALLEY WATER DISTRICT,
RIVERSIDE COUNTY, CALIFORNIA, DETERMINING
THAT THE CANDIDATE STATEMENT COST WILL NOT
BE PAID BY THE DISTRICT**

BE IT RESOLVED, DETERMINED and ORDERED that Temescal Valley Water District will not pay the costs of candidates' statements in conjunction with the District's general election to be held on August 27, 2019.

ADOPTED, SIGNED and APPROVED this 23rd day of April 2019.

ATTEST:

APPROVED:

By: _____
Secretary, Board of Directors

By: _____
President, Board of Directors

Dated: _____

Dated: _____

RESOLUTION NO. R-19-06

**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE TEMESCAL VALLEY WATER DISTRICT,
RIVERSIDE COUNTY, CALIFORNIA, DETERMINING THE
DISTRICT'S QUALIFIED VOTER LIST
PURSUANT TO WATER CODE SECTION 35003.1**

BE IT RESOLVED, DETERMINED and ORDERED that the Temescal Valley Water District's qualified voter list shall be based upon the last equalized assessment roll of those persons who, as of the 45th day prior to the general election to be held August 27, 2019, appear as owners on the records in the Riverside County assessor's roll, pursuant to Water Code section 35003.1.

ADOPTED, SIGNED and APPROVED this 23rd day of April 2019.

ATTEST:

APPROVED:

By: _____
Secretary, Board of Directors

By: _____
President, Board of Directors

Dated: _____

Dated: _____



www.FinanceDTA.com

**IMPROVEMENT AREA NO. 2 OF
TEMESCAL VALLEY WATER DISTRICT
COMMUNITY FACILITIES DISTRICT NO. 4
(TERRAMOR)**

COMMUNITY FACILITIES DISTRICT REPORT

APRIL 12, 2019

**Public Finance
Public Private Partnerships
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Clean Energy Bonds**

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**COMMUNITY FACILITIES DISTRICT REPORT
MELLO-ROOS COMMUNITY FACILITIES ACT OF 1982**

**IMPROVEMENT AREA NO. 2 OF
TEMESCAL VALLEY WATER DISTRICT
COMMUNITY FACILITIES DISTRICT NO. 4
(TERRAMOR)**

Prepared For

Temescal Valley Water District
22646 Temescal Canyon Road
Temescal Valley, California 92883

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OF CONTENTS**

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III. Description and Estimated Cost of Proposed Facilities 3

IV. Bonded Indebtedness and Incidental Expenses 5

V. Rate and Method of Apportionment of the Special Tax 7

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VII. General Terms and Conditions 12

EXHIBITS

Exhibit A: Rate and Method of Apportionment

Exhibit B: Assigned Special Tax Rates for Developed Property

Exhibit C: Maximum Special Tax Rate for Undeveloped Property, Taxable Property Owner Association Property, and Taxable Public Property

Exhibit D: Boundary Maps

I. INTRODUCTION

WHEREAS, A Resolution of the Board of Directors of Temescal Valley Water District, Acting as the Legislative Body of Community Facilities District ("CFD") No. 4 (Terramor) of Temescal Valley Water District, Declaring its Intention to Annex Certain Property as Improvement Area No. 2 ("IA No. 2") to Community Facilities District No. 4 (Terramor) of Temescal Valley Water District ("hereinafter referred to as "Resolution of Intention") did direct the filing of a written "Report" that generally contains the following:

1. A brief description of the public improvements by type which will in his or her opinion be required to meet adequately the needs of IA No. 2; and
2. An estimate of the cost of providing those public improvements, including the cost of environmental evaluations of such improvements; and
3. An estimate of the fair and reasonable cost of any Incidental Expenses to be incurred.

NOW, THEREFORE, DTA does hereby submit this Report.

II. PROJECT DESCRIPTION

Improvement Area No. 2 of CFD No. 4 encompasses a portion of the future annexation area as identified on the boundary map for CFD No. 4 included herein in Exhibit D.

IA No. 2 contains two Zones to distinguish between two product types: Zone A ("Zone A") includes market rate residential units and Zone B ("Zone B") includes age-qualified units. In addition, it is anticipated that approximately 29 gross acres of land (identified as the Future Annexation Area on the boundary map for IA No. 2 included herein in Exhibit D) will be annexed into IA No. 2 in the future. Such property will be designated as being located in either Zone A or Zone B at the time of annexation.

Zone A of IA No. 2 currently encompasses approximately 36 gross acres of land expected to be developed into uses subject to a special tax levy. The current property within Zone A is expected to be developed with 330 market rate residential units.

Zone B of IA No. 2 currently encompasses approximately 21 gross acres of land expected to be developed into uses subject to a special tax levy. The current property within Zone B is expected to be developed with 163 age-qualified residential units.

III. DESCRIPTION AND ESTIMATED COST OF PROPOSED FACILITIES

A. Description of Proposed Public Improvements

A community facilities district may provide for the purchase, construction, expansion or rehabilitation of any real or tangible property, including public facilities and infrastructure improvements, with an estimated useful life of five (5) years or longer, which is necessary to meet increased demands placed upon local agencies as a result of development or rehabilitation occurring within the community facilities district. In addition, a community facilities district may pay in full all amounts necessary to eliminate any fixed special assessment liens or to pay, repay, or defease any obligation to pay for any indebtedness secured by any tax, fee, charge, or assessment levied within the area of the community facilities district.

The facilities described in this Report are all facilities which the legislative body creating CFD No. 4 is authorized, pursuant to an agreement meeting the requirements of Section 53316.2 of the Act or otherwise, to own, construct, or finance, and which are required, in part, to adequately meet the needs of CFD No. 4, including IA No. 2. Because the actual needs of CFD No. 4, including IA No. 2, arising as development progresses therein may differ from those currently anticipated, CFD No. 4 reserves the right to modify the actual facilities proposed herein to the extent CFD No. 4 deems necessary, in its sole discretion to meet those needs. The Special Taxes¹ required from IA No. 2 to pay for the construction or financing of said facilities will be apportioned as described in the Rate and Method of Apportionment.

B. Estimated Cost of Proposed Bond Financed Public Improvements

CFD No. 4 is authorized to finance the construction, purchase, modification, expansion, improvement or rehabilitation of (1) water and sewer facilities including the acquisition of capacity in the sewer system and/or water system of Temescal Valley Water District, (2) certain roadways and roadway improvements and related infrastructure and improvements of the County of Riverside, and (3) storm and sewer drains and related infrastructure and improvements of the Riverside County Flood Control and Water Conservation District, both onsite and offsite, and all appurtenances and appurtenant work in connection with the foregoing including the cost of engineering, planning, designing, materials testing, coordination, construction staking, construction

¹ All capitalized terms used herein, unless otherwise indicated, shall have the meanings defined in the Rate and Method of Apportionment for IA No. 2.

management and supervision for such Improvements and any other expense incidental to the construction, acquisition, modification, expansion or rehabilitation of such Improvements.

The improvements listed in Table 1 below are necessary to meet increased demands placed upon the improvements as a result of development occurring in CFD No. 4, including IA No. 2. Actual costs may differ from these estimates.

TABLE 1
CFD No. 4 Cost Estimates

Description	Estimated Cost
Temescal Valley Water District Facilities	
1. Temescal Canyon Water Sewer Improvements	\$7,622,021
2. Phase 1 Backbone Water/Sewer Improvements	\$25,090,952
3. Phase 2 Backbone Water/Sewer Improvements	\$18,848,845
4. Phase 3 Backbone Water/Sewer Improvements	<u>\$5,153,195</u>
Subtotal, Temescal Valley Water District Facilities	\$56,715,013
County Facilities	
1. Temescal Canyon Road Street Improvements	\$996,988
2. Bridge & Offsite Roadway Street Improvements	<u>\$5,694,264</u>
Subtotal, County Facilities	\$6,691,252
Riverside County Flood Control and Water Conservation District	
1. Temescal Canyon Road Storm Drain Improvements	\$1,415,419
2. Phase 1 Backbone Storm Drain Improvements	\$3,086,395
3. Phase 2 Backbone Storm Drain Improvements	<u>\$967,859</u>
Subtotal, Riverside County Flood Control and Water Conservation District	\$5,469,673
Total Facilities Amount	\$68,875,938

IV. BONDED INDEBTEDNESS AND INCIDENTAL EXPENSES

A. Bond Authorization/Issuance

On February 26, 2019, the Board of Directors adopted Resolution No. R-19-03 stating its intention to incur bonded indebtedness on behalf of IA No. 2 in an amount not to exceed \$25,000,000.

B. Incidental Bond Issuance Expenses to be Included in the Proposed Bonded Indebtedness

Pursuant to Section 53345.3 of the Act, bonded indebtedness may include all costs and estimated costs incidental to, or connected with, the accomplishment of the purpose for which the proposed debt is to be incurred, including, but not limited to, the costs of administrative, legal, fiscal, and financial consultant fees; bond and other reserve funds; discount fees; interest on any bonds of the district due and payable within two years of the issuance of the bonds; election costs; and all costs of issuance of the bonds, including, but not limited to, fees for bond and disclosure counsel, costs of obtaining credit ratings, bond insurance premiums, fees for letters of credit, and other credit enhancement costs, and printing costs.

For purposes of determining the special tax rates for IA No. 2, bond issue estimates included capitalized interest at approximately 4.45 percent, a reserve fund equal to 6.24 percent, and other incidental bond issuance expenses equal to 5.00 percent of the principal amount of the bonds. Actual bond issue characteristics will vary from the above estimates based on market conditions and other factors. Additional bonds for the future improvement areas may be issued later.

C. Incidental Expenses to be Included in the Annual Levy of Special Taxes

Pursuant to Section 53340 of the Act, the proceeds of any special tax may only be used to pay, in whole or part, the cost of providing public facilities, services and incidental expenses. As defined by the Act, incidental expenses include, but are not limited to, the cost of planning and designing public facilities to be financed pursuant to the Act, including the cost of environmental evaluations of those facilities; the costs associated with the creation of the community facilities district, issuance of bonds, determination of the amount of taxes, collection of taxes, payment of taxes, or costs otherwise incurred in order to carry out the authorized purposes of the community facilities district; any other

expenses incidental to the acquisition, construction, completion, and inspection of the authorized work; and the retirement of existing bonded indebtedness.

While the actual cost of administering IA No. 2 may vary, it is anticipated that the amount of special taxes which can be collected will also fund annual administrative expenses. Additional bonds for future improvement areas may be issued later.

V. RATE AND METHOD OF APPORTIONMENT OF THE SPECIAL TAX FOR IA NO. 2

All of the property located within IA No. 2, unless exempted by law or by the Rate and Method of Apportionment, shall be taxed for the purpose of providing necessary facilities to serve IA No. 2. Pursuant to Section 53325.3 of the Act, the tax imposed "is a special tax and not a special assessment, and there is no requirement that the tax be apportioned on the basis of benefit to any property." The Special Tax "may be based on benefit received by parcels of real property, the cost of making facilities or authorized services available to each parcel, or other reasonable basis as determined by the legislative body," although the Special Tax may not be apportioned on an ad valorem basis pursuant to Article XIII A of the California Constitution.

As shown in Exhibit A, the adopted Rate and Method of Apportionment provides information sufficient to allow an owner of property within IA No. 2 to estimate the maximum annual Special Tax that may be levied on such property. Sections A through D, below, provide additional information on the Rate and Method of Apportionment of the Special Tax.

A. Explanation for Special Tax Apportionment

When a community facilities district is formed, a Special Tax may be levied on each parcel of taxable property within the CFD to pay for the construction, acquisition and rehabilitation of public facilities, to pay for authorized services or to repay bonded indebtedness or other related expenses incurred by the CFD. This Special Tax must be apportioned in a reasonable manner; however, the tax may not be apportioned on an ad valorem basis. Furthermore, the Act does not require that Special Taxes be apportioned to individual parcels based on benefit received. However, in order to insure fairness and equity, benefit principles have been incorporated in establishing the Special Tax rates for IA No. 2.

When more than one type of land use is present within a community facilities district, several criteria may be considered when apportioning the Special Tax. Generally, criteria based on building square footage, acreage, and land use are selected, and categories based on such criteria are established to differentiate between parcels of property. These categories are a direct result of the projected product mix, and are reflective of the proposed land use types within that community facilities district. Specific Special Tax levels are assigned to each land use class, with all parcels within a land use class assigned the same Special Tax rate.

In addition, all Taxable Property within IA No. 2 will be located within one of two zones, Zone A or Zone B. The purpose of the two zones is to further classify two different product types, market rate units in Zone A and age-qualified units in Zone B.

Furthermore, the Act does not require that Special Taxes be apportioned to individual parcels based on benefit received. However, in order to insure fairness and equity, benefit principles have been incorporated in establishing the Special Tax rates in each zone for IA No. 2.

The major assumption inherent in the Special Tax rates set forth in the Rate and Method of Apportionment is that the level of benefit received from the proposed public improvements is a function of land use and building square footage. This assumption is borne out through an examination of commonly accepted statistical measures for public facility usage.

Residential and non-residential land uses, as well as the different types of residential property (i.e., market rate units, age qualified units, and apartments), generate different levels of public facility usage based on the type of use and the size of lot and size of the buildings. The different types of residential property have been assigned Special Tax rates based on the assumption that larger dwellings on larger lots generate greater impacts. In addition, market rate dwelling units relative to age-qualified units and apartment units typically contain more occupants, and thus generate greater levels of usage.

Residential water and sewer requirements are based primarily on the number of bathrooms and fixture units in the home and the number of occupants of the household; both criteria tend to vary directly with the size and location of the dwelling unit. Larger homes are more likely to be located on larger lots, and those with a higher number of expected occupants is in Zone A. Water requirements for lawn sprinklers and swimming pools also tend to vary with lot size and location.

In measuring average weekday vehicle trip-ends, the Institute of Transportation Engineer's Trip Generation manual identifies land use as the primary determinant of trip-end magnitude. Larger residential dwellings or those with a higher number of expected occupants typically generate a greater number of trip-ends that do smaller residential homes, and therefore, will tend to receive more benefit from road facilities.

Therefore, Special Tax rates have been established for residential and non-residential land use classes in each of the two Zones. Residential Property in each Zone will be assigned to Land Use Classes based on the size of the home. In addition, in order to insure fairness, the Assigned Special Taxes are levied in equal percentages on each Land Use Class of Developed Property within IA No. 2.

Based on the types of public facilities that are proposed for IA No. 2 and the factors described above, the Special Taxes assigned to developed properties are generally proportionate to the relative benefits received by them, and, accordingly, the Special Taxes in IA No. 2 can be considered fair and reasonable.

B. Assigned and Maximum Special Tax Rates

Exhibits B-1 and B-2 lists the Assigned Special Tax rates that may be levied against Developed Property within IA No. 2. Exhibit C lists the Maximum Special Tax that may be levied against Undeveloped Property, Taxable Property Owner Association Property, and Taxable Public Property within IA No. 2.

Each year the Special Tax shall be levied subject to the methodology and Maximum Special Taxes set forth in the Rate and Method of Apportionment, in an amount sufficient to meet the Special Tax Requirement.

C. Backup Special Tax

Pursuant to the Rate and Method of Apportionment, the Maximum Special Tax for each Assessor's Parcel classified as Developed Property is the greater of (i) the Assigned Special Tax or (ii) the amount derived by application of the Backup Special Tax.

Pursuant to the Rate and Method of Apportionment, the Backup Special Tax attributable to Non-Residential Property within a Final Map is equal to \$29,446 per Acre for Zone A and \$18,404 per Acre for Zone B. The Backup Special Tax for each Assessor's Parcel of Residential Property within IA No. 2 shall be computed by dividing the aggregate Backup Special Tax attributable to the Assessor's Parcels of Taxable Property for which building permits for residential construction have or may be issued, as determined in Section C.1.d of the Rate and Method of Apportionment, by the number of such Assessor's Parcels (i.e., the number of residential lots).

If use of the Backup Special Tax should become necessary, the Maximum Special Tax rates for some parcels classified as Developed Property will be increased above the Assigned Special Tax rates shown in Exhibit B until the Special Tax Requirement is met. However, under no circumstances will the Special Tax on an Assessor's Parcel of Developed Property in IA No. 2 be increased to a level that exceeds the greater of the applicable Backup Special Tax or the applicable Assigned Special Tax.

D. Special Tax Reduction

Pursuant to Section J of the Rate and Method of Apportionment, prior to the issuance of the first series of Bonds, the CFD Administrator (as defined in the Rate and Method of Apportionment) shall calculate the total effective tax rate for each proposed plan type. The analysis will be based on prices indicated in a Price Point Study prepared by the Independent Price Point Consultant. If the total effective tax rate for any plan type in a land use class is greater than 2.00% for property in Zone A or 1.75% for property in Zone B, then the CFD Administrator shall calculate a revised Assigned Special Tax for such Land Use Class. In addition, a Certificate of Reduction in Special Taxes shall be prepared and signed by the CFD Administrator and the District describing the updated Special Tax rates.

E. Accuracy of Information

In order to establish the Special Taxes for IA No. 2 as set forth in the Rate and Method of Apportionment, DTA has relied on information including, but not limited to absorption, land-use types, building square footage, and net taxable acreage which were provided to DTA by others. DTA has not independently verified such data and disclaims responsibility for the impact of inaccurate data provided by others, if any, on the Rate and Method of Apportionment for IA No. 2, including the inability to meet the financial obligations of IA No. 2.

VI. BOUNDARIES OF COMMUNITY FACILITIES DISTRICT

The boundaries of CFD No. 4 include all land on which the special taxes may be levied. The original CFD No. 4 boundary map, as well as the boundary map for IA No. 2 are included in Exhibit D.

VII. GENERAL TERMS AND CONDITIONS

A. Substitution Facilities

The descriptions of the public facilities, as set forth herein, are general in their nature. The final nature, location, and costs of improvements and facilities will be determined upon the preparation of final plans and specifications. The final plans may show substitutes, in lieu or modifications to the proposed work in order to accomplish the work of improvement, and any such substitution shall not be a change or modification in the proceedings as long as the facilities provide a service substantially similar to that as set forth in this Report.

B. Appeals and Interpretations

Any taxpayer may file a written appeal of the Special Tax on his/her property with the CFD Administrator, provided that the appellant is current in his/her payments of Special Taxes. During the pendency of an appeal, all Special Taxes previously levied must be paid on or before the payment date established when the levy was made. The appeal must specify the reasons why the appellant claims the calculation of the Special Tax is in error. The CFD Administrator shall review the appeal, meet with the appellant if the CFD Administrator deems necessary, and advise the appellant of its determination. If the CFD Administrator agrees with the appellant, the CFD Administrator shall eliminate or reduce the Special Tax on the appellant's property and/or provide a refund to the appellant. If the CFD Administrator disagrees with the appellant and the appellant is dissatisfied with the determination, the appellant then has 30 days in which to appeal to the Board of Directors by filing a written notice of appeal with the clerk of the Board, provided that the appellant is current in his/her payments of Special Taxes. The second appeal must specify the reasons for its disagreement with the CFD Administrator's determination.

Interpretations may be made by the Board of Directors by ordinance or resolution for purposes of clarifying any vagueness or ambiguity in the Rate and Method of Apportionment.

C. Prepayment of Special Tax

The Special Tax applicable to an Assessor's Parcel of Developed Property or Undeveloped Property for which a building permit has been issued may be prepaid in whole or in part according to the prepayment provisions in the Rate and Method of Apportionment for IA No. 2.

EXHIBIT A

IA No. 2 of CFD No. 4
Temescal Valley Water District



**Rate and Method of
Apportionment**

**RATE AND METHOD OF APPORTIONMENT FOR
IMPROVEMENT AREA NO. 2 OF
TEMESCAL VALLEY WATER DISTRICT
COMMUNITY FACILITIES DISTRICT NO. 4
(TERRAMOR)**

A Special Tax as hereinafter defined shall be levied on all Assessor's Parcels in Improvement Area No. 2 ("IA No. 2") of Temescal Valley Water District Community Facilities District No. 4 (Terramor) ("CFD No. 4") and collected each Fiscal Year commencing in Fiscal Year 2019-2020, in an amount determined by the Board, through the application of the Rate and Method of Apportionment as described below. All of the real property in IA No. 2, unless exempted by law or by the provisions hereof, shall be taxed for the purposes, to the extent and in the manner herein provided.

A. DEFINITIONS

The terms hereinafter set forth have the following meanings:

"Acre" or "Acreage" means the land area of an Assessor's Parcel as shown on an Assessor's Parcel Map, or if the land area is not shown on an Assessor's Parcel Map, the land area shown on the applicable Final Map, parcel map, condominium plan, or other recorded County parcel map.

"Act" means the Mello-Roos Community Facilities Act of 1982, as amended, being Chapter 2.5, Division 2 of Title 5 of the Government Code of the State of California.

"Administrative Expenses" means the following actual or reasonably estimated costs directly related to the administration of IA No. 2: the costs of computing the Special Taxes and preparing the annual Special Tax collection schedules (whether by the Water District or designee thereof or both); the costs of collecting the Special Taxes (whether by the Water District or otherwise); the costs of remitting the Special Taxes to the Trustee; the costs of the Trustee (including its legal counsel) in the discharge of the duties required of it under the Indenture; the costs to the Water District, CFD No. 4 or any designee thereof of complying with arbitrage rebate requirements; the costs to the Water District, CFD No. 4 or any designee thereof of complying with Water District, IA No. 2 or obligated persons disclosure requirements associated with applicable federal and state securities laws and of the Act; the costs associated with preparing Special Tax disclosure statements and responding to public inquiries regarding the Special Taxes; the costs of the Water District, CFD No. 4 or any designee thereof related to an appeal of the Special Tax; the costs associated with the release of funds from an escrow account; the costs associated with the Special Tax reduction described in Section J; the costs associated with the issuance of Bonds; and the Water District's annual administration fees and third party expenses. Administrative Expenses shall also include amounts estimated or advanced by the Water District or CFD No. 4 for any other administrative purposes of IA No. 2, including attorney's fees and other costs related to commencing and pursuing to completion any foreclosure, or otherwise addressing the disposition of delinquent Special Taxes.

"Approved Property" means, for each Fiscal Year, all Taxable Property, exclusive of Developed Property, Taxable Property Owner Association Property, and Taxable Public Property, for which a Final Map was recorded prior to January 1 of the previous Fiscal Year.

"Assessor's Parcel" means any real property to which an Assessor's parcel number is assigned as shown on an Assessor's Parcel Map.

"Assessor's Parcel Map" means an official map of the County Assessor of the County designating parcels by Assessor's Parcel number.

"Assigned Special Tax" means the Special Tax for each Land Use Class of Developed Property within IA No. 2, as determined in accordance with Section C below.

"Backup Special Tax" means the Special Tax applicable to each Assessor's Parcel of Developed Property within IA No. 2, as determined in accordance with Section C below.

"Board" means the Board of Directors of the Water District, acting as the legislative body of CFD No. 4.

"Bonds" means any bonds or other debt (as defined in Section 53317(d) of the Act), whether in one or more series, issued by CFD No. 4 for IA No. 2 under the Act.

"CFD Administrator" means an official of the Water District, or designee thereof, responsible for determining the Special Tax Requirement and providing for the levy and collection of the Special Taxes.

"CFD No. 4" means the Temescal Valley Water District Community Facilities District No. 4 (Terramor).

"County" means the County of Riverside.

"Developed Property" means, for each Fiscal Year, all Taxable Property, exclusive of Other Taxable Property, (i) for which a building permit was issued prior to March 1 of the prior Fiscal Year, and (ii) that is located within a Final Map.

"Final Map" means (i) a final map, or portion thereof, approved by the County pursuant to the Subdivision Map Act (California Government Code Section 66410 *et seq.*) that creates individual lots or parcels for which building permits may be issued without further subdivision, or (ii) for condominiums, a final map approved by the County and a condominium plan recorded pursuant to California Civil Code Section 4285 creating such individual lots or parcels.

"Fiscal Year" means the period starting July 1 and ending on the following June 30.

"Improvement Area No. 2" or "IA No. 2" means Improvement Area No. 2 of CFD No. 4.

"Indenture" means the indenture, fiscal agent agreement, resolution or other instrument pursuant to which Bonds are issued, as modified, amended and/or supplemented from time to time.

"Land Use Class" means any of the classes listed in Tables 1 and 2 below.

"Maximum Special Tax" means the Maximum Special Tax, determined in accordance with Section C and Section D below, that can be levied in any Fiscal Year on any Assessor's Parcel within IA No. 2.

"Non-Residential Property" means Developed Property for which a building permit(s) was issued for a non-residential use.

"Original IA No. 2 Property" means the property located within IA No. 2 at the time of formation as identified on the original boundary map for IA No. 2 of CFD No. 4.

"Outstanding Bonds" means all Bonds which are deemed to be outstanding under the Indenture.

"Other Taxable Property" means Taxable Public Property and Taxable Property Owner Association Property.

"Proportionately" means, for Developed Property, that the ratio of the actual Special Tax levy to the Assigned Special Tax is equal for all Assessor's Parcels of Developed Property, except to the extent that the Special Tax levy on Residential Property is limited as described in the first step in Section D below. For Approved Property or Undeveloped Property, "Proportionately" means that the ratio of the actual Special Tax levy per Acre to the Maximum Special Tax per Acre is equal for all Assessor's Parcels of Approved Property or Undeveloped Property. For Other Taxable Property, "Proportionately" means that the ratio of the actual Special Tax levy per Acre to the Maximum Special Tax per Acre is equal for all Assessor's Parcels of Other Taxable Property.

"Property Owner Association Property" means, for each Fiscal Year, any property within the boundaries of IA No. 2 that was owned by a property owner association, including any master or sub-association, as of January 1 of the prior Fiscal Year.

"Public Property" means, for each Fiscal Year, any property within IA No. 2 that is owned by, irrevocably offered for dedication to, or dedicated to the federal government, the State, the County, Water District, or any other public agency as of June 30 of the prior Fiscal Year; provided however that any property leased by a public agency to a private entity and subject to taxation under Section 53340.1 of the Act shall be taxed and classified in accordance with its use. To ensure that property is classified as Public Property in the first Fiscal Year after it is acquired by, irrevocably offered for dedication to, or dedicated to a public agency, the property owner shall notify the CFD Administrator in writing of such acquisition, offer, or dedication not later than June 30 of the Fiscal Year in which the acquisition, offer, or dedication occurred.

"Residential Floor Area" means all of the square footage of living area within the perimeter of a residential dwelling unit, not including any carport, walkway, garage, overhang, patio, enclosed patio, or similar area. The CFD Administrator shall determine the Residential Floor Area based upon the building permit(s) issued for such residential dwelling unit.

"Residential Property" means Developed Property for which a building permit has been issued for purposes of constructing one or more residential dwelling units.

"Special Tax" means the special tax to be levied in each Fiscal Year on each Assessor's Parcel of Taxable Property to fund the Special Tax Requirement.

"Special Tax Requirement" means that amount required in any Fiscal Year to: (i) pay debt service on all Outstanding Bonds; (ii) pay periodic costs on the Bonds, including but not limited to, credit enhancement and rebate payments on the Bonds; (iii) pay Administrative Expenses; (iv) pay any amounts required to establish or replenish any reserve funds for all Outstanding Bonds; (v) pay directly for the acquisition or construction of facilities authorized to be financed by IA No. 2 to the extent that inclusion of such amount does not increase the Special Tax levy on Approved Property or Undeveloped Property; and (vi) pay for reasonably anticipated Special Tax delinquencies based on the historical delinquency rate for IA No. 2 as determined by the CFD Administrator; less (vii) a credit for funds available to reduce the annual Special Tax levy, as determined by the CFD Administrator pursuant to the Indenture.

"State" means the State of California.

"Taxable Property" means all of the Assessor's Parcels within the boundaries of IA No. 2 which are not exempt from the Special Tax pursuant to law or Section E below.

"Taxable Property Owner Association Property" means all Assessor's Parcels of Property Owner Association Property that are not exempt pursuant to Section E below.

"Taxable Public Property" means all Assessor's Parcels of Public Property that are not exempt pursuant to Section E below.

"Trustee" means the trustee or fiscal agent under the Indenture.

"Undeveloped Property" means, for each Fiscal Year, all Taxable Property not classified as Approved Property, Developed Property, or Other Taxable Property.

"Water District" means the Temescal Valley Water District.

"Zone" means Zone A and/or Zone B, as applicable.

"Zone A" means Zone A of IA No. 2, as identified on the boundary map for IA No. 2 of CFD No. 4 (including any annexation map).

"**Zone B**" means Zone B of IA No. 2, as identified on the boundary map for IA No. 2 of CFD No. 4, (including any annexation map).

B. ASSIGNMENT TO LAND USE CATEGORIES

Each Fiscal Year, all Taxable Property within Zone A and Zone B of IA No. 2 shall be classified as Developed Property, Approved Property, Other Taxable Property, or Undeveloped Property, and shall be subject to Special Taxes in accordance with this Rate and Method of Apportionment as determined pursuant to Sections C and D below. Developed Property shall be further classified as Residential Property or Non-Residential Property.

C. MAXIMUM SPECIAL TAX

1. Developed Property

Residential Property in Zone A shall be assigned to Land Use Classes 1 through 8 of Table 1 below, and Non-Residential Property in Zone A shall be assigned to Land Use Class 9 of Table 1 below. Residential Property in Zone B shall be assigned to Land Use Class 1 through 8 of Table 2 below, and Non-Residential Property in Zone B shall be assigned to Land Use Class 9 of Table 2 below. The Assigned Special Tax for Residential Property shall be based on the Residential Floor Area of the dwelling unit(s) located on the Assessor's Parcel. The Assigned Special Tax for Non-Residential Property shall be based on the Acreage of the Assessor's Parcel.

(a) Maximum Special Tax

The Maximum Special Tax for each Assessor's Parcel classified as Developed Property shall be the greater of (i) the amount derived by application of the Assigned Special Tax or (ii) the amount derived by application of the Backup Special Tax.

The Maximum Special Tax (including the Assigned Special Taxes and the Backup Special Tax set forth in Sections C.1.(b), C.1.(c) and C.1.(d) below) may be reduced in accordance with, and subject to the conditions set forth in, Section J below.

(b) Assigned Special Tax – Zone A (Market Rate Units)

The Assigned Special Tax for each Land Use Class within Zone A is shown below in Table 1.

TABLE 1
Assigned Special Tax for Developed Property in
Zone A
(Market Rate Units)

Land Use Class	Description	Residential Floor Area	Assigned Special Tax
1	Residential Property	> 3,101 s.f.	\$3,478 per unit
2	Residential Property	2,901 – 3,101 s.f.	\$3,377 per unit
3	Residential Property	2,601 – 2,900 s.f.	\$3,278 per unit
4	Residential Property	2,301 – 2,600 s.f.	\$3,183 per unit
5	Residential Property	2,151 – 2,300 s.f.	\$3,094 per unit
6	Residential Property	2,001 – 2,150 s.f.	\$2,977 per unit
7	Residential Property	1,851 – 2,000 s.f.	\$2,888 per unit
8	Residential Property	< 1,851 s.f.	\$2,799 per unit
9	Non-Residential Property	NA	\$29,446 per Acre

(c) **Assigned Special Tax – Zone B (Age-Qualified Units)**

The Assigned Special Tax for each Land Use Class within Zone B is shown below in Table 2.

TABLE 2
Assigned Special Tax for Developed Property in
Zone B
(Age-Qualified Units)

Land Use Class	Description	Residential Floor Area	Assigned Special Tax
1	Residential Property	> 2,599 s.f.	\$2,921 per unit
2	Residential Property	2,300 – 2,599 s.f.	\$2,703 per unit
3	Residential Property	1,900 – 2,299 s.f.	\$2,502 per unit
4	Residential Property	1,601 – 1,899 s.f.	\$2,115 per unit
5	Residential Property	1,301 – 1,600 s.f.	\$1,888 per unit
6	Residential Property	1,101 – 1,300 s.f.	\$1,875 per unit
7	Residential Property	< 1,101 s.f.	\$1,819 per unit
8	Non-Residential Property	NA	\$18,404 per Acre

(d) Backup Special Tax

The Backup Special Tax for an Assessor's Parcel of Developed Property will equal the amount indicated in Table 3 below for the applicable Zone.

TABLE 3
Backup Special Tax for
Zone A and Zone B

Zone	Backup Special Tax
A	\$29,446 per Acre
B	\$18,404 per Acre

2. Approved Property, Undeveloped Property and Other Taxable Property

The Maximum Special Tax for Approved Property, Undeveloped Property, and Other Taxable Property will equal the amount indicated in Table 4 below for the applicable Zone.

TABLE 4
Approved Property, Undeveloped
Property, and Other Taxable Property
in
Zone A and Zone B

Zone	Maximum Special Tax
A	\$29,446 per Acre
B	\$18,404 per Acre

3. Multiple Land Uses

In some instances an Assessor's Parcel of Developed Property may contain more than one Land Use Class. The Assigned Special Tax levied on an Assessor's Parcel shall be the sum of the Assigned Special Taxes for all Land Use Classes located on that Assessor's Parcel. The Maximum Special Tax that can be levied on an Assessor's Parcel shall be the sum of the Maximum Special Taxes that can be levied for all Land Use Classes located on that Assessor's Parcel. For an Assessor's Parcel that contains multiple land uses, the Acreage of such Assessor's Parcel shall be allocated to each type of property based on the amount of Acreage designated for each land use as determined by reference to the site plan approved for such Assessor's Parcel.

The CFD Administrator's allocation to each type of property shall be final.

D. APPORTIONMENT OF THE SPECIAL TAX

For each Fiscal Year, commencing Fiscal Year 2019-2020, the Board shall determine the Special Tax Requirement and shall levy the Special Tax as follows:

First: The Special Tax shall be levied Proportionately on each Assessor's Parcel of Developed Property at up to 100% of the applicable Assigned Special Tax as needed to satisfy the Special Tax Requirement;

Second: If additional monies are needed to satisfy the Special Tax Requirement after the first step has been completed, the Special Tax shall be levied Proportionately on each Assessor's Parcel of Approved Property at up to 100% of the Maximum Special Tax for Approved Property;

Third: If additional monies are needed to satisfy the Special Tax Requirement after the first two steps have been completed, the Special Tax shall be levied Proportionately on each Assessor's Parcel of Undeveloped Property at up to 100% of the Maximum Special Tax for Undeveloped Property;

Fourth: If additional monies are needed to satisfy the Special Tax Requirement after the first three steps have been completed, then the levy of the Special Tax on each Assessor's Parcel of Developed Property whose Maximum Special Tax is determined through the application of the Backup Special Tax shall be increased in equal percentages from the Assigned Special Tax up to 100% of the Maximum Special Tax for each such Assessor's Parcel.

Fifth: If additional monies are needed to satisfy the Special Tax Requirement after the first four steps have been completed, then the Special Tax shall be levied Proportionately on each Assessor's Parcel of Other Taxable Property at up to 100% of the Maximum Special Tax for Other Taxable Property.

Notwithstanding the above, pursuant to Section 53321(d)(3) of the California Government Code, under no circumstances will the Special Tax levied in any Fiscal Year against any Assessor's Parcel for which an occupancy permit for private residential use has been issued be increased as a consequence of delinquency or default by the owner or owners of any other Assessor's Parcel(s) within CFD No. 4 by more than 10% above the amount that would have been levied in that Fiscal Year had there never been any such delinquencies or defaults. To the extent that the levy of the Special Tax on residential property is limited by the provision in the previous sentence, the levy of the Special Tax on each Assessor's Parcel of non-residential property shall continue to increase in equal percentages at up to 100% of the Maximum Special Tax.

E. EXEMPTIONS

No Special Taxes shall be levied on Property Owner Association Property and Public Property, so long as the Acreage of Taxable Property in each Zone is at least equal to the "Minimum Taxable Acreage" as defined below.

Lots 2 and 3 of tract map 36825 are planned to be annexed into IA No. 2 at a future date. The Minimum Taxable Acreage for each Zone is equal to (i) the applicable amount shown in Column C of Table 5 below prior to any annexations into IA No. 2 or (ii) the applicable amount shown in Column E of Table 5 below following the annexation of Lot 2 and/or Lot 3 of tract map 36825 into IA No. 2.

Table 5
Minimum Taxable Acreage

Column A	Column B	Column C	Column D	Column E
Lot(s)	Lot(s) Annexed into Zone	Minimum Taxable Acreage prior to Annexation	Amount of Increase to Minimum Taxable Acreage indicated in paragraph above	New Minimum Taxable Acreage following Annexation
2	A	20.08 Acres	10.24 Acres	30.32 Acres
2	B	17.26 Acres	10.24 Acres	27.50 Acres
3	A	20.08 Acres	8.81 Acres	28.89 Acres
3	B	17.26 Acres	8.81 Acres	26.07 Acres
2 & 3	A	20.08 Acres	19.05 Acres	39.13 Acres
2 & 3	B	17.26 Acres	19.05 Acres	36.31 Acres

Tax-exempt status will be assigned by the CFD Administrator in the chronological order in which property becomes Property Owner Association Property or Public Property. However, should an Assessor's Parcel no longer be classified as Property Owner Association Property or Public Property, its tax-exempt status will be revoked.

To the extent that the exemption of an Assessor's Parcel of Property Owner Association Property or Public Property would reduce the Acreage of Taxable Property below the Minimum Taxable Acreage in the applicable Zone, such Assessor's Parcel shall be classified as Taxable Property Owner Association Property or Taxable Public Property, as applicable, and shall be subject to the levy of the Special Tax and shall be taxed as part of the fifth step in Section D above, at up to 100% of the applicable Maximum Special Tax for Other Taxable Property.

F. APPEALS AND INTERPRETATIONS

Any taxpayer may file a written appeal of the Special Tax on his/her property with the CFD Administrator, provided that the appellant is current in his/her payments of Special Taxes. During the pendency of an appeal, all Special Taxes previously levied must be paid on or before the payment date established when the levy was made. The appeal must specify the reasons why the appellant claims the Special Tax is in error. The CFD Administrator shall

review the appeal, meet with the appellant if the CFD Administrator deems necessary, and advise the appellant of its determination. If the CFD Administrator agrees with the appellant, the CFD Administrator shall eliminate or reduce the Special Tax on the appellant's property and/or provide a refund to the appellant. If the CFD Administrator disagrees with the appellant and the appellant is dissatisfied with the determination, the appellant then has 30 days in which to appeal to the Board by filing a written notice of appeal with the clerk of the Board, provided that the appellant is current in his/her payments of Special Taxes. The second appeal must specify the reasons for its disagreement with the CFD Administrator's determination.

The CFD Administrator may interpret this Rate and Method of Apportionment for purposes of clarifying any ambiguity and make determinations relative to the annual administration of the Special Tax and any property owner appeals. Any decision of the CFD Administrator shall be subject to appeal to the Board whose decision shall be final and binding as to all persons.

G. MANNER OF COLLECTION

The Special Tax will be collected in the same manner and at the same time as ordinary *ad valorem* property taxes; provided, however, that CFD No. 4 may directly bill the Special Tax, may collect the Special Tax at a different time or in a different manner if necessary to meet its financial obligations, and may covenant to foreclose and may actually foreclose on delinquent Assessor's Parcels as permitted by the Act.

H. PREPAYMENT OF SPECIAL TAX

The following definitions apply to this Section H:

"**CFD Public Facilities**" means (i) for the Original IA No. 2 Property, an amount equal to \$13.0 million, (ii) after property is annexed into IA No. 2 and depending on which Zone(s) Lots and 2 and 3 of tract map 36825 are annexed into, the amount indicated in (i) above shall be increased by the amount(s) indicated in Table 6 below, or (iii) such lower number as (a) determined by the CFD Administrator as sufficient to provide the public facilities to be provided by CFD No. 4 on behalf of IA No. 2 under the authorized bonding program for IA No. 2, or (b) shall be determined by the Board concurrently with a covenant that it will not issue any more Bonds to be supported by Special Tax levied under this Rate and Method of Apportionment as described in Section D.

**Table 6
Increase in CFD Public Facilities
After Annexation of Property**

Lot(s)	Lot Annexed into Zone	Amount of Increase to CFD Public Facilities indicated in paragraph above
2	A	\$3.9 million
2	B	\$2.9 million
3	A	\$4.0 million
3	B	\$2.5 million
2 & 3	A	\$7.9 million
2 & 3	B	\$5.4 million

"Construction Fund" means an account specifically identified in the Indenture to hold funds which are currently available for expenditure to acquire or construct public facilities eligible under the Act.

"Future Facilities Costs" means the CFD Public Facilities minus (i) public facility costs previously paid from the Construction Fund, (ii) moneys currently on deposit in the Construction Fund, and (iii) moneys currently on deposit in an escrow fund that are expected to be available to finance facilities costs.

"Outstanding Bonds" means all Previously Issued Bonds which are deemed to be outstanding under the Indenture after the first interest and/or principal payment date following the current Fiscal Year.

"Previously Issued Bonds" means all Bonds that have been issued by CFD No. 4 for IA No. 2 prior to the date of prepayment.

1. Prepayment in Full

The obligation of an Assessor's Parcel to pay the Special Tax may be prepaid and permanently satisfied as described herein; provided that a prepayment may be made only for Assessor's Parcels of Developed Property and Approved Property and/or Undeveloped Property for which a building permit has been issued, and only if there are no delinquent Special Taxes with respect to such Assessor's Parcel at the time of prepayment. An owner of an Assessor's Parcel intending to prepay the Special Tax obligation shall provide the CFD Administrator with written notice of intent to prepay. Within 30 days of receipt of such written notice, the CFD Administrator shall notify such owner of the prepayment amount of such Assessor's Parcel. The CFD Administrator may charge a reasonable fee for providing this service. Prepayment must be made not less than 45 days prior to the next occurring

date that notice of redemption of Bonds from the proceeds of such prepayment may be given to the Trustee pursuant to the Indenture.

The Special Tax Prepayment Amount (as defined in paragraph 14 below) shall be calculated as summarized below (capitalized terms as defined below):

	Bond Redemption Amount
plus	Redemption Premium
plus	Future Facilities Amount
plus	Defeasance Amount
plus	Administrative Fees and Expenses
less	<u>Reserve Fund Credit</u>
Total: equals	Prepayment Amount

As of the proposed date of prepayment, the Special Tax Prepayment Amount (as defined in paragraph 14 below) shall be calculated as follows:

Paragraph No.:

1. Confirm that no Special Tax delinquencies apply to such Assessor's Parcel.
2. For Assessor's Parcels of Developed Property, compute the Assigned Special Tax and Backup Special Tax applicable for the Assessor's Parcel to be prepaid. For Assessor's Parcels of Approved Property and/or Undeveloped Property (for which a building permit has been issued) to be prepaid, compute the Assigned Special Tax and Backup Special Tax for that Assessor's Parcel as though it was already designated as Developed Property, based upon the building permit which has already been issued for that Assessor's Parcel.
3. (a) Divide the Assigned Special Tax computed pursuant to paragraph 2 by the total estimated Assigned Special Tax for the entire IA No. 2 based on the Developed Property Special Tax which could be charged in the current Fiscal Year on all expected development at buildout of IA No. 2, excluding any Assessor's Parcels which have been prepaid, and

(b) Divide the Backup Special Tax computed pursuant to paragraph 2 by the estimated total Backup Special Tax at buildout of IA No. 2, excluding any Assessor's Parcels which have been prepaid.
4. Multiply the larger quotient computed pursuant to paragraph 3(a) or 3(b) by the Outstanding Bonds to compute the amount of Outstanding Bonds to be retired and prepaid (the "Bond Redemption Amount").
5. Multiply the Bond Redemption Amount computed pursuant to paragraph 4 by the applicable redemption premium, if any, on the Outstanding Bonds to be redeemed (the "Redemption Premium").
6. Compute the current Future Facilities Costs.

7. Multiply the larger quotient computed pursuant to paragraph 3(a) or 3(b) by the amount determined pursuant to paragraph 6 to compute the amount of Future Facilities Costs to be prepaid (the "Future Facilities Amount").
8. Compute the amount needed to pay interest on the Bond Redemption Amount from the first bond interest and/or principal payment date following the current Fiscal Year until the earliest redemption date for the Outstanding Bonds.
9. Determine the Special Tax levied on the Assessor's Parcel in the current Fiscal Year which has not yet been paid.
10. Compute the minimum amount the CFD Administrator reasonably expects to derive from the reinvestment of the Special Tax Prepayment Amount less the Future Facilities Amount and the Administrative Fees and Expenses from the date of prepayment until the redemption date for the Outstanding Bonds to be redeemed with the prepayment.
11. Add the amounts computed pursuant to paragraphs 8 and 9 and subtract the amount computed pursuant to paragraph 10 (the "Defeasance Amount").
12. Verify the administrative fees and expenses of CFD No. 4 related to the IA No. 2 prepayment, including the costs of computation of the prepayment, the costs to invest the prepayment proceeds, the costs of redeeming Bonds, and the costs of recording any notices to evidence the prepayment and the redemption (the "Administrative Fees and Expenses").
13. The reserve fund credit ("Reserve Fund Credit") shall equal the lesser of: (a) the expected reduction in the reserve requirement (as defined in the Indenture), if any, associated with the redemption of Outstanding Bonds as a result of the prepayment, or (b) the amount derived by subtracting the new reserve requirement (as defined in the Indenture) in effect after the redemption of Outstanding Bonds as a result of the prepayment from the balance in the reserve fund on the prepayment date, but in no event shall such amount be less than zero.
14. The Special Tax prepayment is equal to the sum of the amounts computed pursuant to paragraphs 4, 5, 7, 11 and 12, less the amount computed pursuant to paragraph 13 (the "Prepayment Amount").
15. From the Prepayment Amount, the amounts computed pursuant to paragraphs 4, 5, 11, and 13 shall be deposited into the appropriate fund as established under the Indenture and be used to retire Outstanding Bonds or make debt service payments. The amount computed pursuant to paragraph 7 shall be deposited into the Construction Fund. The amount computed pursuant to paragraph 12 shall be retained by CFD No. 4.

The Special Tax Prepayment Amount may be sufficient to redeem other than a \$5,000 increment of Bonds. In such cases, the increment above \$5,000 or integral multiple thereof

will be retained in the appropriate fund established under the Indenture to be used with the next prepayment of Bonds or to make debt service payments.

As a result of the payment of the current Fiscal Year's Special Tax levy as determined under paragraph 9 (above), the CFD Administrator shall remove the current Fiscal Year's Special Tax levy for such Assessor's Parcel from the County tax rolls. With respect to any Assessor's Parcel that is prepaid, the Board shall cause a suitable notice to be recorded in compliance with the Act, to indicate the prepayment of Special Tax and the release of the Special Tax lien on such Assessor's Parcel, and the obligation of such Assessor's Parcel to pay the Special Tax shall cease.

Notwithstanding the foregoing, no prepayment will be allowed unless the amount of Assigned Special Tax that may be levied on Taxable Property (based on expected development at build out), both prior to and after the proposed prepayment, less expected Administrative Expenses, shall be at least 1.1 times the regularly scheduled annual interest and principal payments on all Outstanding Bonds (excluding Bonds to be redeemed by such prepayment and all prior prepayments) in each future Fiscal Year and such prepayment will not impair the security of all Outstanding Bonds, as reasonably determined by the CFD Administrator.

2. Prepayment in Part

The Special Tax on an Assessor's Parcel of Developed Property or an Assessor's Parcel of Approved Property and/or Undeveloped Property for which a building permit has been issued may be partially prepaid. The amount of the prepayment shall be calculated as in Section H.1; except that a partial prepayment shall be calculated according to the following formula:

$$PP = [(P_E - AE) \times F] + AE$$

These terms have the following meaning:

AE	=	the Administrative Fees and Expenses
PP	=	the partial prepayment
P _E	=	the Prepayment Amount calculated according to Section H.1
F	=	the percentage by which the owner of the Assessor's Parcel is partially prepaying the Special Tax.

The owner of any Assessor's Parcel who desires such prepayment shall notify the CFD Administrator of such owner's intent to partially prepay the Special Tax and the percentage by which the Special Tax shall be prepaid. The CFD Administrator shall provide the owner with a statement of the amount required for the partial prepayment of the Special Tax for an Assessor's Parcel within thirty (30) days of the request and may charge a reasonable fee for providing this service. With respect to any Assessor's Parcel that is partially prepaid, the Water District shall (i) distribute the funds remitted to it according to Section H.1, and (ii) indicate in the records of CFD No. 4 that there has been a partial prepayment of the Special Tax and that a portion of the Special Tax with respect to such Assessor's Parcel,

equal to the outstanding percentage (1.00 - F) of the remaining Maximum Special Tax, shall continue to be levied on such Assessor's Parcel pursuant to Section D.

Notwithstanding the foregoing, no partial prepayment will be allowed unless the amount of Assigned Special Tax that may be levied on Taxable Property (based on expected development at build out), both prior to and after the proposed prepayment, less expected Administrative Expenses, shall be at least 1.1 times the regularly scheduled annual interest and principal payments on all Outstanding Bonds (excluding Bonds to be redeemed by such prepayment and all prior prepayments) in each future Fiscal Year and such partial prepayment will not impair the security of all Outstanding Bonds, as reasonably determined by the CFD Administrator.

I. TERM OF SPECIAL TAX

The Special Tax shall be levied for the period necessary to fully satisfy items (i) through (iv) of the Special Tax Requirement, but in no event shall it be levied after Fiscal Year 2058-59.

J. SPECIAL TAX REDUCTION

"Contractual Encumbrances" means (a) a voluntary contractual assessment established and levied on an individual Assessor's Parcel pursuant to Chapter 29 of Part 3 of Division 7 of the California Streets and Highways Code (commencing with Section 5898.10 et seq.), as amended from time to time, (b) a special tax established and levied on an individual Assessor's Parcel pursuant to Section 53328.1 of the California Government Code and related provisions of the Act, as amended from time to time, and (c) any other fee, charge, tax or assessment established and levied on an individual Assessor's Parcel pursuant to a contractual agreement or other voluntary consent by the owner thereof.

"Independent Price Point Consultant" means any consultant or firm of such consultants selected by CFD No. 4 that (a) has substantial experience in performing Price Point Studies for residential units within community facilities districts or otherwise estimating or confirming pricing for residential units in community facilities districts, (b) is well versed in analyzing economic and real estate data that relates to the pricing of residential units in community facilities districts, (c) is in fact independent and not under the control of CFD No. 4 or the Water District, (d) does not have any substantial interest, direct or indirect, with or in (i) CFD No. 4, (ii) the Water District, (iii) any owner of real property in CFD No. 4, or (iv) any real property in CFD No. 4, and (e) is not connected with CFD No. 4 or the Water District as an officer or employee thereof, but who may be regularly retained to make reports to CFD No. 4 or the Water District.

"Plan Type" means, for each Zone, a discrete residential plan type that is constructed or expected to be constructed within IA No. 2 as identified in the Price Point Study.

"Price Point" means, with respect to the residential dwelling units in each Plan Type, as of any date, the minimum base price of such residential dwelling units, estimated as of such date, including any incentives and concessions, but excluding potential appreciation or

premiums, options or upgrades, based upon their actual or expected characteristics, such as living area and lot size.

"Price Point Study" means a price point study or a letter updating a previous price point study, which (a) has been prepared by an Independent Price Point Consultant, (b) sets forth the Plan Types constructed or expected to be constructed within IA No. 2, (c) sets forth the estimated number of constructed and expected residential dwelling units for each Plan Type, (d) sets forth such Independent Price Point Consultant's estimate of the Price Point for each Plan Type and (e) uses a date for establishing such Price Points that is no earlier than 60 days prior to the date the Price Point Study is delivered to the CFD Administrator pursuant to this Section J.

"Total Effective Tax Rate" means, for a Plan Type, the quotient of (a) the Total Tax and Assessment Obligation for such Plan Type divided by (b) the Price Point for such Plan Type, converted to a percentage.

"Total Tax and Assessment Obligation" means, with respect to a Plan Type, for the Fiscal Year in which the calculation is being performed, the quotient of (a) the sum of the Assigned Special Tax and estimated *ad valorem* property taxes, special assessments, special taxes for any overlapping community facilities districts, and any other governmental taxes, fees and charges (excluding any Contractual Encumbrances), levied or imposed on all residential dwelling units of such Plan Type in such Fiscal Year or that would have been levied or imposed on all such residential dwelling units had such residential dwelling units been completed, sold and subject to such levies and impositions, in such Fiscal Year divided by (b) the number of residential dwelling units in such Plan Type. The Total Tax and Assessment Obligation for each Plan Type shall be calculated based on the applicable Residential Floor Area, Price Point, and number of constructed and expected residential dwelling units for such Plan Type as identified in the Price Point Study.

Prior to the issuance of the first series of Bonds, the following steps shall be taken:

Step No.:

1. At least 30 days prior to the expected issuance date of the first series of Bonds, CFD No. 4 shall cause a Price Point Study to be delivered to the CFD Administrator.
2. As soon as practicable after receipt of the Price Point Study, the CFD Administrator shall calculate the Total Effective Tax Rate for each Plan Type.
3. Separately, for each Land Use Class, the CFD Administrator shall determine whether or not the Total Effective Tax Rate for all Plan Types in a Land Use Class is less than or equal to 2.00% for property in Zone A and 1.75% for property in Zone B.
 - a. If the Total Effective Tax Rate for all Plan Types in a Land Use Class is less than or equal to 2.00% for property in Zone A and 1.75% for property in Zone

B, then there shall be no change in the Assigned Special Tax for such Land Use Class.

- b. If the Total Effective Tax Rate for any Plan Type in a Land Use Class is greater than 2.00% for property in Zone A or 1.75% for property in Zone B, then the CFD Administrator shall calculate a revised Assigned Special Tax for such Land Use Class, which revised Assigned Special Tax shall be the highest amount (rounded to the nearest whole dollar) that will not cause the Total Effective Tax Rate for any Plan Type in such Land Use Class to exceed 2.00% for property in Zone A and 1.75% for property in Zone B.
4. If the Assigned Special Tax for any Land Use Class in a Zone is revised pursuant to step 3.b. above, the CFD Administrator shall calculate a revised Backup Special Tax for all property within such Zone. The revised Backup Special Tax for such Zone shall be an amount (rounded to the nearest whole dollar) equal to the Backup Special Tax for such Zone as set forth in Section C.1.(d), reduced by a percentage equal to the weighted average percentage reduction in the Assigned Special Taxes for all Land Use Classes of Residential Property in such Zone resulting from the calculations in steps 3.a. and 3.b. above. The weighted average percentage will be calculated by taking the sum of the products of the number of units constructed or expected to be constructed in each Land Use Class multiplied by the percentage change for each Land Use Class (or 0 for Land Use Classes that are not changing). This amount is then divided by the total number of units constructed or expected to be constructed within the Zone and converted to a percentage.
5. If the Assigned Special Tax for any Land Use Class is revised pursuant to step 3.b. above, the CFD Administrator shall prepare and execute a Certificate of Reduction in Special Taxes substantially in the form of Exhibit A hereto and shall deliver such Certificate of Reduction in Special Taxes to CFD No. 4. The Certificate of Reduction in Special Taxes shall be completed for all Land Use Classes and shall set forth, as applicable, either (i) the reduced Assigned Special Tax for a Land Use Class as calculated pursuant to step 3.b., or (ii) the Assigned Special Tax as identified in Table 1 or Table 2 in Section C.1.(b) and C.1.(c) for a Land Use Class that was not revised as determined pursuant to step 3.a.; as well as either (i) the revised Backup Special Tax for a Zone as calculated pursuant to step 4, or (ii) the Backup Special Tax as identified in Table 3 in Section C.1.(d) for a Zone that was not revised as determined pursuant to step 4.
6. If the first series of Bonds is issued within 90 days of the date of receipt of the Price Point Study by the CFD Administrator, CFD No. 4 shall execute the acknowledgement on such Certificate of Reduction in Special Taxes, dated as of the date of such issuance, and, upon the issuance of such first series of Bonds, the Assigned Special Tax for each Land Use Class and the Backup Special Tax shall, *ipso facto*, be, for all purposes, as set forth in such Certificate of Reduction in Special Taxes. If the first series of Bonds is not issued within 90 days of the date of receipt of the Price Point Study by the CFD Administrator, such Certificate of Reduction in Special Taxes shall not be acknowledged by CFD No. 4 and shall, as of such date, be void and of no further force and effect. In such case, if

subsequently, a first series of Bonds is expected to be issued, at least 30 days prior to the expected issuance date of such first series of Bonds, the CFD Administrator shall cause a new Price Point Study to be delivered to the CFD Administrator and, following such delivery, steps 2 through 5 of this section shall be performed based on such new Price Point Study.

7. As soon as practicable after the execution by CFD No. 4 of the acknowledgement on the Certificate of Reduction in Special Taxes, CFD No. 4 shall cause to be recorded in the records of the County Recorder an Amended Notice of Special Tax Lien for IA No. 2 reflecting the Assigned Special Taxes and the Backup Special Tax for each Zone set forth in such Certificate of Reduction in Special Taxes.
8. If the Assigned Special Tax is not required to be changed for any Land Use Class based on the calculations performed under step 3 above, there shall be no reduction in the Maximum Special Tax, and no Certificate of Reduction in Special Taxes shall be required. However the CFD Administrator shall prepare and deliver to CFD No. 4 a Certificate of No Reduction in Special Taxes substantially in the form of Exhibit B hereto dated as of the date of the issuance of the first series of Bonds that states that the calculations required pursuant to this Section J have been made and that no changes to the Assigned Special Tax or Backup Special Tax are necessary.
9. CFD No. 4 and the CFD Administrator shall take no further actions under this Section J upon the earlier to occur of the following: (i) the execution of the acknowledgement by CFD No. 4 on a Certificate of Reduction in Special Taxes pursuant to step 6; or (ii) the delivery by the CFD Administrator of a Certificate of No Reduction in Special Taxes pursuant to step 8.

EXHIBIT A

CERTIFICATE OF REDUCTION IN SPECIAL TAXES

**Temescal Valley Water District
IA No. 2 of CFD No. 4**

1. Pursuant to Section J of the Rate and Method of Apportionment, the Assigned Special Tax and Backup Special Tax for Developed Property for [certain or all] Land Use Classes within IA No. 2 has been reduced.
2. The calculations made pursuant to Section J were based upon a Price Point Study that was received by the CFD Administrator on _____.
3. Tables 1A and 2A below show the Assigned Special Tax for each Land Use Class in Zones A and B after such reduction.

TABLE 1A
Assigned Special Tax for Developed Property in
Zone A
(Market Rate Units)

Land Use Class	Description	Residential Floor Area	Assigned Special Tax
1	Residential Property	> 3,101 s.f.	\$_____ per unit
2	Residential Property	2,901 – 3,101 s.f.	\$_____ per unit
3	Residential Property	2,601 – 2,900 s.f.	\$_____ per unit
4	Residential Property	2,301 – 2,600 s.f.	\$_____ per unit
5	Residential Property	2,151 – 2,300 s.f.	\$_____ per unit
6	Residential Property	2,001 – 2,150 s.f.	\$_____ per unit
7	Residential Property	1,851 – 2,000 s.f.	\$_____ per unit
8	Residential Property	< 1,851 s.f.	\$_____ per unit
9	Non-Residential Property	NA	\$_____ per Acre

TABLE 2A
Assigned Special Tax for Developed Property in
Zone B
(Age-Qualified Units)

Land Use Class	Description	Residential Floor Area	Assigned Special Tax
1	Residential Property	> 2,599 s.f.	\$_____ per unit
2	Residential Property	2,300 – 2,599 s.f.	\$_____ per unit
3	Residential Property	1,900 – 2,299 s.f.	\$_____ per unit
4	Residential Property	1,601 – 1,899 s.f.	\$_____ per unit
5	Residential Property	1,301 – 1,600 s.f.	\$_____ per unit
6	Residential Property	1,101 – 1,300 s.f.	\$_____ per unit
7	Residential Property	< 1,101 s.f.	\$_____ per unit
8	Non-Residential Property	NA	\$_____ per Acre

4. The Backup Special Tax for each Assessor's Parcel of Developed Property shall equal \$_____ per Acre in Zone A and \$_____ per Acre in Zone B after such reduction.
5. Upon execution of this certificate by CFD No. 4, CFD No. 4 shall cause an amended notice of Special Tax lien for IA No. 2 to be recorded reflecting the Assigned Special Tax and Backup Special Tax set forth herein.

Submitted

CFD ADMINISTRATOR

By: _____ Date: _____

By execution hereof, the undersigned acknowledges, on behalf of CFD No. 4, receipt of this certificate and modification of the Rate and Method of Apportionment as set forth in this certificate.

TEMESCAL VALLEY WATER DISTRICT CFD NO. 4

By: _____ Date as of: [date of issuance of Bonds]

EXHIBIT B

CERTIFICATE OF NO REDUCTION IN SPECIAL TAXES

Temescal Valley Water District
IA No. 2 of CFD No. 4

1. All calculations required pursuant to Section J of the Rate and Method of Apportionment have been made based upon a Price Point Study that was received by the CFD Administrator on _____.
2. Total Effective Tax Rate for all Plan Types in all Land Use Classes is less than or equal to 2.00% for property in Zone A and 1.75% for property in Zone B.
3. The Maximum Special Tax for Developed Property within IA No. 2, including the Assigned Special Taxes set forth in Sections C.1.(b) and C.1.(c) and the Backup Special Tax set forth in Section C.1.(d) of the Rate and Method of Apportionment, shall remain in effect and not be reduced.

Submitted

CFD ADMINISTRATOR

By: _____

Date as of: [date of issuance of Bonds]

EXHIBIT B

IA No. 2 of CFD No. 4
Temescal Valley Water District



**Assigned Special Taxes
For Developed Property**

EXHIBIT B-1
ASSIGNED SPECIAL TAXES FOR DEVELOPED PROPERTY IN
ZONE A
(MARKET RATE UNITS)

Land Use Class	Description	Residential Floor Area	Assigned Special Tax
1	Residential Property	> 3,101 s.f.	\$3,478 per unit
2	Residential Property	2,901 – 3,101 s.f.	\$3,377 per unit
3	Residential Property	2,601 – 2,900 s.f.	\$3,278 per unit
4	Residential Property	2,301 – 2,600 s.f.	\$3,183 per unit
5	Residential Property	2,151 – 2,300 s.f.	\$3,094 per unit
6	Residential Property	2,001 – 2,150 s.f.	\$2,977 per unit
7	Residential Property	1,851 – 2,000 s.f.	\$2,888 per unit
8	Residential Property	< 1,851 s.f.	\$2,799 per unit
9	Non-Residential Property	NA	\$29,446 per Acre

EXHIBIT B-2
ASSIGNED SPECIAL TAXES FOR DEVELOPED PROPERTY IN
ZONE B
(AGE-QUALIFIED UNITS)

Land Use Class	Description	Residential Floor Area	Assigned Special Tax
1	Residential Property	> 2,599 s.f.	\$2,921 per unit
2	Residential Property	2,300 – 2,599 s.f.	\$2,703 per unit
3	Residential Property	1,900 – 2,299 s.f.	\$2,502 per unit
4	Residential Property	1,601 – 1,899 s.f.	\$2,115 per unit
5	Residential Property	1,301 – 1,600 s.f.	\$1,888 per unit
6	Residential Property	1,101 – 1,300 s.f.	\$1,875 per unit
7	Residential Property	< 1,101 s.f.	\$1,819 per unit
8	Non-Residential Property	NA	\$18,404 per Acre

EXHIBIT C

IA No. 2 of CFD No. 4
Temescal Valley Water District



**Maximum Special Tax
For Undeveloped Property,
Taxable POA Property, and
Taxable Public Property**


EXHIBIT C

**MAXIMUM SPECIAL TAX FOR
UNDEVELOPED PROPERTY, TAXABLE PROPERTY OWNER ASSOCIATION PROPERTY,
AND TAXABLE PUBLIC PROPERTY**

Zone	Maximum Special Tax
A	\$29,446 per Acre
B	\$18,404 per Acre

EXHIBIT D

IA No. 2 of CFD No. 4
Temescal Valley Water District




Boundary Maps

1/08
1/08

PROPOSED BOUNDARIES OF
TEMESCAL VALLEY WATER DISTRICT
COMMUNITY FACILITIES DISTRICT NO. 4
(TERRAMOR)
COUNTY OF RIVERSIDE
STATE OF CALIFORNIA

The boundaries of Improvement Area No. 1 of
Community Facilities District No. 4 are
co-terminous with the boundaries of Riverside
County Tract Map No. 36643, excepting
therefrom lots 10, 14, 21, 22, 23 and 24.

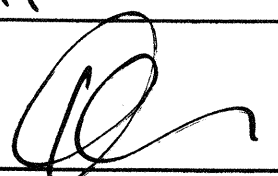
(1) Filed in the District Office of the Temescal Valley
Water District this 27th day of SEPTEMBER, 2016.



Paul Rodriguez, Secretary
Temescal Valley Water District

Assessor Parcel Numbers
within the Boundaries of Improvement Area
No. 1 of Community Facilities District No. 4:
290-070-044 (portion)
290-080-037 (portion)

(2) I hereby certify that the within map showing the
proposed boundaries of Temescal Valley Water
District Community Facilities District No. 4
(Terramor), County of Riverside, State of
California, was approved by the Board of Directors
of the Temescal Valley Water District at a regular
meeting thereof, held on this 27th day of
SEPTEMBER, 2016, by its Resolution No.
R16-11.



Paul Rodriguez, Secretary
Temescal Valley Water District

Assessor Parcel Numbers
within the Future Annexation Area of
Community Facilities District No. 4:
283-240-001
283-240-002
283-240-003
283-240-004
283-240-009
283-240-010
290-070-024
290-070-026
290-070-045
290-070-046

(3) Filed this 28th day of SEPTEMBER, 2016, at the
hour of 4:09 o'clock p.m. in Book 80 of
Maps of Assessment and Community Facilities
Districts at page 78 and as Instrument
No. 2016-0424010 in the office of the County
Recorder of Riverside County, State of California.

Peter Aldana
Assessor-County Clerk-Recorder of Riverside
County

By 

Deputy

Fee \$ 12.00



For a description of the lines and dimensions
of each lot and parcel, reference is hereby
made to the Assessor maps of the County of
Riverside, and to Tract Map No. 36643,
recorded on June 30th, 2016, in Book 451 of
Maps at Pages 29 through 63, as Instrument
No. 2016-0267808 in the office of the Recorder
of the County of Riverside, California.

Exempt recording requested, per
CA Government Code § 6103

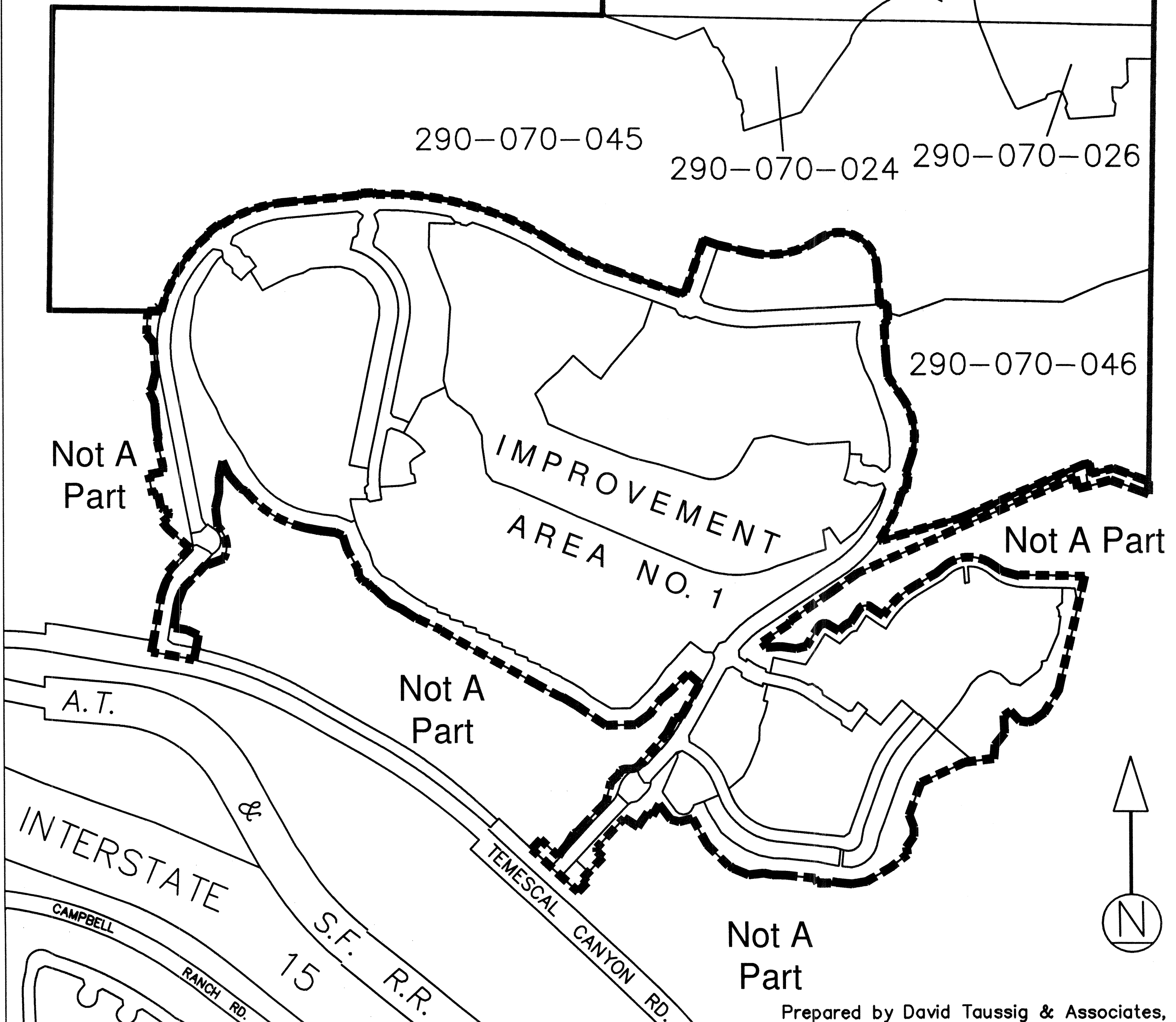
40
100
100

PROPOSED BOUNDARIES OF
TEMESCAL VALLEY WATER DISTRICT
COMMUNITY FACILITIES DISTRICT NO. 4
(TERRAMOR)
COUNTY OF RIVERSIDE
STATE OF CALIFORNIA

LEGEND

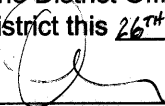
	Boundaries of Community Facilities District No. 4 (Improvement Area No. 1)
	Boundaries of Future Annexation Area
2nn-nn0-0nn	Assessor Parcel Number

283-240-001	283-240-002
283-240-003	283-240-004
283-240-010	
283-240-009	



PROPOSED BOUNDARIES OF
IMPROVEMENT AREA NO. 2 OF
TEMESCAL VALLEY WATER DISTRICT
COMMUNITY FACILITIES DISTRICT NO. 4
(TERRAMOR)
COUNTY OF RIVERSIDE
STATE OF CALIFORNIA

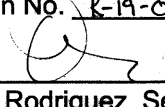
(1) Filed in the District Office of the Temescal Valley
Water District this 26th day of FEBRUARY, 2019.


Paul Rodriguez, Secretary
Temescal Valley Water District

Assessor Parcel Numbers
within the Boundaries of Improvement Area
No. 2 of Community Facilities District No. 4:

- 290-920-001
- 290-930-003
- 290-930-004
- 290-930-005
- 290-940-002

(2) I hereby certify that the within map showing the
proposed boundaries of Improvement Area No. 2
of Temescal Valley Water District Community
Facilities District No. 4 (Terramor), County of
Riverside, State of California, was approved by the
Board of Directors of the Temescal Valley Water
District at a regular meeting thereof, held on
this 26th day of FEBRUARY, 2019, by its
Resolution No. R-19-02.


Paul Rodriguez, Secretary
Temescal Valley Water District

Assessor Parcel Numbers
within the Future Annexation Area of
Improvement Area No. 2 of Community
Facilities District No. 4:

- 290-930-001
- 290-940-001

(3) Filed this 13th day of MARCH, 2019, at the
hour of 2:50 o'clock P.m, in Book 83 of
Maps of Assessment and Community Facilities
Districts at page 62-63 and as Instrument
No. 2019-0085273 in the office of the County
Recorder of Riverside County, State of California.

Peter Aldana
Assessor-County Clerk-Recorder of Riverside
County

By 
Deputy


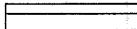
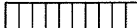

Fee \$11.00

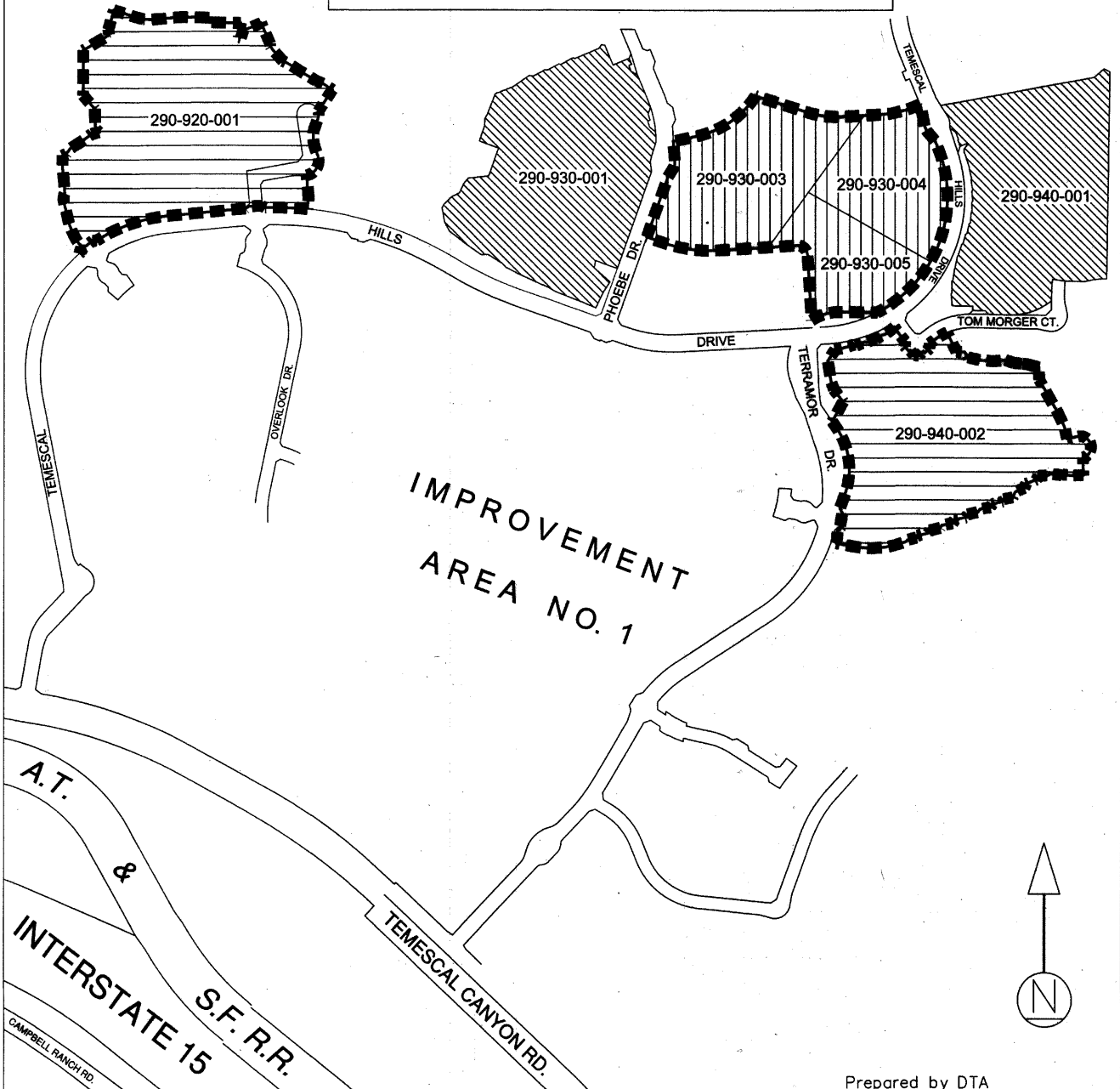
For a description of the lines and dimensions
of each lot and parcel, reference is hereby
made to the Assessor maps of the County of
Riverside, California.

Exempt recording requested, per
CA Government Code § 6103

PROPOSED BOUNDARIES OF
IMPROVEMENT AREA NO. 2 OF
TEMESCAL VALLEY WATER DISTRICT
COMMUNITY FACILITIES DISTRICT NO. 4
(TERRAMOR)
COUNTY OF RIVERSIDE
STATE OF CALIFORNIA

LEGEND

	Boundaries of Improvement Area No. 2 of Community Facilities District No. 4
	Zone A of Improvement Area No. 2
	Zone B of Improvement Area No. 2
	Future Annexation Area of I. A. No. 2
290-9n0-00n	Assessor Parcel Number



THE PRESS-ENTERPRISE

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NOTICE OF PUBLIC HEARING ON INTENTION TO ANNEX PROPERTY AS IMPROVEMENT AREA NO. 2 OF COMMUNITY FACILITIES DISTRICT NO. 4 (TERRAMOR) OF TEMESCAL VALLEY WATER DISTRICT AND TO LEVY SPECIAL TAXES IN IMPROVEMENT AREA NO. 2 AND TO AUTHORIZE BONDED INDEBTEDNESS

NOTICE IS HEREBY GIVEN that on February 26, 2019, the Board of Directors (the "Board of Directors") of Temescal Valley Water District (the "Water District") adopted its Resolution No. R19-02 (the "Resolution of Intention"), declaring its intention to annex certain property to Community Facilities District No. 4 (Terramor) of Temescal Valley Water District ("CFD No. 4" or the "District") to be designated as Improvement Area No. 2 ("Improvement Area No. 2") pursuant to the Mello-Roos Community Facilities Act of 1982, as amended (the "Act") and to levy a special tax (the "Special Tax") within Improvement Area No. 2 for the purpose of financing certain Improvements and Incidental Expenses. Improvement Area No. 2 and any territory annexed to Improvement Area No. 2 pursuant to the Act, is proposed to have the boundaries depicted on the map therefor on file with the Secretary of the Board of Directors of Temescal Valley Water District.

Also on February 26, 2019, the Board of Directors adopted its Resolution No. R-19-03 (the "Resolution of Intention to Incur Indebtedness") declaring its intention to incur bonded indebtedness to be issued by CFD No. 4 for Improvement Area No. 2 in the maximum principal amount of \$25,000,000.

Capitalized terms that are not otherwise defined herein shall have the respective meanings ascribed to them in the Resolution of Intention and the exhibits thereto.

The proposed improvements include the construction, purchase, modification, expansion, improvement or rehabilitation of (1) water and sewer facilities including the acquisition of capacity in the sewer system and/or water system of the Water District (the "Water District Improvements"); (2) certain roadways and roadway improvements and related infrastructure and improvements of the County of Riverside (the "County Improvements"), and (3) storm drains and related infrastructure and improvements of the Riverside County Flood Control and Water Conservation District (the "Flood Control Improvements" and together with the Water District Improvements and County Improvements, the "Improvements"), both onsite and offsite, and all appurtenances and appurtenant work in connection with the foregoing including the cost of engineering, planning, designing, materials testing, coordination, construction staking, construction management and supervision for such Improvements and any other expense incidental to the construction, acquisition, modification, expansion or rehabilitation of such Improvements.

The Improvements referenced in the Resolution of Intention are representative of the types of improvements authorized to be financed by CFD No. 4. Detailed scope and limits of specific projects will be determined as appropriate, consistent with the standards of the Water District. Addition, deletion or modification of descriptions of the Improvements may be made consistent with the requirements of the Board of Directors of the Water District, CFD No. 4 and the Act.

The Incidental Expenses to be paid from bond proceeds and/or special taxes include:

All costs associated with the annexation of property as Improvement Area No. 2 of the District, the issuance of the bonds, the determination of the amount of special taxes to be levied, costs otherwise incurred in order to carry out the authorized purposes of CFD No. 4 for Improvement Area No. 2, including legal fees, fees of consultants, engineering, planning, designing and the annual administration cost of the District for Improvement Area No. 2.

The Resolution of Intention specifies the Rate and Method of Apportionment of Special Tax for Improvement Area No. 2 (the "Rate and Method"). The Resolution of Intention proposes a Maximum Special Tax within Improvement Area No. 2 for Developed Property within the property depicted in the boundary map of Improvement Area No. 2, which shall be the greater of (i) the amount derived by application of the Assigned Special Tax as set forth in the Rate and Method or (ii) the amount derived by application of the Backup Special Tax. For example, the Assigned Special Tax for Residential Property in Zone A of Improvement Area No. 2 ranges from \$2,799 per taxable unit with residential floor area less than 1,851 square feet to \$3,478 per taxable unit with a residential floor area greater than 3,101 square feet. The Assigned Special Tax on Non-Residential Property in Zone A of Improvement Area No. 2 is \$29,446 per acre. The Maximum Special Tax for Undeveloped Property in Zone A of Improvement Area No. 2 is \$29,446 per acre.

The Assigned Special Tax for Residential Property in Zone B of Improvement Area No. 2 ranges from \$1,819 per taxable unit with residential floor area less than 1,101 square feet to \$2,921 per taxable unit with a residential floor area greater than 2,599 square feet. The Assigned Special Tax on Non-Residential Property in Zone B of Improvement Area No. 2 is \$18,404 per acre. The Maximum Special Tax for Undeveloped Property in Zone B of Improvement Area No. 2 is \$18,404 per acre.

To satisfy the Special Tax Requirement, the Board shall first levy the Special Tax proportionately on each Parcel of Developed Property at up to 100% of the applicable Assigned Special Tax as needed. If additional moneys are needed to satisfy the Special Tax Requirement, the Special Tax shall be levied: second, proportionately on each parcel of Approved Property at up to 100% of the Maximum Special Tax for Approved Property; third, proportionately on each parcel of Undeveloped Property at up to 100% of the Maximum Special Tax for Undeveloped Property; fourth, increased in equal percentages from the Assigned Special Tax up to the Maximum Special Tax for each parcel of Developed Property whose Maximum Special Tax is derived by the application of the Backup Special Tax; and, fifth, proportionately on each parcel of Other Taxable Property at up to 100% of the Maximum Special Tax.

The Resolution of Intention proposes that for each year in which any Bonds are outstanding the Special Tax shall be levied on all Assessor's Parcels subject to the Special Tax. If any delinquent Special Taxes remain uncollected prior to or after all Bonds are retired, the Special Tax may be levied to the extent necessary to reimburse the District for uncollected Special Taxes associated with the levy of such Special Taxes, but the Special Tax shall not be levied after Fiscal Year 2058-2059.

The foregoing is only a summary of the Resolution of Intention which is on file with the Secretary. The full text of the Resolution of Intention should be referred to by any interested party for greater

detail.

PUBLIC HEARING

NOTICE IS HEREBY GIVEN THAT A PUBLIC HEARING WILL BE HELD ON APRIL 23, 2019, AT THE HOUR OF 8:30 A.M., OR AS SOON THEREAFTER AS SUCH MATTER CAN BE HEARD, AT A REGULAR MEETING OF THE BOARD OF DIRECTORS TO BE HELD IN THE WATER DISTRICT'S ADMINISTRATIVE OFFICE LOCATED AT 22646 TEMESCAL CANYON ROAD, TEMESCAL VALLEY, CALIFORNIA, AT WHICH TIME THE BOARD OF DIRECTORS WILL HEAR ALL EVIDENCE AND TESTIMONY BY ALL INTERESTED PERSONS, PROPERTY OWNERS, VOTERS AND TAXPAYERS FOR OR AGAINST (1) THE ANNEXATION OF PROPERTY TO BE DESIGNATED AS IMPROVEMENT AREA NO. 2 OF CFD NO. 4, (2) THE EXTENT OF IMPROVEMENT AREA NO. 2 AND THE PROPERTY DESIGNATED FOR FUTURE ANNEXATION TO IMPROVEMENT AREA NO. 2, (3) THE LEVY OF A SPECIAL TAX IN IMPROVEMENT AREA NO. 2, (4) THE ACQUISITION AND CONSTRUCTION OF THE IMPROVEMENTS, (5) THE AUTHORIZATION OF BONDED INDEBTEDNESS FOR IMPROVEMENT AREA NO. 2 OF CFD NO. 4, AND (6) ANY OTHER MATTERS AS SET FORTH IN THE RESOLUTION OF INTENTION.

ALL PERSONS INTERESTED, INCLUDING PROPERTY OWNERS, TAXPAYERS AND REGISTERED VOTERS, MAY APPEAR AT THE HEARING AND PRESENT EVIDENCE AND TESTIMONY ORALLY OR IN WRITING FOR OR AGAINST ITEMS (1) THROUGH (6) ABOVE. EACH INDIVIDUAL WISHING TO SPEAK WILL BE LIMITED TO A THREE MINUTE ORAL PRESENTATION. ANY PROTEST PERTAINING TO THE REGULARITY OR SUFFICIENCY OF THE PROCEEDINGS RELATING TO THE PROPOSED ISSUES DESCRIBED IN ITEMS (1) THROUGH (6) ABOVE MUST BE IN WRITING AND SHALL CLEARLY STATE THE IRREGULARITIES OR DEFECTS TO WHICH OBJECTION IS MADE, AND SHALL BE FILED WITH THE SECRETARY ON OR BEFORE THE TIME SET FOR THE HEARING. IF THE OWNERS OF ONE-HALF (1/2) OR MORE OF THE AREA OF LAND WITHIN IMPROVEMENT AREA NO. 2 AND NOT EXEMPT FROM THE SPECIAL TAX FILE WRITTEN PROTESTS AGAINST ANY OF ITEMS (1) THROUGH (6) ABOVE, AND PROTESTS ARE NOT WITHDRAWN SO AS TO REDUCE THE VALUE OF THE PROTESTS TO LESS THAN A MAJORITY, THE BOARD OF DIRECTORS SHALL ABANDON THAT PORTION OF THE PROCEEDINGS PERTAINING TO SUCH ITEM(S) AND NO FURTHER PROCEEDINGS WITH RESPECT TO SUCH ITEM(S) SHALL BE TAKEN FOR A PERIOD OF ONE YEAR FROM THE DATE OF THE DETERMINATION BY THE BOARD OF DIRECTORS. THE BOARD OF DIRECTORS MAY MODIFY THE PROCEEDINGS IF SUCH MAJORITY PROTESTS ARE ONLY AGAINST A SPECIFIED ISSUE.

UNDER THE ACT, THE BOARD OF DIRECTORS MAY EITHER CONCLUDE THE PUBLIC HEARING ON APRIL 23, 2019 OR MAY CONTINUE THE PUBLIC HEARING TO A LATER DATE IF THE COMPLEXITY OF THE PROPOSED DISTRICT OR THE NEED FOR PUBLIC PARTICIPATION REQUIRES ADDITIONAL TIME. IF THE BOARD OF DIRECTORS DETERMINES TO SUBMIT THE QUESTION OF ANNEXING THE PROPERTY AS IMPROVEMENT AREA NO. 2, LEVYING A SPECIAL TAX AND AUTHORIZING BONDED INDEBTEDNESS, AN ELECTION WILL BE HELD WITHIN IMPROVEMENT AREA NO. 2 TO APPROVE ANNEXATION OF SUCH PROPERTY TO THE DISTRICT, THE LEVY OF THE SPECIAL TAX THEREIN AND THE AUTHORIZATION OF BONDED INDEBTEDNESS FOR IMPROVEMENT AREA NO. 2. AT SUCH AN ELECTION, EACH LANDOWNER WITHIN IMPROVEMENT AREA NO. 2 SHALL BE ENTITLED TO CAST ONE VOTE FOR EACH ACRE OR PORTION THEREOF OWNED WITHIN IMPROVEMENT AREA NO. 2. FOR THE PROPOSITIONS TO BE ADOPTED, TWO-THIRDS OF THE VOTES CAST ON EACH PROPOSITION AT THE ELECTION MUST FAVOR PASSAGE.

INQUIRIES

The full text of the Resolution of Intention, which includes the proposed Rate and Method and the list of Improvements and Incidental Expenses to be financed, and a copy of the map of the proposed Improvement Area No. 2 may be obtained from the person specified below.

For any questions relating to the proceedings, or any particulars, please contact the following designated person:

Mr. Jeff Pape
General Manager
Temescal Valley Water District
22646 Temescal Canyon Road
Temescal Valley, CA 92883
(951) 277-1414

DATED: April 2, 2019

Paul Rodriguez
BOARD SECRETARY OF TEMESCAL VALLEY
WATER DISTRICT

RESOLUTION NO. R-19-07

RESOLUTION OF THE BOARD OF DIRECTORS OF TEMESCAL VALLEY WATER DISTRICT, ACTING AS THE LEGISLATIVE BODY OF COMMUNITY FACILITIES DISTRICT NO. 4 (TERRAMOR) OF TEMESCAL VALLEY WATER DISTRICT, ANNEXING PROPERTY AS IMPROVEMENT AREA NO. 2 TO COMMUNITY FACILITIES DISTRICT NO. 4 (TERRAMOR) OF TEMESCAL VALLEY WATER DISTRICT, AUTHORIZING THE LEVY OF SPECIAL TAXES AND CALLING AN ELECTION THEREIN

WHEREAS, the Board of Directors (the “Board of Directors”) of the Temescal Valley Water District has previously established Community Facilities District No. 4 (Terramor) of Temescal Valley Water District (“Community Facilities District No. 4” or the “District”) pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, being Chapter 2.5 of Part 1 of Division 2 of Title 5 of the Government Code of the State of California (the “Act”) and designated certain territory for future annexation to the District; and

WHEREAS, on February 26, 2019, the Board of Directors adopted Resolution No. R-19-02 (the “Resolution of Intention”), declaring its intention to annex certain property described in Attachment “A” to the Resolution of Intention (the “Property”) as Improvement Area No. 2 of the District (“Improvement Area No. 2”) and certain property to be annexed to Improvement Area No. 2 in the future with the condition that the parcels within such property may be annexed only with the unanimous approval of the owner or owners of such property at the time such property is annexed to Improvement Area No. 2; and

WHEREAS, a copy of the Resolution of Intention setting forth a description of the proposed boundaries of Improvement Area No. 2 and the area proposed for annexation to Improvement Area No. 2 in the future is on file with the Secretary and is incorporated herein by reference; and

WHEREAS, a combined notice of a public hearing to be held on April 23, 2019 was published and mailed to all landowners of the land proposed to be included within Improvement Area No. 2; and

WHEREAS, on April 23, 2019, the Board of Directors opened the public hearing (the “Hearing”) as required by law; and

WHEREAS, at the Hearing there was filed with this Board of Directors a report containing a description of the improvements necessary to meet the needs of Improvement Area No. 2 and an estimate of the cost of such improvements as required by Section 53321.5 of the Act (the “Community Facilities District Report”); and

WHEREAS, at the Hearing all persons desiring to be heard on all matters pertaining to the proposed annexation of the Property as Improvement Area No. 2 and the levy of the special taxes and the issuance of bonded indebtedness by the District for Improvement Area No. 2 were heard and a full and fair hearing was held; and

WHEREAS, at the Hearing, evidence was presented to the Board of Directors on the matters before it, and the proposed annexation of the Property as Improvement Area No. 2 and the levy of special taxes was not precluded by a majority protest of the type described in Section 53324 of the Act, and this Board of Directors at the conclusion of the hearing is fully advised as to all matters relating to the annexation of the Property as Improvement Area No. 2, the levy of the special taxes and the issuance of bonded indebtedness; and

WHEREAS, the Board of Directors has determined that there have been no registered voters residing in the proposed boundaries of Improvement Area No. 2 for the period of 90 days prior to the Hearing and that the qualified electors in Improvement Area No. 2 are the landowners within Improvement Area No. 2; and

WHEREAS, on the basis of all of the foregoing, the Board of Directors has determined at this time to proceed with the annexation of the Property as Improvement Area No. 2 and with the calling of an election within the boundaries of Improvement Area No. 2 to authorize (i) the levy of special taxes within Improvement Area No. 2 pursuant to the rate and method of apportionment of the special tax set forth in the Resolution of Intention (the "Rate and Method"), and (ii) the issuance of bonds for Improvement Area No. 2 to finance the Improvements and Incidental Expenses (as such terms are defined in Resolution No. R-16-11 adopted by the Board of Directors of the Temescal Valley Water District (the "Water District"), pursuant to which the Water District declared its intention to establish the District); and

NOW, THEREFORE, THE BOARD OF DIRECTORS OF TEMESCAL VALLEY WATER DISTRICT DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

1. Each of the above recitals is true and correct.
2. The Property is hereby annexed to the District and shall be designated as "Improvement Area No. 2 of Community Facilities District No. 4 (Terramor) of Temescal Valley Water District" pursuant to the Act. The Board of Directors hereby finds and determines that all prior proceedings taken with respect to the annexation of the Property to the District to be designated as Improvement Area No. 2 were valid and in conformity with the requirements of law, including the Act. This finding is made in accordance with the provisions of Section 53325.1(b) of the Act.
3. The boundaries of the District are as shown on the map designated "Proposed Boundaries of Temescal Valley Water District Community Facilities District No. 4 (Terramor)", which map is on file in the office of the Secretary and was recorded pursuant to Sections 3111 and 3113 of the Streets and Highways Code in the County of Riverside Book of Maps of Assessment and Community Facilities Districts in the County Recorder's Office in Book No. 80, Page Nos. 7-8 on September 28, 2016. Improvement Area No. 2 and the area proposed to be annexed to Improvement Area No. 2 are shown on the map designated "Proposed Boundaries of Improvement Area No. 2 of Temescal Valley Water District Community Facilities District No. 4 (Terramor)", which map is on file in the office of the Secretary and was recorded pursuant to Sections 3111 and 3113 of the Streets and Highways Code in the County of Riverside Book of Maps of Assessment and Community Facilities Districts in the County Recorder's Office in Book No. 83, Page Nos. 62-63 on March 13, 2019.
4. The types of Improvements and Incidental Expenses authorized to be provided for Improvement Area No. 2 are those set forth in the Resolution of Intention. The estimated cost of the Improvements and Incidental Expenses to be financed for Improvement Area No. 2

is set forth in the Community Facilities District Report, which estimates may change as the Improvements are designed and bid for construction and acquisition.

The Water District is authorized by the Act to contribute revenue to, or to construct or acquire the Improvements, all in accordance with the Act. The Board of Directors finds that the proposed Improvements are necessary to meet the increased demand that will be placed upon public infrastructure as a result of new development within the District.

5. The Board of Directors hereby adopts the Rate and Method attached to the Resolution of Intention as Attachment "B" as the applicable rate and method of apportionment for Improvement Area No. 2. Except where funds are otherwise available, it is the intention of the Board of Directors, subject to the approval of the eligible voters within Improvement Area No. 2, to levy the proposed special taxes in Improvement Area No. 2 at the rates set forth in the Rate and Method on all non-exempt property within Improvement Area No. 2 sufficient to pay (i) the principal and interest and other periodic costs on the bonds proposed to be issued by the District for Improvement Area No. 2 to finance the Improvements and Incidental Expenses, including the establishment and replenishment of reserve funds, any remarketing, credit enhancement and liquidity facility fees (including such fees for instruments which serve as the basis of a reserve fund in lieu of cash) and other expenses of the type permitted by Section 53345.3 of the Act; and (ii) the Incidental Expenses. The District expects to incur, and in certain cases has already incurred, Incidental Expenses in connection with the creation of the District and Improvement Area No. 2, the issuance of bonds, the levying and collecting of the special tax, the completion and inspection of the Improvements and the annual administration of the bonds and the District. The Rate and Method is described in detail in Attachment "B" to the Resolution of Intention and incorporated herein by this reference, and the Board of Directors hereby finds that said Attachment "B" to the Resolution of Intention contains sufficient detail to allow each landowner within Improvement Area No. 2 to estimate the maximum amount that may be levied against each parcel. As described in greater detail in the Community Facilities District Report, which is incorporated by reference herein, the special tax is based on the expected demand that each parcel of real property within Improvement Area No. 2 will place on the Improvements and on the benefit that each parcel will derive from the right to access the Improvements and, accordingly, is hereby determined to be reasonable. The special tax shall be levied on each assessor's parcel pursuant to the Rate and Method, but the special tax shall not be levied after Fiscal Year 2058-59. The special tax is apportioned to each parcel on the foregoing basis pursuant to Section 53325.3 of the Act and such special tax is not a tax on or a tax based upon the ownership of real property.

Temescal Valley Water District's General Manager will be responsible for preparing annually, or authorizing a designee to prepare, a current roll of special tax levy obligations by assessor's parcel number and will be responsible for estimating future special tax levies pursuant to Section 53340.2 of the Act.

The special tax shall be levied on parcels within Improvement Area No. 2. The special tax shall also be levied on any parcel or parcels annexed to Improvement Area No. 2 only with the written unanimous approval (each, a "Unanimous Approval") of the owner or owners of each parcel or parcels to be annexed to Improvement Area No. 2, or in compliance with other procedures established by the Act, without any requirement for further public hearings or additional proceedings. Each Unanimous Approval shall be in such form authorized by the General Manager of the Water District. In connection with each Unanimous Approval, the property owner or owners shall designate the Zone (as defined in the Rate and Method) in which their property shall be located.

6. In the event that a portion of the property within Improvement Area No. 2 shall become for any reason exempt, wholly or partially, from the levy of the special tax specified in the Rate and Method, the Board of Directors shall, on behalf of the District, increase the levy to the extent necessary and permitted by law and these proceedings upon the remaining property within Improvement Area No. 2 which is not delinquent or exempt in order to yield the required debt service payments on any outstanding bonds of the District for Improvement Area No. 2 or to prevent the District from defaulting on any other obligations or liabilities of the District; provided, however, that in no event shall the special tax on a residential property increase by more than ten percent as a result of a default or defaults in the payment of special taxes by other property owner(s). The amount of the special tax will be set in accordance with the Rate and Method.

7. Upon recordation of a notice of special tax lien within Improvement Area No. 2 pursuant to Section 3114.5 of the Streets and Highways Code, a continuing lien to secure each levy of the special tax shall attach to all non-exempt real property in Improvement Area No. 2; and this lien shall continue in force and effect until the special tax obligation is prepaid and permanently satisfied and the lien canceled in accordance with law or until collection of the special tax by the District for Improvement Area No. 2 ceases.

8. Consistent with Section 53325.6 of the Act, the Board of Directors finds and determines that the land within Improvement Area No. 2, if any, devoted primarily to agricultural, timber or livestock uses and being used for the commercial production of agricultural, timber or livestock products is contiguous to other land within Improvement Area No. 2 and will be benefited by the Improvements proposed to be provided within Improvement Area No. 2.

9. It is hereby further determined that there is no ad valorem property tax currently being levied on property within Improvement Area No. 2 for the exclusive purpose of paying the principal of or interest on bonds or other indebtedness incurred to finance the construction of capital facilities which provide the same services to the territory of Improvement Area No. 2 as are proposed to be provided by the Improvements to be financed by the District for Improvement Area No. 2.

10. Written protests against the annexation of the Property as Improvement Area No. 2 have not been filed by one-half or more of the registered voters within the boundaries of Improvement Area No. 2 or by the property owners of one-half or more of the area of land within the boundaries of Improvement Area No. 2. The Board of Directors hereby finds that the proposed special tax has not been precluded by a majority protest pursuant to Section 53324 of the Act.

11. An election is hereby called for the District and Improvement Area No. 2 on the propositions of levying the special tax on the property within Improvement Area No. 2 and shall be consolidated with the election on the proposition of incurring bonded indebtedness of the District for Improvement Area No. 2, pursuant to Sections 53351 and 53353.5 of the Act. The propositions to be placed on the ballot for the District are attached hereto as Attachment "A."

12. The date of the election within the District shall be April 23, 2019, or such later date as is consented to by the Office Manager of the Water District and the landowners within Improvement Area No. 2. The Office Manager of the Water District shall conduct the election. Except as otherwise provided by the Act, the election shall be conducted by personally delivered or mailed ballot and, except as otherwise provided by the Act, the election shall be conducted in accordance with the provisions of law regulating elections of Temescal Valley

Water District insofar as such provisions are determined by the Office Manager of the Water District to be applicable.

It is hereby found that there are not more than twelve registered voters within the territory of Improvement Area No. 2, and, pursuant to Section 53326 of the Act, each landowner who is the owner of record on the date hereof, or the authorized representative thereof, shall have one vote for each acre or portion thereof that he, she or it owns within Improvement Area No. 2. The voters shall be the landowners of record within Improvement Area No. 2 as of April 23, 2019.

13. The preparation of the Community Facilities District Report is hereby ratified. The Community Facilities District Report, as submitted, is hereby approved and made a part of the record of the public hearing regarding the annexation of the Property to the District as Improvement Area No. 2, and is ordered to be kept on file with the transcript of these proceedings and open for public inspection.

14. This Resolution shall be effective upon its adoption.

Dated: April 23, 2019.

C.W. Colladay, President

I hereby certify that the foregoing is a full, true and correct copy of the Resolution No. R-19-07 adopted by the Board of Directors of the Temescal Valley Water District at its meeting held on April 23, 2019.

ATTEST:

Paul Rodriguez, Board Secretary

(SEAL)

ATTACHMENT "A"

SAMPLE BALLOT

COMMUNITY FACILITIES DISTRICT NO. 4
(TERRAMOR)
OF TEMESCAL VALLEY WATER DISTRICT

SPECIAL TAX AND SPECIAL BOND ELECTION

April 23, 2019

This ballot represents ___ votes.

To vote, write or stamp a cross ("+" or "X") in the voting square after the word "YES" or after the word "NO". All marks otherwise made are forbidden. All distinguishing marks are forbidden and make the ballot void.

If you wrongly mark, tear or deface this ballot, return it to the Office Manager of the Temescal Valley Water District and obtain another.

PROPOSITION A: Shall the property described in Resolution No. R-19-02 of the Board of Directors of Temescal Valley Water District be annexed as Improvement Area No. 2 ("Improvement Area No. 2") of Community Facilities District No. 4 (Terramor) of Temescal Valley Water District (the "District"), and shall a special tax with a rate and method of apportionment as provided in Resolution No. R-19-02 of the Board of Directors of Temescal Valley Water District for Improvement Area No. 2 be levied to pay the principal of and interest on bonds issued to finance the Improvements and Incidental Expenses and the other purposes described in Resolution No. R-16-11 of the Board of Directors of the Temescal Valley Water District?

YES _____

NO _____

PROPOSITION B: Shall the District incur an indebtedness and issue bonds for Improvement Area No. 2 in the maximum principal amount of \$25,000,000, with interest at a rate or rates not to exceed the maximum interest rate permitted by law, to finance the Improvements and the Incidental Expenses described in Resolution No. R-16-11 of the Board of Directors of the Temescal Valley Water District?

YES _____

NO _____

RESOLUTION NO. R-19-08

RESOLUTION OF THE BOARD OF DIRECTORS OF TEMESCAL VALLEY WATER DISTRICT, ACTING AS THE LEGISLATIVE BODY OF COMMUNITY FACILITIES DISTRICT NO. 4 (TERRAMOR) OF TEMESCAL VALLEY WATER DISTRICT, DETERMINING THE NECESSITY TO INCUR BONDED INDEBTEDNESS WITHIN IMPROVEMENT AREA NO. 2 OF SAID COMMUNITY FACILITIES DISTRICT AND CALLING AN ELECTION THEREIN

WHEREAS, on February 26, 2019, the Board of Directors of Temescal Valley Water District (the "Board of Directors") adopted Resolution No. R-19-02 (the "Resolution of Intention") stating its intention to annex certain property (the "Property") described in the Resolution of Intention as Improvement Area No. 2 ("Improvement Area No. 2") to Community Facilities District No. 4 (Terramor) of Temescal Valley Water District (the "District"), and such area as may be annexed to Improvement Area No. 2 in the future, all pursuant to the Mello-Roos Community Facilities Act of 1982, as amended (the "Act"); and

WHEREAS, on February 26, 2019, the Board of Directors also adopted Resolution No. R-19-03 stating its intention to incur bonded indebtedness by the District for Improvement Area No. 2 in an amount not to exceed \$25,000,000 to finance: (1) the purchase, construction, expansion, improvement or rehabilitation of public improvements identified in Attachment "D" to Resolution No. R-16-11 adopted by the Board of Directors of the Temescal Valley Water District, including all furnishings, equipment and supplies related thereto (collectively, the "Improvements") and (2) the incidental expenses to be incurred in financing the Improvements and forming and administering the District (the "Incidental Expenses"); and

WHEREAS, notice was published as required by law relative to the intention of the Board of Directors to annex the Property to the District as Improvement Area No. 2 and to incur bonded indebtedness of the District for Improvement Area No. 2; and

WHEREAS, on April 23, 2019, the Board of Directors opened a noticed public hearing to determine whether it should proceed to annex the Property to the District to be designated as Improvement Area No. 2, issue bonds for Improvement Area No. 2 to pay for the Improvements and Incidental Expenses and to authorize the rate and method of apportionment of a special tax to be levied within Improvement Area No. 2 for the purposes described in the Resolution of Intention; and

WHEREAS, at said public hearing all persons desiring to be heard on all matters pertaining to the formation of the District and Improvement Area No. 2, the levy of a special tax and the issuance of bonds to pay for the cost of the proposed Improvements and Incidental Expenses were heard and a full and fair hearing was held; and

WHEREAS, subsequent to such hearing the Board of Directors adopted a resolution annexing the Property to the District, designating such Property as Improvement Area No. 2 and identifying property to be annexed to Improvement Area No. 2 in the future (the "Resolution of Formation"); and

WHEREAS, the Board of Directors desires to make the necessary findings to incur bonded indebtedness of the District for Improvement Area No. 2, to declare the purpose for said indebtedness, and to authorize the submittal of certain propositions to the voters of Improvement Area No. 2, being the owners of land within Improvement Area No. 2, all as authorized and required by law;

NOW, THEREFORE, THE BOARD OF DIRECTORS OF TEMESCAL VALLEY WATER DISTRICT HEREBY FINDS, DETERMINES, RESOLVES, AND ORDERS AS FOLLOWS:

1. It is necessary to incur bonded indebtedness of the District for Improvement Area No. 2 in a maximum aggregate principal amount not to exceed \$25,000,000.

2. The indebtedness is to be incurred for the purpose of financing the costs of purchasing, constructing, modifying, expanding, improving, or rehabilitating the Improvements, as described in the Resolution of Intention and the Resolution of Formation, financing the Incidental Expenses, and carrying out the powers and purposes of the District, including, but not limited to, financing the costs of selling the bonds, establishing and replenishing bond reserve funds and paying remarketing, credit enhancement and liquidity facility fees (including such fees for instruments which serve as the basis of a reserve fund in lieu of cash), administrative expenses and other expenses of the type authorized by Section 53345.3 of the Act.

3. The whole of the property within Improvement Area No. 2 and any property annexed to Improvement Area No. 2 pursuant to the Act, other than property exempted from the special tax pursuant to the provisions of the rate and method of apportionment attached to the Resolution of Intention as Attachment "B," shall pay for the bonded indebtedness of the District for Improvement Area No. 2 pursuant to the levy of the special tax authorized by the Resolution of Formation.

4. The maximum term of the bonds to be issued shall in no event exceed forty (40) years.

5. The bonds shall bear interest at the rate or rates not to exceed the maximum interest rate permitted by law, payable annually or semiannually, or in part annually and in part semiannually, except the first interest payment may be for a period of less than six months, with the actual rate or rates and times of payment to be determined at the time or times of sale thereof.

6. The bonds may bear a variable or fixed interest rate, provided that such variable rate or the fixed rate shall not exceed the maximum rate permitted by Section 53531 of the California Government Code, or any other applicable provision of law limiting the maximum interest rate on the bonds.

7. Pursuant to Section 53351 of the Act, a special election is hereby called for Improvement Area No. 2 on the proposition of incurring the bonded indebtedness of the District for Improvement Area No. 2. The proposition relative to incurring bonded indebtedness of the District for Improvement Area No. 2 shall be in the form set forth in Attachment "A" to the Resolution of Formation. The election in Improvement Area No. 2 on the proposition of incurring bonded indebtedness shall be consolidated with the election and on the proposition to levy a special tax in Improvement Area No. 2, which propositions shall be in the form set forth in Attachment "A" to the Resolution of Formation.

8. The date of the consolidated special election for Improvement Area No. 2 shall be April 23, 2019, or such later date as is consented to by the Office Manager of Temescal Valley Water District (the "Office Manager") and the owners of land within Improvement Area No. 2. The election shall be conducted by the Office Manager. Except as otherwise provided by the Act, the election shall be conducted in accordance with the provisions of law regulating elections of Temescal Valley Water District insofar as such provisions are determined by the Office Manager to be applicable. The Office Manager is authorized to conduct the election following the adoption of the Resolution of Formation and this resolution; and all ballots shall be received by, and the Office Manager shall close the election by 1:00 p.m. on the election day; provided the election shall be closed at such earlier time as all qualified electors have voted as provided in Section 53326(d) of the Act. It is hereby found that there are fewer than 12 registered voters within the territory of Improvement Area No. 2, and pursuant to Section 53351(j) of the Act, the ballots for the special election shall be distributed in person or by mail with return postage prepaid to the landowners of record within Improvement Area No. 2 as of the close of the April 23, 2019 hearing regarding the annexation of the Property to the District and designation of such Property as Improvement Area No. 2. Each landowner shall have one vote for each acre or portion thereof that he, she or it owns within Improvement Area No. 2, as provided in Section 53326 of the Act.

9. This Resolution shall be effective upon its adoption.

Dated: April 23, 2019.

C.W. Colladay, President

I hereby certify that the foregoing is a full, true and correct copy of the Resolution No. R-19-08 adopted by the Board of Directors of the Temescal Valley Water District at its meeting held on April 23, 2019.

ATTEST:

Paul Rodriguez, Board Secretary

(SEAL)

RESOLUTION NO. R-19-09

RESOLUTION OF THE BOARD OF DIRECTORS OF TEMESCAL VALLEY WATER DISTRICT, ACTING IN ITS CAPACITY AS THE LEGISLATIVE BODY OF COMMUNITY FACILITIES DISTRICT NO. 4 (TERRAMOR) OF TEMESCAL VALLEY WATER DISTRICT, CERTIFYING THE RESULTS OF THE APRIL, 23, 2019 SPECIAL TAX AND BOND ELECTIONS

WHEREAS, the Board of Directors of Temescal Valley Water District (the "Water District"), acting as the legislative body of Community Facilities District No. 4 (Terramor) of Temescal Valley Water District (the "Board of Directors") called and duly held elections on April 23, 2019 within the boundaries of Improvement Area No. 2 ("Improvement Area No. 2") of Community Facilities District No. 4 (Terramor) of Temescal Valley Water District (the "District") pursuant to Resolution Nos. R-19-07 and R-19-08 for the purpose of presenting to the qualified electors within the District the propositions which are attached hereto as Attachment "A"; and

WHEREAS, there has been presented to the Board of Directors a certificate of the Office Manager of the Water District canvassing the results of the election, a copy of which is attached hereto as Attachment "B";

NOW, THEREFORE, THE BOARD OF DIRECTORS, DOES HEREBY RESOLVE, ORDER AND DETERMINE AS FOLLOWS:

1. Each of the above recitals is true and correct and is adopted by the legislative body of the District.

2. Propositions A and B presented to the qualified electors of Improvement Area No. 2 of the District on April 23, 2019 were approved by more than two-thirds of the votes cast at the election held for Improvement Area No. 2 of the District, and each of Propositions A and B has carried. The Board of Directors is hereby authorized to levy on the land within Improvement Area No. 2 of the District the special tax described in Proposition A for the purposes described therein and to take the necessary steps to levy the special tax authorized by Proposition A and to issue bonds in an amount not to exceed \$25,000,000 specified in Proposition B.

3. The Secretary is hereby directed to record in the Office of the County Recorder within fifteen days of the date hereof a notice of special tax lien which Bond Counsel to the District shall prepare in the form required by Streets and Highways Code Section 3114.5.

4. This Resolution shall be effective upon its adoption.

Dated: April 23, 2019

C.W. Colladay, President

I hereby certify that the foregoing is a full, true and correct copy of the Resolution No. R-19-09 adopted by the Board of Directors of the Temescal Valley Water District at its meeting held on April 23, 2019.

ATTEST:

Paul Rodriguez, Board Secretary

(SEAL)

ATTACHMENT A

SAMPLE BALLOT

COMMUNITY FACILITIES DISTRICT NO. 4
(TERRAMOR)
OF TEMESCAL VALLEY WATER DISTRICT
SPECIAL TAX AND SPECIAL BOND ELECTION

April 23, 2019

This ballot represents ___ votes.

To vote, write or stamp a cross (“+” or “X”) in the voting square after the word “YES” or after the word “NO”. All marks otherwise made are forbidden. All distinguishing marks are forbidden and make the ballot void.

If you wrongly mark, tear or deface this ballot, return it to the Office Manager of the Temescal Valley Water District and obtain another.

PROPOSITION A: Shall the property described in Resolution No. R-19-02 of the Board of Directors of Temescal Valley Water District be annexed as Improvement Area No. 2 (“Improvement Area No. 2”) of Community Facilities District No. 4 (Terramor) of Temescal Valley Water District (the “District”), and shall a special tax with a rate and method of apportionment as provided in Resolution No. R-19-02 of the Board of Directors of Temescal Valley Water District for Improvement Area No. 2 be levied to pay the principal of and interest on bonds issued to finance the Improvements and Incidental Expenses and the other purposes described in Resolution No. R-16-11 of the Board of Directors of the Temescal Valley Water District?

YES _____

NO _____

PROPOSITION B: Shall the District incur an indebtedness and issue bonds for Improvement Area No. 2 in the maximum principal amount of \$25,000,000, with interest at a rate or rates not to exceed the maximum interest rate permitted by law, to finance the Improvements and the Incidental Expenses described in Resolution No. R-16-11 of the Board of Directors of the Temescal Valley Water District?

YES _____

NO _____

ATTACHMENT B

**CERTIFICATE OF SECRETARY
AS TO THE RESULTS OF THE CANVASS OF THE ELECTION RETURNS**

I, Allison Harnden, Office Manager of Temescal Valley Water District (the "Water District"), do hereby certify that I have examined the returns of the Special Tax and Bond Election for Community Facilities District No. 4 (Terramor) of Temescal Valley Water District (the "District"). The election was held in the Administrative Office of the Water District at 22646 Temescal Canyon Road, Temescal Valley, California 92883, on April 23, 2019. I caused to be delivered ballots to each qualified elector. ____ () ballots were returned.

I further certify that the results of said election and the number of votes cast for and against Propositions A and B are as follows:

<u>PROPOSITION A</u>	<u>PROPOSITION B</u>
YES:	YES:
NO:	NO:
TOTAL:	TOTAL:

Dated this 23rd day of April, 2019.

Allison Harnden
Allison Harnden, Office Manager
Temescal Valley Water District

ORDINANCE NO. O-19-01

ORDINANCE OF THE BOARD OF DIRECTORS OF TEMESCAL VALLEY WATER DISTRICT, ACTING IN ITS CAPACITY AS THE LEGISLATIVE BODY OF COMMUNITY FACILITIES DISTRICT NO. 4 (TERRAMOR) OF TEMESCAL VALLEY WATER DISTRICT, AUTHORIZING THE LEVY OF A SPECIAL TAX WITHIN IMPROVEMENT AREA NO. 2 OF THE DISTRICT

WHEREAS, the Board of Directors (the “Board of Directors”) of the Temescal Valley Water District has previously established Community Facilities District No. 4 (Terramor) of Temescal Valley Water District (“Community Facilities District No. 4” or the “District”) pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, being Chapter 2.5 of Part 1 of Division 2 of Title 5 of the Government Code of the State of California (the “Act”) and designated certain territory for future annexation to the District; and

WHEREAS, on February 26, 2019, the Board of Directors adopted Resolution No. R-19-02 (the “Resolution of Intention”), declaring its intention to annex certain property described in Attachment “A” to the Resolution of Intention (the “Property”) as Improvement Area No. 2 of the District (“Improvement Area No. 2”) and certain property to be annexed to Improvement Area No. 2 in the future with the condition that the parcels within such property may be annexed only with the unanimous approval of owner or owners of such property at the time such property is annexed to Improvement Area No. 2; and

WHEREAS, on April 23, 2019, after providing all notice required by the Act, the Board of Directors opened a public hearing required by the Act relative to the annexation of the Property to the District to be designated as Improvement Area No. 2 of the District at such public hearing, all persons desiring to be heard on all matters pertaining to annexation of the Property to the District to be designated as Improvement Area No. 2 and related matters were heard and a full and fair hearing was held; and

WHEREAS, on April 23, 2019, following the close of the public hearing, the Board of Directors adopted Resolution No. R-19-07 (the “Resolution of Formation”), annexing certain property to the District and designating such property as Improvement Area No. 2 of the District and a resolution determining the necessity to incur bonded indebtedness for Improvement Area No. 2 of the District (the “Resolution to Incur Bonded Indebtedness”) each of which called a consolidated special election on April 23, 2019 within Improvement Area No. 2 of the District on two propositions relating to the annexation of the Property to the District, levying of a special tax and the incurring of bonded indebtedness; and

WHEREAS, on April 23, 2019, a special election was held within Improvement Area No. 2 of the District at which the qualified electors approved by more than a two-thirds vote Propositions A and B annexing the Property to the District as Improvement Area No. 2, authorizing the levy of a special tax within Improvement Area No. 2 of the District for the purposes described in the Resolution of Formation and the issuance of bonded indebtedness for Improvement Area No. 2 of the District as described in the Resolution to Incur Bonded Indebtedness.

NOW, THEREFORE, THE BOARD OF DIRECTORS, ACTING AS THE LEGISLATIVE BODY OF COMMUNITY FACILITIES DISTRICT 4 (TERRAMOR) OF TEMESCAL VALLEY WATER DISTRICT, ORDAINS AS FOLLOWS:

1. The above recitals are all true and correct.
2. By the passage of this Ordinance, the Board of Directors authorizes the levy of a special tax within Improvement Area No. 2 of the District at the maximum rates and in accordance with the rates and method of apportionment set forth in Attachment "B" to Resolution No. R-19-02, which rate and method of apportionment is incorporated by reference herein (the "Rate and Method").
3. The Board of Directors is hereby further authorized to determine in each subsequent fiscal year, by ordinance, or by resolution if permitted by then applicable law, on or before August 10 of each year, or such later date as is permitted by law, the specific special tax rate and amount to be levied on each parcel of land in Improvement Area No. 2 of the District pursuant to the Rate and Method. The special tax rate to be levied pursuant to the Rate and Method shall not exceed the applicable maximum rates set forth therein, but the special tax may be levied at a lower rate.
4. Properties or entities of the state, federal or other local governments shall be exempt from the special tax, except as otherwise provided in Sections 53317.3 and 53317.5 of the Act and the Rate and Method. No other properties or entities are exempt from the special tax unless the properties or entities are expressly exempted in the Resolution of Formation, or in a resolution of consideration to levy a new special tax or special taxes or to alter the Rate or Method of an existing special tax as provided in Section 53334 of the Act.
5. All of the collections of the special tax pursuant to the Rate and Method shall be used as provided for in the Act and the Resolution of Formation. The special tax shall be levied within Improvement Area No. 2 of the District only so long as needed for the purposes described in the Resolution of Formation.
6. The special tax levied pursuant to the Rate and Method shall be collected in the same manner as ordinary *ad valorem* property taxes are collected and shall be subject to the same penalties and the same procedure, sale and lien priority in case of delinquency as is provided for ad valorem taxes (which such procedures include the exercise of all rights and remedies permitted by law to make corrections, including, but not limited to, the issuance of amended or supplemental tax bills), as such procedure may be modified by law or by this Board of Directors from time to time.
7. As a cumulative remedy, if any amount levied as a special tax for payment of the interest or principal of any bonded indebtedness of the District for Improvement Area No. 2, together with any penalties and other charges accruing under this Ordinance, are not paid when due, the Board of Directors may, not later than four years after the due date of the last installment of principal on bonds issued by the District for Improvement Area No. 2, order that the same be collected by an action brought in the superior court to foreclose the lien of such special tax.
8. The President shall sign this Ordinance and the Secretary shall attest to the President's signature and then cause the same to be published within fifteen (15) days after its

passage at least once in a newspaper of general circulation published and circulated in Temescal Valley Water District.

9. This Ordinance relating to the levy of the special tax within the Improvement Area No. 2 of the District shall take effect 30 days following its final passage, and the specific authorization for adoption is pursuant to the provisions of Section 53340 of the Act.

10. The Secretary is hereby authorized to transmit a certified copy of this ordinance to the Riverside County Assessor and Treasurer-Tax Collector, and to perform all other acts which are required by the Act, this Ordinance or by law in order to accomplish the purpose of this Ordinance.

INTRODUCED ON the 23rd day of April, 2019.

C.W. Colladay, President

I hereby certify that the foregoing is a full, true and correct copy of the Ordinance No. O-19-01 adopted by the Board of Directors of the Temescal Valley Water District at its meeting held on April 23, 2019.

ATTEST:

Paul Rodriguez, Board Secretary

(SEAL)

WAIVER OF CERTAIN ELECTION PROCEDURES
WITH RESPECT TO LANDOWNER ELECTION FOR
COMMUNITY FACILITIES DISTRICT NO. 4 (TERRAMOR)
OF TEMESCAL VALLEY WATER DISTRICT
(IMPROVEMENT AREA NO. 2)

The undersigned, a duly authorized representative of Forestar Toscana Development Company, a Delaware corporation (the "Owner"), hereby certifies to Temescal Valley Water District (the "Water District") in connection with the election being conducted by the Water District on the two propositions shown in Exhibit "A" hereto (the "Election") as follows:

1. The undersigned has been duly authorized by the Owner and possesses all authority necessary to execute this Waiver on behalf of the Owner in connection with an election to be held by the Board of Directors (the "Board") of the Water District with respect to Community Facilities District No. 4 (Terramor) of Temescal Valley Water District ("CFD 4") and Improvement Area No. 2 therein ("Improvement Area No. 2"). The Owner hereby appoints Stephen C. Cameron, as its authorized representative to vote in the Election and certifies that his true and exact signature is set forth below:

Signature of Authorized Voter: _____



2. The Owner is the present owner of approximately 55.53 acres of land located within Improvement Area No. 2 of CFD 4 subject to the special tax (the "Property").

3. Not less than 15 days prior to April 23, 2019, the Owner received notice that on April 23, 2019, a public hearing was to be held on the annexation of the Property to CFD 4 as Improvement Area No. 2, the levy of a special tax within Improvement Area No. 2, and the authorization of bonds. The Owner agrees that it received adequate notice of the April 23, 2019 hearing.

4. The Owner has received from the Water District, and the Water District has made available to the Owner, necessary and relevant information regarding the annexation of the Property to CFD 4 as Improvement Area No. 2, the imposition of the special tax on property within Improvement Area No. 2 as set forth in Resolution No. R-19-02 adopted by the Board and the proposed issuance of bonded indebtedness in an amount not to exceed \$25,000,000 secured by such special tax as set forth in Resolution No. R-19-03 adopted by the Board with respect to Improvement Area No. 2 to finance the facilities set forth in Attachment D to Resolution No. R-16-11 adopted by the Board.

5. The undersigned hereby certifies that there are no registered voters residing on the Property, and there have been no registered voters for the past 90 days. The undersigned understands that because there are no registered voters within Improvement Area No. 2 during the 90 days preceding the close of the hearing the vote at the Election is to be by the owners of property within Improvement Area No. 2. The undersigned further understands that the Election is being conducted less than 90 days after the close of the April 23, 2019 public hearing as set forth in Section 53326 of the Government Code of the State of California (the "Government Code"), without the preparation of an impartial analysis, arguments or rebuttals concerning the Election as provided for in Sections 9160 to 9167, inclusive, and 9195 of the Elections Code of the State of California (the "Elections Code") and without the preparation of a tax rate statement as provided in Section 9401 of the Elections Code and without further notice of such Election

being published or mailed as required pursuant to the Elections Code. Having been fully advised with respect to the Election, in accordance with the authority contained in Government Code Sections 53326 and 53327, the Owner waives compliance with the foregoing provisions of the Elections Code and Government Code, with any time limits or other procedural requirements pertaining to the conduct of the Election which are not being complied with and consents to having the election on any date on or after the close of the April 23, 2019 public hearing. The election shall close at 1:00 p.m. on April 23, 2019 or such earlier time as all ballots have been returned.

6. The undersigned hereby represents that compliance with the procedural requirements for conducting the Election, including the receipt of any ballot arguments and impartial analysis and the time limitations which apply in connection with scheduling, mailing and publishing notices for such an election, are unnecessary in light of the fact that the undersigned has received sufficient information regarding the annexation of the Property as Improvement Area No. 2, the imposition of the special tax in Improvement Area No. 2 as set forth in Resolution No. R-19-02 adopted by the Board and the issuance of debt for Improvement Area No. 2 of CFD 4 as set forth in Resolution No. R-19-03 adopted by the Board, to properly complete the attached ballot. The Owner waives its right to make any protest or complaint or undertake any legal action challenging the validity of the Election, the validity of any bonded indebtedness issued by CFD 4 for Improvement Area No. 2 as approved at the Election, or the levy of the special tax within Improvement Area No. 2 in accordance with the rate and method of apportionment of special taxes attached to Resolution No. R-19-02 to finance facilities for the benefit of CFD 4 or to repay bonded indebtedness issued by CFD 4 for Improvement Area No. 2.

Dated: April 17, 2019.

FORESTAR TOSCANA DEVELOPMENT
COMPANY, a Delaware corporation

By: 

Name: Stephen C. Cameron
Title: President

EXHIBIT A

SAMPLE BALLOT

COMMUNITY FACILITIES DISTRICT NO. 4
(TERRAMOR)
OF TEMESCAL VALLEY WATER DISTRICT

SPECIAL TAX AND SPECIAL BOND ELECTION

April 23, 2019

This ballot represents ___ votes.

To vote, write or stamp a cross (“+” or “X”) in the voting square after the word “YES” or after the word “NO”. All marks otherwise made are forbidden. All distinguishing marks are forbidden and make the ballot void.

If you wrongly mark, tear or deface this ballot, return it to the Office Manager of the Temescal Valley Water District and obtain another.

PROPOSITION A: Shall the property described in Resolution No. R-19-02 of the Board of Directors of Temescal Valley Water District be annexed as Improvement Area No. 2 (“Improvement Area No. 2”) of Community Facilities District No. 4 (Terramor) of Temescal Valley Water District (the “District”), and shall a special tax with a rate and method of apportionment as provided in Resolution No. R-19-02 of the Board of Directors of Temescal Valley Water District for Improvement Area No. 2 be levied to pay the principal of and interest on bonds issued to finance the Improvements and Incidental Expenses and the other purposes described in Resolution No. R-16-11 of the Board of Directors of the Temescal Valley Water District?

YES _____

NO _____

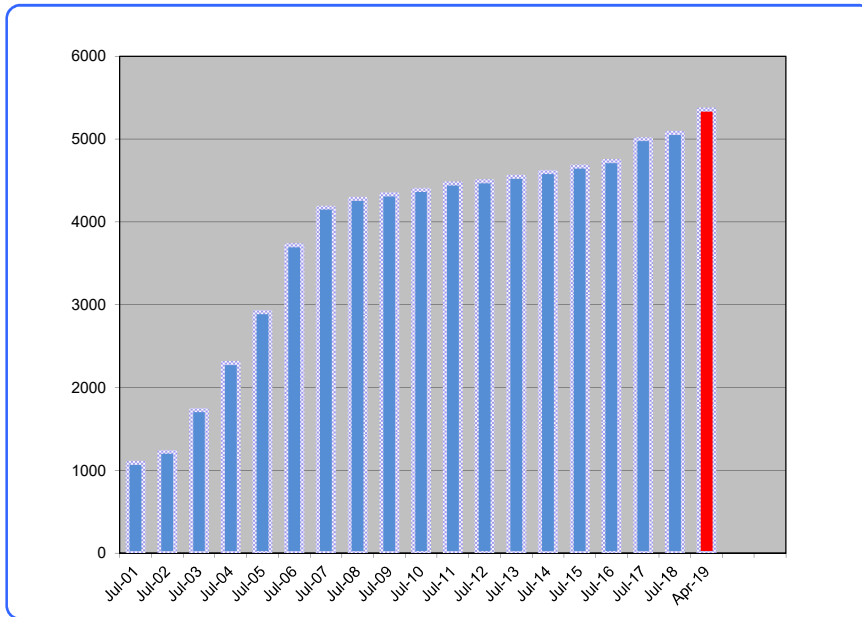
PROPOSITION B: Shall the District incur an indebtedness and issue bonds for Improvement Area No. 2 in the maximum principal amount of \$25,000,000, with interest at a rate or rates not to exceed the maximum interest rate permitted by law, to finance the Improvements and the Incidental Expenses described in Resolution No. R-16-11 of the Board of Directors of the Temescal Valley Water District?

YES _____

NO _____

**TEMESCAL VALLEY WATER DISTRICT
CUSTOMER COUNT PER YEAR(RESIDENTIAL)**
(Excludes SID#1 and SID#2 sewer customers)

DATE	Jul-01	Jul-02	Jul-03	Jul-04	Jul-05	Jul-06	Jul-07	Jul-08	Jul-09	Jul-10	Jul-11	Jul-12	Jul-13	Jul-14	Jul-15	Jul-16	Jul-17	Jul-18	Apr-19
CUSTOMERS	1090	1223	1729	2295	2910	3718	4173	4279	4332	4386	4463	4492	4547	4605	4670	4736	5000	5076	5358



RESIDENTIAL	Total Homes	Completed Homes	
Wildrose Ranch	1043	1043	100%
Trilogy at Glen Ivy	1317	1317	100%
Painted Hills	204	204	100%
Canyon Oaks	26	26	100%
Montecito Ranch	305	305	100%
Sycamore Creek	1735	1587	91%
The Retreat	525	517	98%
Terramor	1443	353	24% 15 MODELS
Harmony Grove	50	6	12%
	<u>6648</u>	<u>5358</u>	81%

TOTAL CUSTOMER COUNT REPORT
March 31, 2019

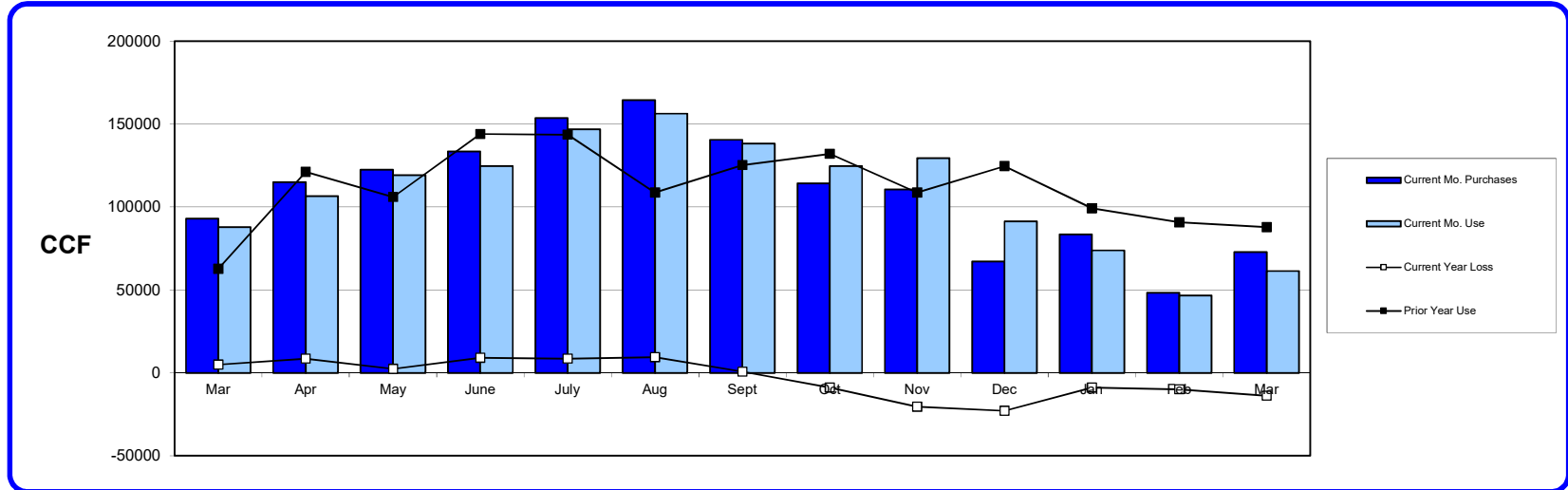
	Water & Sewer	Water Only	Sewer Only	Count
New homes added 23 Accts closed/transf 51 Empty Homes 7			Butterfield (305) Calif. Meadows (345)	
Residential	5264	2	650	5916
Commercial	90	0	2	92
Commercial-fireheld inactive	41			41
Public Govt	4	1	0	5
Irrigation-Industrial	0	67	0	67
Non-Potable Water other	0	147	0	147
Construction-Bulk Sales	0	21	0	21
Total Active Customers				

DELINQUENT REPORT

Meters Read - Customers Billed	5596	
Received Delinquent Notice on current bill	449	8.02%
Turned Off for lack of payment	13	0.23%
Customers turned back on, amount paid	12	0.21%

WATER USAGE REPORT FOR THIRTEEN MONTHS

	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	TOTAL
Beg Water Levels	9049	9311	9222	9943	9673	11347	10107	11630	10154	11560	10429	11083	11083	
Ending Water Levels	9311	9222	9943	9673	11347	10107	11630	10154	11560	10429	11083	11571	9302	
Cur Yearly Purchases	92960	115005	122466	133518	153700	164495	140518	114288	110566	67220	83505	48380	72875	1419496
Cur Yr Monthly Use	87771	106589	119302	124735	146815	156286	138302	124684	129569	91254	73902	46657	61401	1407267
Prior Yr Monthly Use	62713	121182	106003	144053	143645	108702	125247	132059	108702	124709	99305	90737	87771	1454828

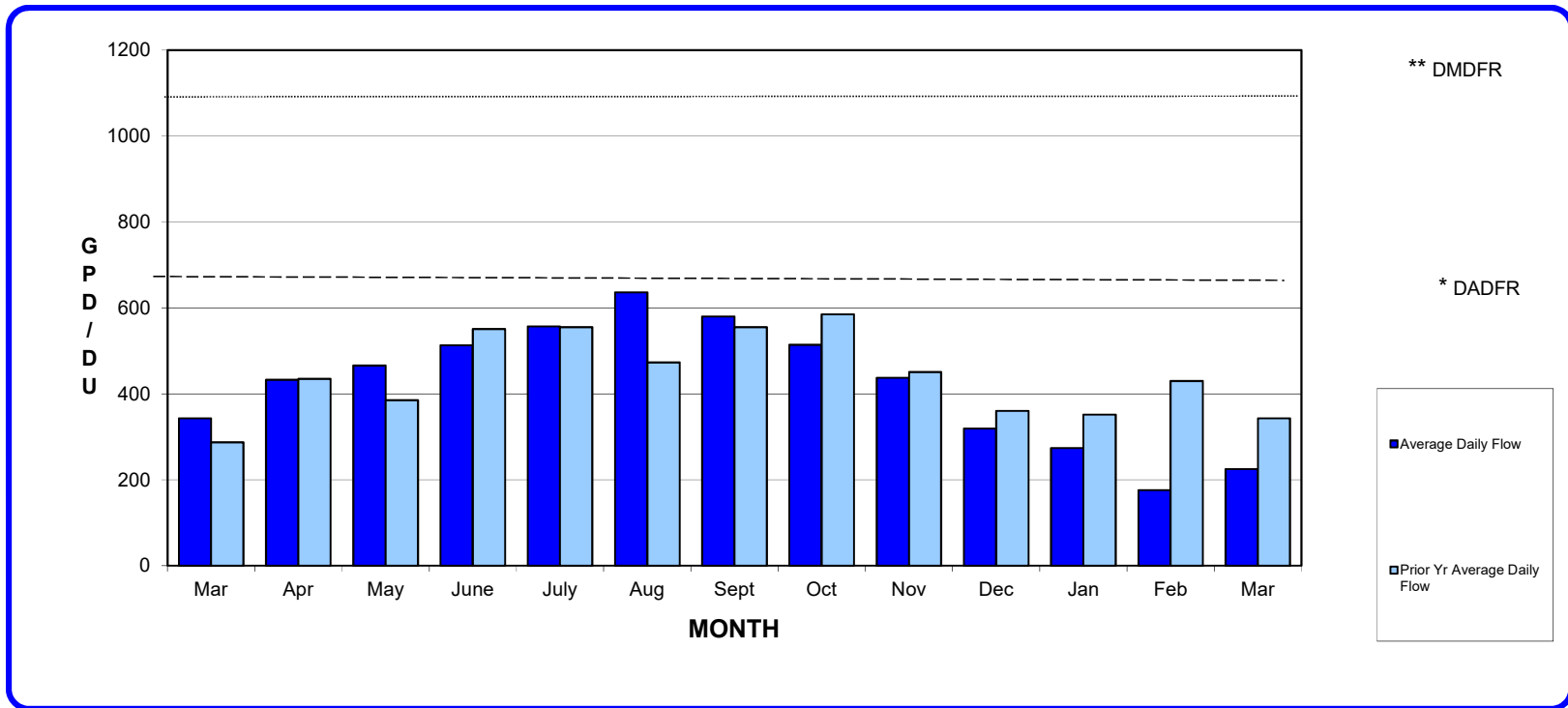


KEY
2016-2017
2017-2018
2018-2019

SUMMARY	CCF
Beginning Water in System	9049 CCF
Water Purchased in last 13 months	1419496 CCF
Water Used in last 13 months	1407267 CCF
Water Remaining in System	9302 CCF
(Loss)/Gain over last 13 months	(11976) CCF
	-0.84%

RESIDENTIAL WATER USAGE AVERAGE DAILY FLOW (GALLONS per DAY per RESIDENTIAL DWELLING UNIT CONNECTED)

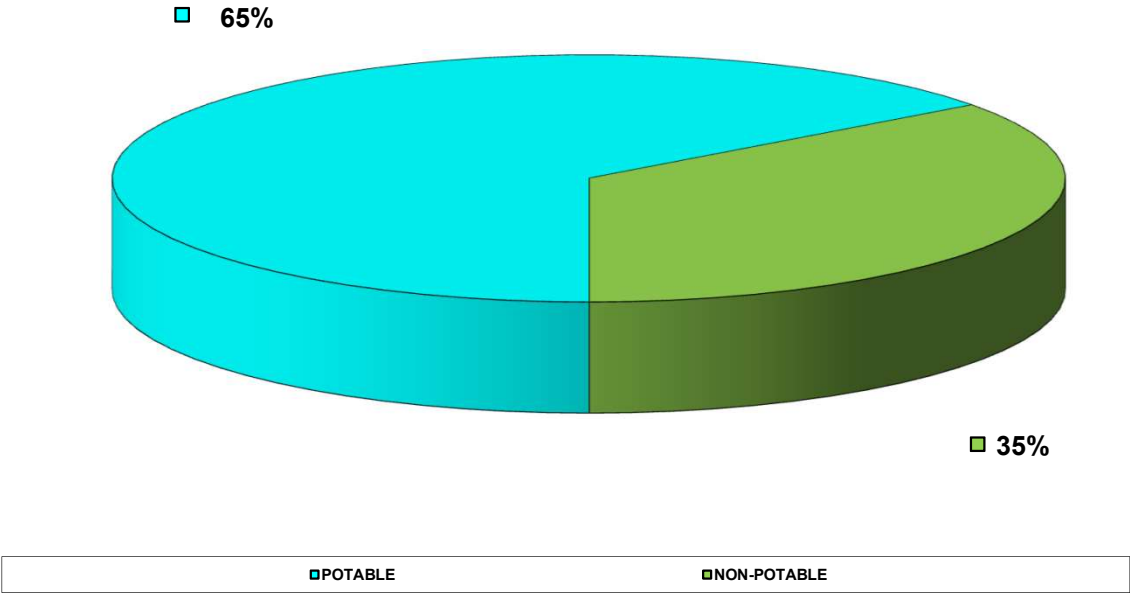
	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	YEARLY AVERAGE
Average Daily Flow	343	433	466	513	557	636	580	514	437	319	274	176	225	427
Prior Yr Average Daily Flow	287	435	385	551	555	473	555	585	451	360	352	430	343	456



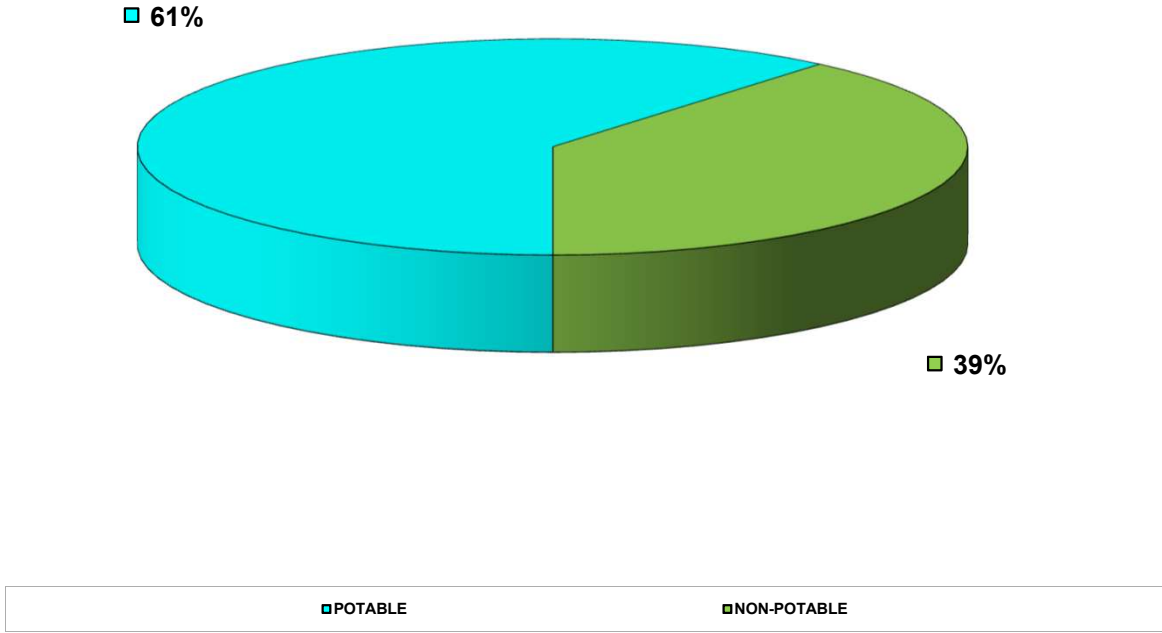
Key
2016-2017
2017-2018
2018-2019

* DESIGN AVERAGE DAILY FLOW RATE IN GPD (650)
 ** DESIGN MAXIMUM DAILY FLOW RATE IN GPD (1140)

**Temescal Valley Water District
Volume of Water Sold
For Nine Months Ending March 31, 2019
F/Y 2018-2019**

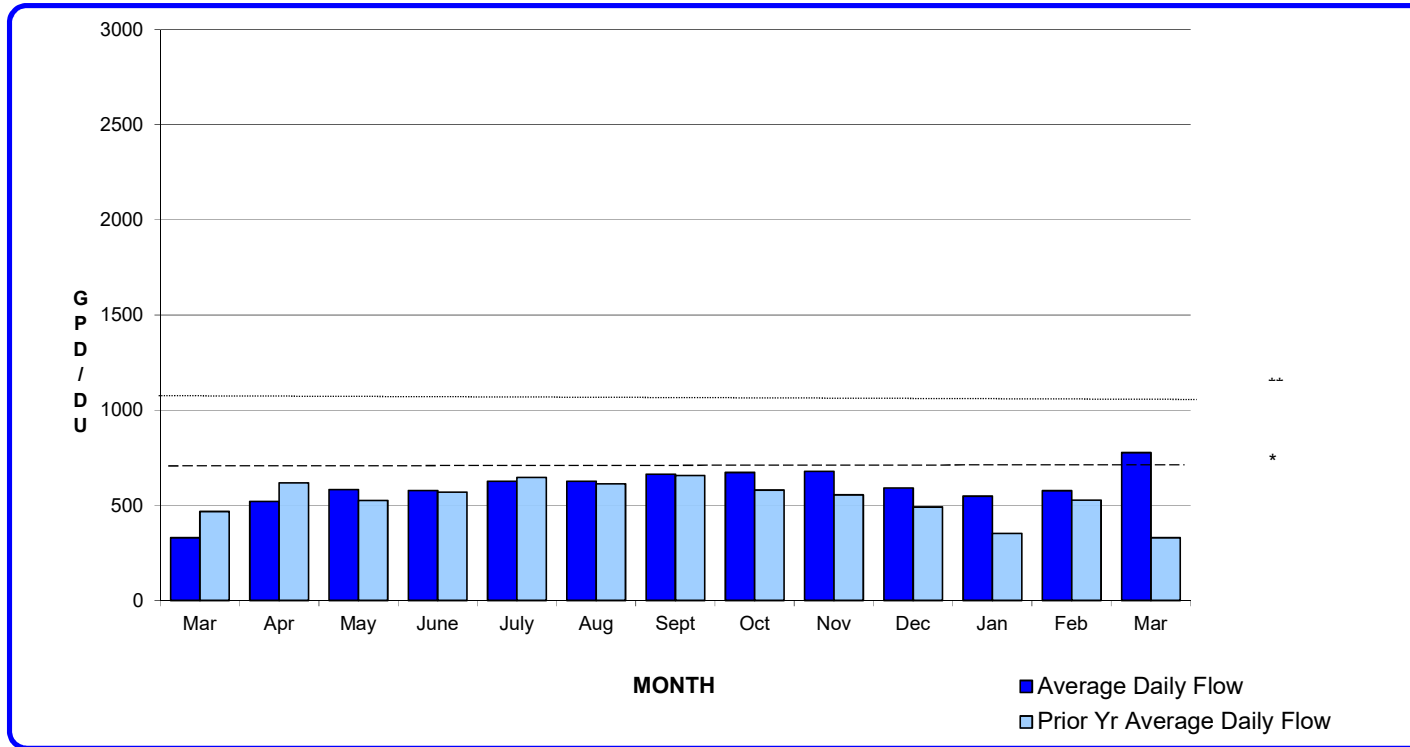


**Temescal Valley Water District
Water Volume Sold
For F/Y 2017-2018
Twelve Months**



**COMMERCIAL WATER USAGE
AVERAGE DAILY FLOW
(GALLONS per DAY per COMMERCIAL DWELLING UNIT CONNECTED)**

	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	YEARLY AVERAGE
Average Daily Flow	329	521	583	577	627	627	663	673	678	591	548	576	776	620
Prior Yr Average Daily Flow	467	618	525	569	646	612	656	580	555	491	352	527	329	923



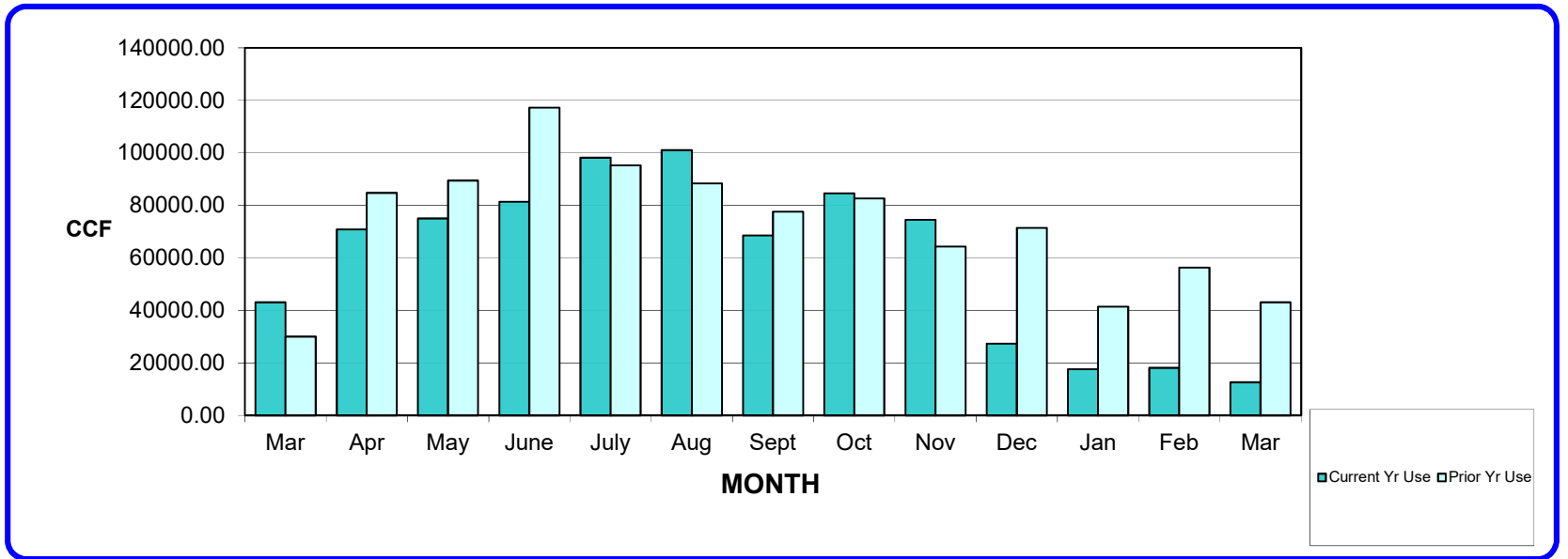
Key
 2016-2017
 2017-2018
 2018-2019

* DESIGN AVERAGE DAILY FLOW RATE IN GPD (650)

** DESIGN MAXIMUM DAILY FLOW RATE IN GPD (1140)

RECYCLED AND NON-POTABLE WELL WATER MONTHLY FLOW (ccf)

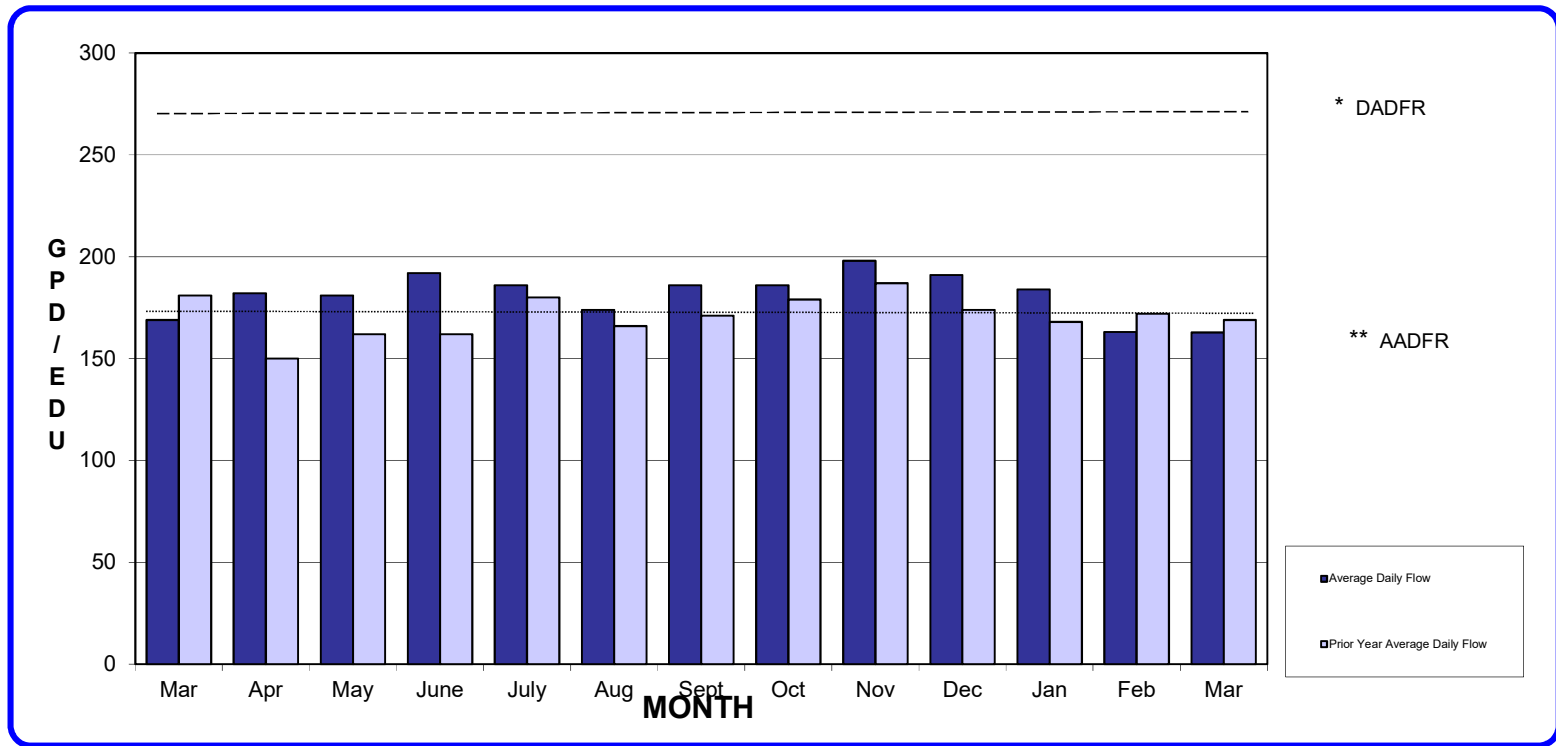
	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar
Current Yr Use	43054.20	70816.32	74999.30	81380.55	98207.89	101012.78	68554.80	84552.12	74461.87	27296.00	17558.51	18076.74	12612.78
Prior Yr Use	29977.05	84766.00	89476.06	117228.16	95220.93	88355.76	77651.75	82662.81	64288.64	71437.89	41374.89	56321.00	43054.20
Revenue	\$95,150	\$173,703	\$205,689	\$207,857	\$243,245	\$253,573	\$214,499	\$216,138	\$197,117	\$94,379	\$58,997	\$60,614	\$48,432



Key
2016-2017
2017-2018
2018-2019

RESIDENTIAL & COMMERCIAL SEWER USAGE AVERAGE DAILY FLOW (GALLONS per DAY per DWELLING UNIT)

	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	12-Month Average
Average Daily Flow	169	182	181	192	186	174	186	186	198	191	184	163	163	196
Prior Year Average Daily Flow	181	150	162	162	180	166	171	179	187	174	168	172	169	170



Key
2016-2017
2017-2018
2018-2019

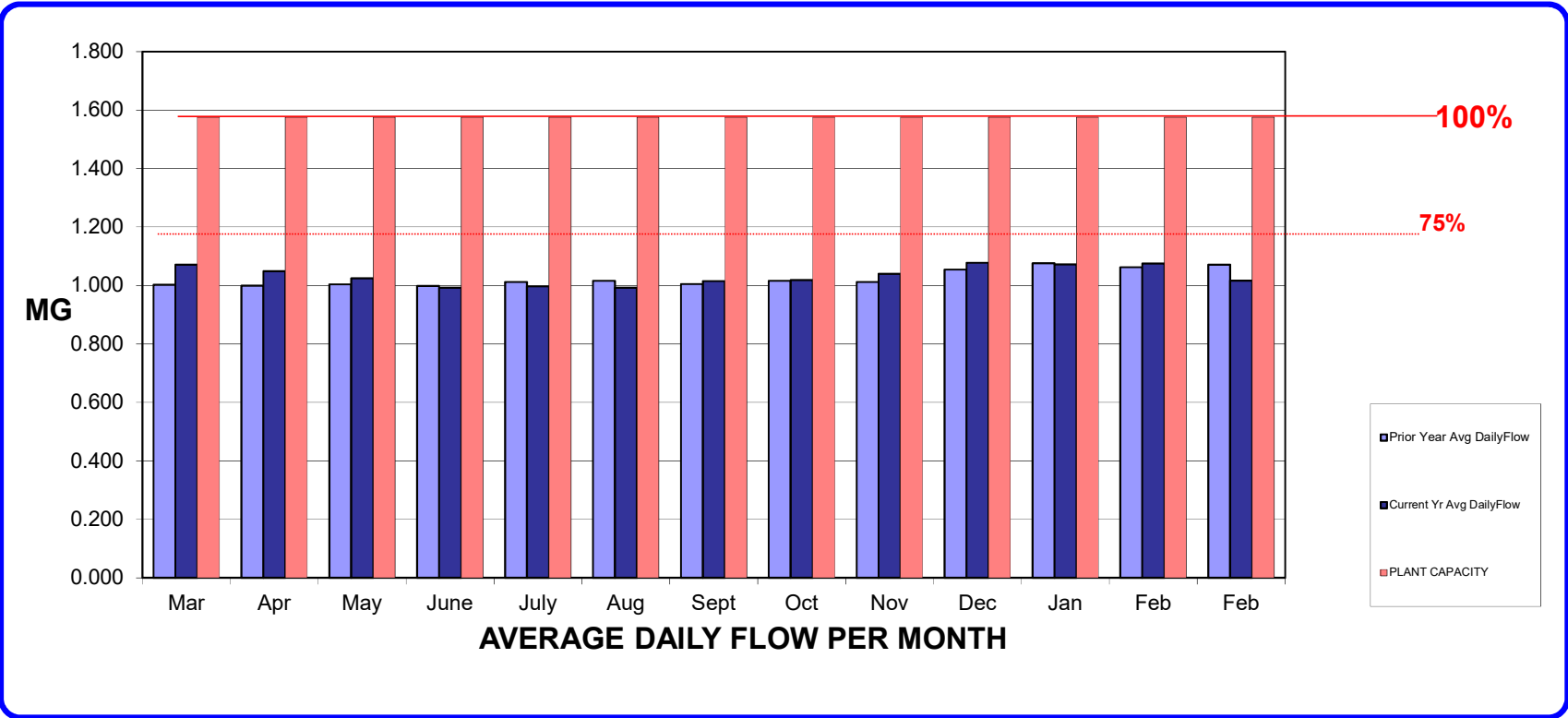
** ACTUAL AVERAGE DAILY FLOW RATE IN GPD

RECLAMATION PLANT FLOW REPORT

AVERAGE DAILY FLOW (Million Gallons)

Key
2016-2017
2017-2018
2018-2019

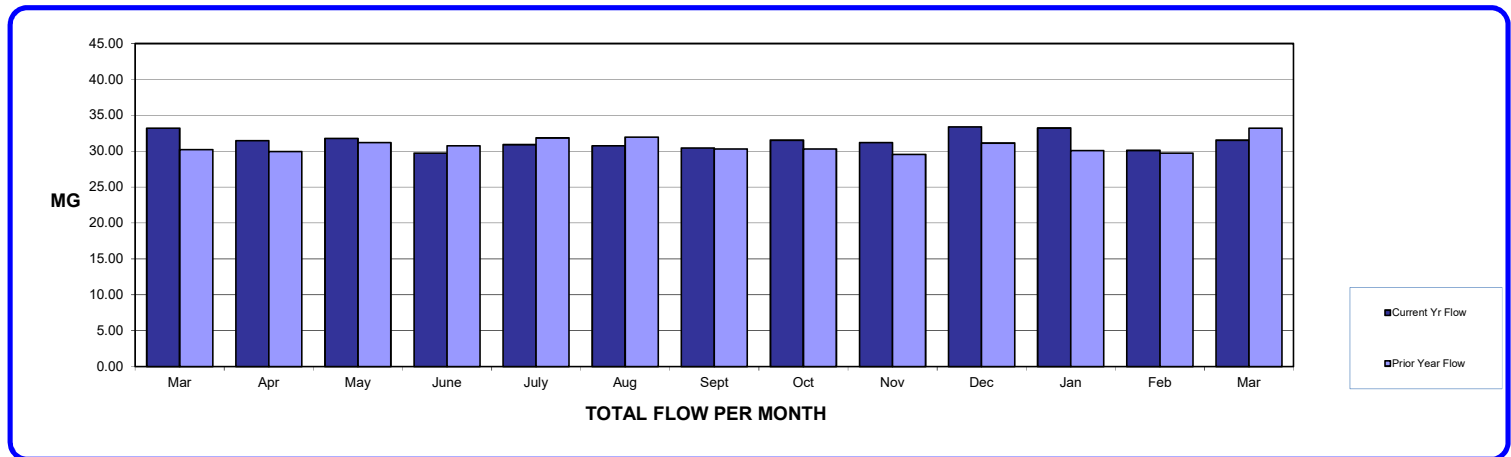
	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Feb
Current Yr Avg DailyFlow	1.0710	1.0490	1.0250	0.9920	0.9970	0.9920	1.0150	1.0180	1.0400	1.0770	1.0720	1.0750	1.0170
Prior Year Avg DailyFlow	1.0020	0.9990	1.0040	0.9980	1.0120	1.0160	1.0050	1.0160	1.0120	1.0540	1.0760	1.0620	1.0710
PLANT CAPACITY	1.575	1.575	1.575	1.575	1.575	1.575	1.575	1.575	1.575	1.575	1.575	1.575	1.575



RECLAMATION PLANT DISCHARGE REPORT MONTHLY FLOW (Million Gallons)

	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Total/yr
Current Yr Flow	33.19	31.46	31.77	29.75	30.90	30.75	30.46	31.55	31.19	33.38	33.21	30.11	31.53	376.06
Prior Year Flow	30.22	29.95	31.19	30.73	31.84	31.97	30.30	30.32	29.55	31.15	30.07	29.73	33.19	369.99

Potential Revenue \$98,076 \$116,793 \$117,052 \$111,554 \$124,060 \$122,488 \$135,269 \$139,906 \$138,187 \$147,820 \$142,984 \$88,961 \$88,961 \$1,474,035

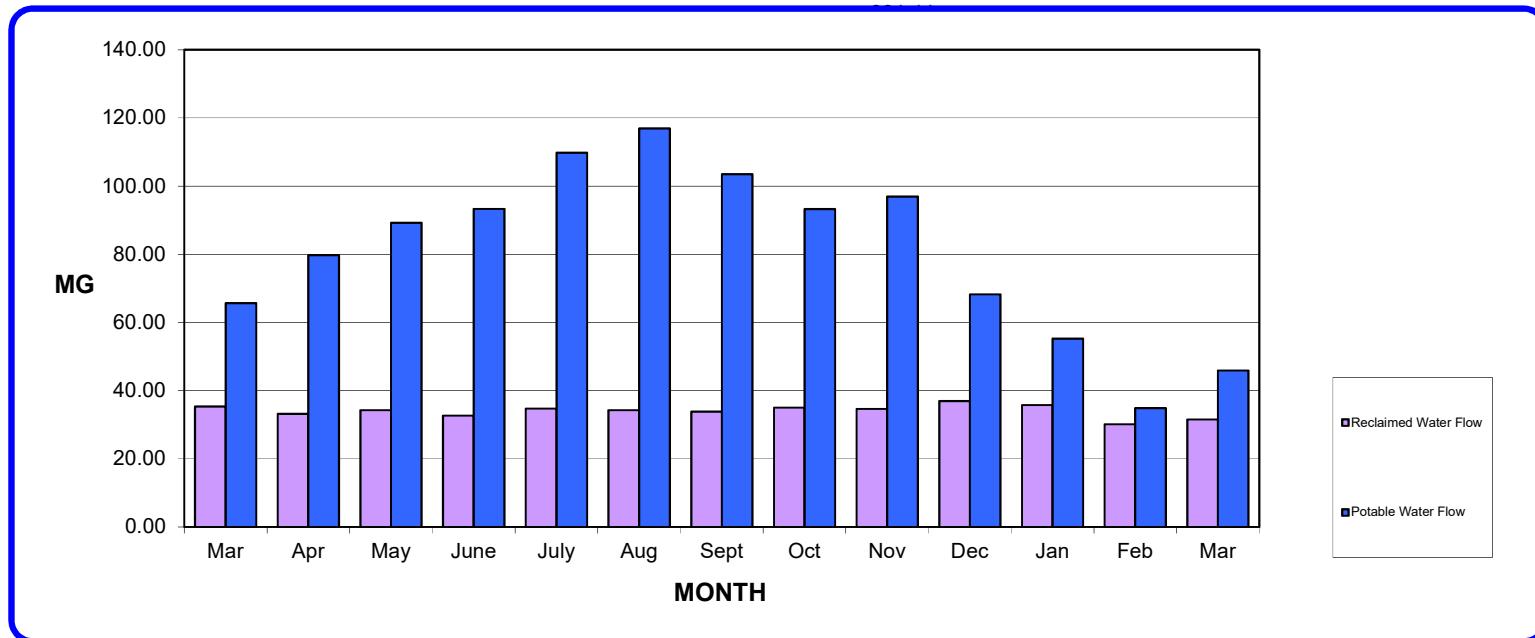


Key
2016-2017
2017-2018
2018-2019

Note - recycled water only

RECLAIMED WATER VERSUS POTABLE WATER MONTHLY FLOW (Million Gallons)

	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar
No. of Sewer Dwelling Units Connected	5965	5978	6025	6028	6029	6343	6060	6060	6088	6230	6268	6265	6247
Reclaimed Water Flow	35.31	33.20	34.28	32.67	34.73	34.29	33.84	35.01	34.67	36.98	35.77	30.11	31.54
Potable Water Flow	65.65	79.73	89.24	93.30	109.82	116.90	103.45	93.26	96.92	68.26	55.28	34.90	45.93



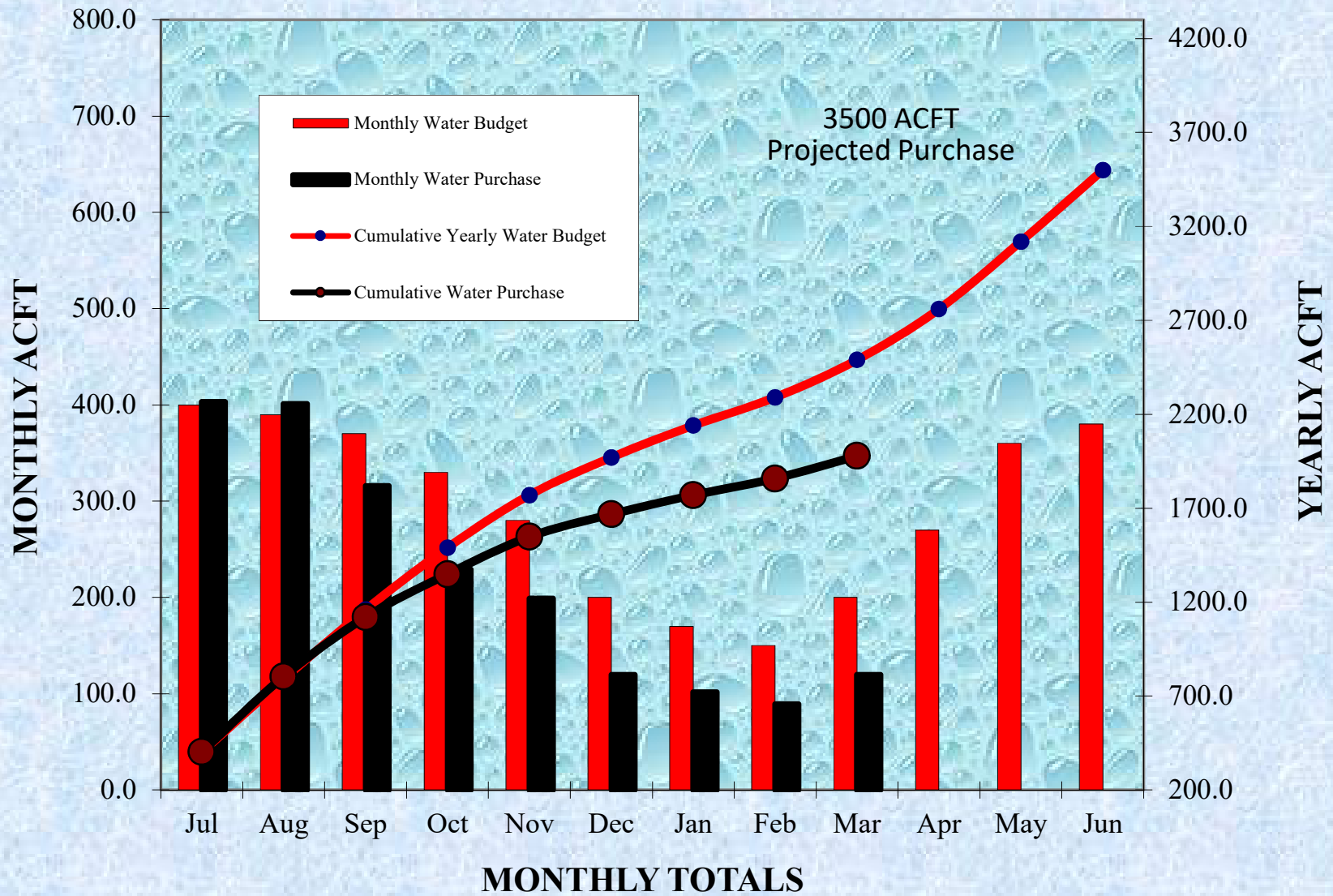
Month	Wildrose(2)	Montecito(3)	Trilogy(4)	Painted Hills(5)	Syc Crk(6)	Retreat(7)	Terramor(8)	Avg All Resid	AVG	TOTAL		
									IND-BK / IRR (1)	RECYCLED- Inc Retreat Golf	NONPOT- Other	NONPOT-Trilogy Golf
AVG '07-'08	18.1	32.7	15.9	32.2	21.7	37.1	-	25.9	106.6			
AVG '08-'09	24.6	33.8	17.0	33.3	32.6	40.8	-	25.4	53.3			
AVG '09-'10	21.9	30.0	15.8	30.2	26.3	38.0	-	23.0	51.7			
AVG '10-'11	20.6	27.6	15.5	25.8	25.1	35.2	-	22.3	36.0			
AVG '11-'12	21.0	27.9	15.9	27.3	24.7	34.0	-	22.5	82.3			
AVG '12-'13	21.9	31.3	15.6	27.5	23.6	30.5	-	22.9	190.0			
AVG '13-'14	22.5	33.8	16.5	28.2	24.5	30.6	-	23.0	9.8			
AVG '14-'15	20.7	28.4	15.4	26.8	21.9	28.2	-	21.2	62.8			
AVG '15-'16	17.4	21.3	10.6	22.4	16.9	24.3	-	16.5	105.4	38,401.9	4,639.1	18,977.2
AVG '16-'17	18.4	26.4	16.7	24.8	18.5	27.1	26.4	19.4	211.0	46,977.4	8,442.6	16,068.4
AVG '17-'18	18.2	22.9	14.0	25.4	18.4	27.1	16.0	18.8	378.4	48,106.6	4,904.8	16,348.5
Jul-18	25.5	36.9	22.7	37.6	22.8	35.7	16.3	25.9	377.7	66,650.4	5,248.9	26,308.7
Aug-18	26.7	37.2	25.4	39.9	24.1	39.9	17.4	27.9	308.8	64,689.9	7,023.0	29,299.9
Sep-18	24.9	34.2	20.7	37.9	23.6	35.5	13.9	25.4	358.8	61,514.7	7,040.1	18,467.7
Oct-18	23.3	32.0	17.9	32.9	22.0	31.7	13.0	23.8	172.7	58,831.5	8,085.6	17,743.0
Nov-18	24.6	35.4	16.3	31.4	23.3	34.1	14.6	23.7	208.8	53,758.5	4,323.6	15,574.7
Dec-18	17.3	18.2	11.0	21.3	17.8	23.8	11.4	16.8	79.3	19,066.6	3,606.5	5,541.9
Jan-19	14.6	18.4	9.1	19.6	16.0	19.1	12.8	11.8	67.4	13,013.9	1,870.2	2,674.4
Feb-19	9.9	10.2	5.0	10.2	10.0	12.4	8.5	8.9	7.0	7,194.3	743.0	-
Mar-19	11.9	11.9	6.8	12.2	12.7	14.0	10.0	11.0	80.9			
Apr-19												
May-19												
Jun-19												
AVG '18-'19												

AMOUNTS IN UNITS (CCF) (ONE UNIT = 748 GALS.)

WHOLESALE BUDGET vs PURCHASE

Water Year July 2018 through June 2019

3000 ACFT PROJECTION (Modified 4/19)





April 23, 2019

Board of Directors
Temescal Valley Water District

RE: General Manager's Report

Dear Board:

The following is a brief status report on a number of issues that I have been involved in since the last meeting.

- Working on non-potable water supply improvements
 - Park Canyon Drive RW line – Discussion have restarted concerning Park Canyon Drive and possible pipeline installation and percolation area near the Sump Well
- Working on Conservation opportunities and RW/NP conversion locations
 - Trilogy HOA – Approved Phase 1 – Meter A \$40,000 Not started
- Working with Land Developers on water and sewer fees for multiple infill projects.
 - Deleo adjacent to Tom's Farms – New buyer requested Capacity fees – Meritage Homes
 - Forest Boundary –Infrastructure is complete – building 3 model homes have been completed
 - Retreat Infill – Kiley Court – Plans signed
 - Temescal Canyon Road at Campbell Ranch Road – Approved by Planning Commission – Developer requested Water and Sewer fee costs – Met with engineering team on design. Developer requesting CFD funding. CFD denied – possible JCFA – currently plans in for review
 - Kiley Family Trust Property – Tract Map Stage
- Terramor CFD – CFD 4 Bond Sale complete – annexation of additional areas in process – on April agenda
- Terramor Review:
 - RW and Potable Tank –In Construction - tank shell complete on both the potable and non-potable tanks – coating continues
- Terramor Onsite Water, Sewer and RW improvements
 - Back Bone Gravity Sewer –Loop finished - In Tract Finished
 - Back Bone Potable Water –Loop finished - In Tract Finished
 - Sewer Lift Station – Accepted into maintained system
- Sycamore Creek:
 - TM 36317 Water Sewer and RW improvement plans – TVWD infrastructure is 90% complete – Booster SP complete – BPS has been tested and final punch list items are in progress.
- WRF Secondary Percolation:
 - Grading of site –Finished – in operation – one last overflow pipe needed

Temescal Valley Water District

22646 Temescal Canyon Road | Temescal Valley, CA 92883-4106 | tel: 951.277.1414 | fax: 951.277.1419
www.temescalvwd.com



- Storm drain relocation/repair – **Finished**



Commercial Rebates

MENU

bewaterwise.com[®]

Program Overview

(<http://bewaterwise.com>)

Saving water is more important than ever, and the Metropolitan Water District of Southern California wants to help. Through MWD’s SoCal Water\$mart, Southern California businesses are eligible for generous rebates to help encourage water efficiency and conservation. The SoCal Water\$mart program offers cash rebates on a wide variety of water-saving technologies. Devices available for rebates include:

Measure

Base Rebate



Plumbing Fixtures

Premium High-Efficiency Toilets

\$40

(<http://socalwatersmart.com/en/commercial/rebates/available-rebates/commercial-devices/premium-high-efficiency-toilets/>)

\$200

\$5/Valve (minimum of 10)

Ultra Low and Zero Water Urinals

(<http://socalwatersmart.com/en/commercial/rebates/available-rebates/commercial-devices/zero-water-and-ultra-low-water-urinals/>)

Plumbing Flow Control Valves

(<http://socalwatersmart.com/en/commercial/rebates/available-rebates/commercial-devices/plumbing-flow-control-valves/>)



Landscaping Equipment

Irrigation Controllers

\$35/Station

(<http://socalwatersmart.com/en/commercial/rebates/available-rebates/commercial-devices/weather-based-irrigation-controllers/>)

\$2/Nozzle

13/Set

Rotating Nozzles for Pop-up Spray

\$1/Regulator

Heads

\$35/Irrigation controller station

(<http://socalwatersmart.com/en/commercial/rebates/available-rebates/commercial-devices/rotating-spray-nozzles-retrofits/>)

Large Rotary Nozzles

(<http://socalwatersmart.com/en/commercial/rebates/available-rebates/commercial-devices/high-efficiency-large-rotary-nozzle-retrofits/>)

In-stem Flow Regulators

(<http://socalwatersmart.com/en/commercial/rebates/available-rebates/commercial-devices/in-stem-flow-regulators/>)

Soil Moisture Sensor Systems

(<http://socalwatersmart.com/en/commercial/rebates/available-rebates/commercial-devices/soil-moisture-sensors/>)



Food Equipment

Connectionless Food Steamers **\$485/Compartment**

(<http://socalwatersmart.com/en/commercial/rebates/available-rebates/commercial-devices/connectionless-food-steamers/>)

\$1,000

Air-cooled Ice Machines

(<http://socalwatersmart.com/en/commercial/rebates/available-rebates/commercial-devices/air-cooled-ice-machines/>)



HVAC Equipment

Cooling Tower Conductivity **\$625**

Controllers **\$1,750**

(<http://socalwatersmart.com/en/commercial/rebates/available-rebates/commercial-devices/cooling-tower-and-ph-conductivity-controllers/>)

Cooling Tower ph Controllers

(<http://socalwatersmart.com/en/commercial/rebates/available-rebates/commercial-devices/cooling-tower-and-ph-conductivity-controllers/>)



Medical and Dental Equipment

Dry Vacuum Pumps

\$125/0.5HP

(<http://socalwatersmart.com/en/commercial/rebates/available-rebates/commercial-devices/dry-vacuum-pumps/>) **\$10/Restrictor (minimum of 10)**

Laminar Flow Restrictors

(<http://socalwatersmart.com/en/commercial/rebates/available-rebates/commercial-devices/laminar-flow-restrictors/>)

ESTIMATE YOUR REBATE

Click below to verify eligibility and identify the current rebate amounts for your new water saving device(s) or measure(s). Rebate amounts may vary by water agency and are based on the availability of funding.

Estimate Your Rebate (<http://socalwatersmart.com/en/commercial/rebates/estimate-your-rebate/>)

GET YOUR REBATE APPLY ONLINE

Complete and submit your application online. Rebates are available region-wide.

Apply For Rebate (<http://socalwatersmart.com/en/commercial/rebates/apply-online/>)

MEMBER AGENCY ACCESS

If you need assistance, please contact us.

[Member Agency Login](#)

(<https://egiarps.conservationrebates.com/mwd/revamp/public/index.php/Index/login>)

VISIT METROPOLITAN'S WEBSITE

The Metropolitan Water District of Southern California is a consortium of 26 cities and water districts that provides drinking water to nearly 19 million people in parts of Los Angeles, Orange, San Diego, Riverside, San Bernardino and Ventura counties.

[Learn More \(http://www.mwdh2o.com/\)](http://www.mwdh2o.com/)

CONSERVATION MATERIALS


Learn how to conserve and save with these materials from [bewaterwise.com](http://www.bewaterwise.com)


[Visit BeWaterWise.com \(http://www.bewaterwise.com/Conservation_Materials.shtml\)](http://www.bewaterwise.com/Conservation_Materials.shtml)



SoCal Water\$mart

3800 Watt Ave, Suite 105 • Sacramento, CA 95821

 (888) 376-3314  (888) 593-1258  socalwatersmart@egia.org (<mailto:socalwatersmart@egia.org>)

English | Commercial



Commercial
Rebates

MENU

bewaterwise.com[®]

High Efficiency Large Rotary Nozzle Retrofits

(<http://bewaterwise.com>)

Save up to 40% on Water Costs

Rebates are per nozzle (8 set minimum – no maximum). Retrofit and new construction are eligible for rebates.



Retrofitting your existing plastic Large Rotary Sprinkler heads with metal High Efficiency Nozzles could result in an annual water savings of up to 6.5 percent.

This is an ideal solution for large, open landscapes such as golf courses, parks, schools, race tracks, athletic fields and other large areas which require irrigation.

High Efficiency Nozzle retrofits for Large Rotary Sprinklers replace standard plastic nozzles with durable metal nozzles. These replacement nozzles are resistant to wear and provide high distribution uniformity of water distribution. Mostly used on golf courses and other open landscapes for long range and close up watering. High Efficiency Nozzle retrofits provide a healthier and greener turf with improved distribution and uniformity. These nozzles also save water, save energy and result in lower maintenance costs.

High Efficiency Nozzle retrofits offer superior distribution uniformity while reducing your watering time.

Other benefits include:

- Healthier and greener turf
- Water savings
- Energy savings
- Lower maintenance costs

High Efficiency Nozzles, Rotating Nozzles and Smart Irrigation Controllers work together to save water and keep your landscape green!

Rebates vary by water agency and are subject to change.



Submit Your Application for Large Rotary Nozzles

(<https://mwddevice.conservationsrebates.com/>)



Download a List of Qualified Devices (/files/pdfs/met-cii-

lrrn.pdf)

ESTIMATE YOUR REBATE

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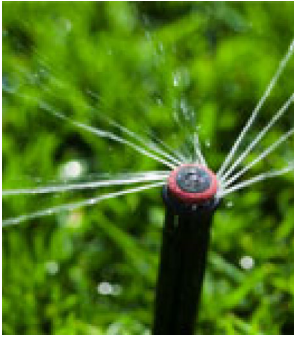
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COMMERCIAL DEVICES

Rotating Spray Nozzles Retrofits



Retrofitting your existing Pop-Up Spray heads with Rotating Nozzles Heads can save up to 6,600 gallons per nozzle over a five-year period.

This is an ideal solution for parks, schools, office complexes, golf courses, nurseries and other commercial irrigation applications.

The multi-trajectory, rotating streams of the Rotating Nozzles apply water more slowly and uniformly than conventional sprays and rotors – especially after arc and radius adjustment. Independent water audits have documented water savings of 20% or more when conventional sprinklers are replaced with Rotating Nozzles. Additional water-saving advantages include better wind resistance, less misting and virtually no runoff. Eligible rebate applications must contain a minimum of 30 rotating nozzles

Water-conserving Rotating Nozzles offer the following features:

- Low precipitation rate to reduce runoff
- Effective pattern options or pattern adjustment to reduce overspray
- Matched precipitation rate among arcs and radius options
- High uniformity of water application
- Resistance to the negative effects of wind
- Functional reliability

Rotating Nozzles and Smart Irrigation Controllers work together to save water and keep your landscape green! The rebate amount cannot exceed the price of the new device. **Rebates vary by water agency and are subject to change.**



Metropolitan's grant with US Bureau of Reclamation for high efficiency sprinkler nozzles started October 1st, 2013. Metropolitan's current authorized incentive is \$2/nozzle. The grant funding increases the funding available for outdoor water use efficiency through the regional program and local programs implemented by member agencies.



Submit Application for Rotating Nozzles

(<https://mwddevice.conservaionrebates.com/>)



Download the Qualified Rotating Nozzles List

(</files/pdfs/met-cii-rn.pdf>)

High-Efficiency Nozzles Qualifying Products List as of Nov 14, 2018

A minimum of 30 nozzles must be purchased to be eligible for rebates

<u>BRAND</u>	<u>MODEL</u>	<u>BRAND</u>	<u>MODEL</u>
HUNTER	MPSS530	HUNTER	MP3000210
HUNTER	MPRCSHT515	HUNTER	MPRCS515
HUNTER	MP3000HT90	HUNTER	MP3000HT360
HUNTER	MP2000HT90	HUNTER	MP2000HT360
HUNTER	MPLCSHT515	HUNTER	MP3000HT210
HUNTER	MP2000HT210	HUNTER	MPLCS515
HUNTER	MPCORNERHT	HUNTER	MP300090
HUNTER	MP3000360	HUNTER	MP200090
HUNTER	MPCORNER	HUNTER	MP800SR-90
HUNTER	MP800SR-360	HUNTER	MP800SR-210
HUNTER	MP800SR-180	HUNTER	MP3500-90
HUNTER	MP2000360	HUNTER	MP2000210
HUNTER	MP1000HT90	HUNTER	MP1000HT360
HUNTER	MP100090	HUNTER	MP1000360
HUNTER	MP1000210	HUNTER	MPSSHT530
HUNTER	MP815-90	HUNTER	MP815-210
HUNTER	MP815-360	K-Rain	RN300-ADJ
K-Rain	RN200-ADJ	K-Rain	RN100-ADJ
ORBIT	ES2000F	ORBIT	ES2000A
ORBIT	ES1000F	ORBIT	ES1000A
Rain Bird	22SA-RVAN	Rain Bird	R-VAN14
Rain Bird	R-VAN24	Rain Bird	R-VAN 1318
Rain Bird	R17-24TT	Rain Bird	R17-24TQ
Rain Bird	R17-24T	Rain Bird	R17-24Q
Rain Bird	R17-24H	Rain Bird	R17-24F
Rain Bird	R13-18TT	Rain Bird	R13-18TQ
Rain Bird	R13-18T	Rain Bird	R13-18Q
Rain Bird	R13-18H	Rain Bird	R13-18F
Rain Bird	HE-VAN-15	Rain Bird	HE-VAN-12
Rain Bird	HE-VAN-10	Rain Bird	HE-VAN-08
Rain Bird	24RNQ	Rain Bird	24RNH
Rain Bird	24RNF	Rain Bird	22SAQ
Rain Bird	22SAH	Rain Bird	22SAF
Rain Bird	18RNQ	Rain Bird	18RNH
Rain Bird	18RNF	Rain Bird	1804QDS
Rain Bird	1804HDSVPC	Rain Bird	1804HDS-VP
Rain Bird	1804HDS	Rain Bird	1804FDS
Rain Bird	1802QDS	Rain Bird	1802HDS
Rain Bird	1802FDS	Rain Bird	12SAQ20
Rain Bird	12SAQ	Rain Bird	12SAH20
Rain Bird	12SAH	Rain Bird	12SAF20
Rain Bird	12SAF	Rain Bird	12DSQ
Rain Bird	12DSH	Rain Bird	12DSF
Rain Bird	U8T	Rain Bird	U8Q
Rain Bird	U8H	Rain Bird	U8F
Rain Bird	U15TT	Rain Bird	U15TQ

High-Efficiency Nozzles Qualifying Products List as of Nov 14, 2018

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<u>BRAND</u>	<u>MODEL</u>	<u>BRAND</u>	<u>MODEL</u>
Rain Bird	U15T	Rain Bird	U15Q
Rain Bird	U15H	Rain Bird	U15F
Rain Bird	U12TT	Rain Bird	U12TQ
Rain Bird	U12T	Rain Bird	U12Q
Rain Bird	U12H	Rain Bird	U12F
Rain Bird	U10T	Rain Bird	U10Q
Rain Bird	U10H	Rain Bird	U10F
Rain Bird	R-VAN18	Rain Bird	R-VAN 1724
TORO	O-T-5-TQ	TORO	O-T-5-TP
TORO	O-T-5-T	TORO	O-T-5-QP
TORO	O-T-5-Q	TORO	PSN-P
TORO	PRN-TF / PRN-F	TORO	PRN-TF
TORO	PRN-TA / PRN-A	TORO	PRN-TA
TORO	PRN-F	TORO	PRN-A
TORO	PRN-53878	TORO	PRN-53877
TORO	O-T-8-TTP	TORO	O-T-8-TQ
TORO	O-T-8-TP	TORO	O-T-8-T
TORO	O-T-8-QP	TORO	O-T-8-TT
TORO	O-T-8-TQP	TORO	O-T-8-Q
TORO	O-T-8-HP	TORO	O-T-8-H
TORO	O-T-8-FP	TORO	O-T-8-F
TORO	O-T-8-60	TORO	O-T-8-210
TORO	O-T-8-150	TORO	O-T-5-TTP
TORO	O-T-5-TT	TORO	O-T-5-TQP
TORO	O-4X15-LCS	TORO	O-15-TTP
TORO	O-12-H	TORO	O-12-FP
TORO	O-10-150	TORO	O-5-T
TORO	O-5-QP	TORO	O-15-TT
TORO	O-15-TQP	TORO	O-15-TQ
TORO	O-15-TP	TORO	O-12-F
TORO	53928	TORO	53927
TORO	53926	TORO	53925
TORO	53900	TORO	53899
TORO	53898	TORO	53897
TORO	53896	TORO	53895
TORO	53894	TORO	53893
TORO	53892	TORO	O-T-5-HP
TORO	O-T-15-T	TORO	O-T-5-H
TORO	O-T-5-FP	TORO	O-T-5-F
TORO	O-T-4X18-SST	TORO	O-T-4X15-RCSP
TORO	O-T-4X15-RCS	TORO	O-T-4X15-LCSP
TORO	O-T-15-H	TORO	O-T-15-FP
TORO	O-T-15-F	TORO	O-T-5-60
TORO	O-T-4X15-LCS	TORO	O-T-15-TTP
TORO	O-T-15-TT	TORO	O-T-15-TQP
TORO	O-T-15-60	TORO	O-T-5-210

High-Efficiency Nozzles Qualifying Products List as of Nov 14, 2018

A minimum of 30 nozzles must be purchased to be eligible for rebates

<u>BRAND</u>	<u>MODEL</u>	<u>BRAND</u>	<u>MODEL</u>
TORO	O-T-5-150	TORO	O-T-4X9-RCSP
TORO	O-T-15-TQ	TORO	O-T-15-TP
TORO	O-T-15-210	TORO	O-T-15-150
TORO	O-T-12-TTP	TORO	O-T-4X9-RCS
TORO	O-T-4X9-LCSP	TORO	O-T-4X9-LCS
TORO	O-T-4X30-SSTP	TORO	O-T-15-T
TORO	O-T-15-QP	TORO	O-T-15-Q
TORO	O-T-15-HP	TORO	O-T-12-TT
TORO	O-T-12-TQ	TORO	O-T-12-TP
TORO	O-T-4X30-SST	TORO	O-T-4X18-SSTP
TORO	O-T-12-T	TORO	O-T-12-QP
TORO	O-T-12-Q	TORO	O-T-12-HP
TORO	O-T-12-H	TORO	O-T-12-FP
TORO	O-T-12-F	TORO	O-T-12-60
TORO	O-T-12-210	TORO	O-T-12-150
TORO	O-T-10-TTP	TORO	O-T-10-TT
TORO	O-T-10-TQP	TORO	O-T-10-TQ
TORO	O-T-10-TP	TORO	O-T-10-T
TORO	O-T-10-QP	TORO	O-T-10-Q
TORO	O-T-10-HP	TORO	O-T-10-H
TORO	O-T-10-FP	TORO	O-T-10-F
TORO	O-T-10-60	TORO	O-T-10-210
TORO	O-T-10-150	TORO	O-8-TTP
TORO	O-8-TT	TORO	O-8-TQP
TORO	O-5-Q	TORO	O-5-HP
TORO	O-5-H	TORO	O-5-FP
TORO	O-15-T	TORO	O-15-QP
TORO	O-12-60	TORO	O-12-210
TORO	O-5-F	TORO	O-15-Q
TORO	O-15-HP	TORO	O-15-H
TORO	O-15-FP	TORO	O-12-150
TORO	O-10-TTP	TORO	O-8-TQ
TORO	O-8-T P	TORO	O-8-T
TORO	O-8-QP	TORO	O-5-60
TORO	O-15-F	TORO	O-10-TT
TORO	O-10-TQP	TORO	O-10-TQ
TORO	O-10-TP	TORO	O-8-Q
TORO	O-8-HP	TORO	O-5-210
TORO	O-5-150	TORO	O-4X9-RCSP
TORO	O-15-60	TORO	O-10-T
TORO	O-10-QP	TORO	O-8-H
TORO	O-8-FP	TORO	O-4X9-RCS
TORO	O-4X9-LCSP	TORO	O-15-210
TORO	O-15-150	TORO	O-12-TTP
TORO	O-10-Q	TORO	O-10-HP
TORO	O-8-F	TORO	O-8-60

High-Efficiency Nozzles Qualifying Products List as of Nov 14, 2018

A minimum of 30 nozzles must be purchased to be eligible for rebates

<u>BRAND</u>	<u>MODEL</u>	<u>BRAND</u>	<u>MODEL</u>
TORO	O-4X9-LCS	TORO	O-4X30-SSTP
TORO	O-12-TT	TORO	O-12-TQP
TORO	O-10-H	TORO	O-10-FP
TORO	O-10-F	TORO	O-8-210
TORO	O-4X30-SST	TORO	O-4X18-SSTP
TORO	O-4X18-SST	TORO	O-4X15-RCSP
TORO	O-12-TQ	TORO	O-12-TP
TORO	O-10-60	TORO	O-8-150
TORO	O-5-TTP	TORO	O-5-TT
TORO	O-5-TQP	TORO	O-4X15-RCS
TORO	O-4X15-LCSP	TORO	O-12-T
TORO	O-12-QP	TORO	O-12-Q
TORO	O-12-HP	TORO	O-10-210
TORO	O-5-TQ	TORO	O-5-TP
UNDERHILL INT	T860-GY	UNDERHILL INT	T855S-PP
UNDERHILL INT	T835S-WP	UNDERHILL INT	T834-GY
UNDERHILL INT	T830-GY	UNDERHILL INT	T780-BY
UNDERHILL INT	T760-GY	UNDERHILL INT	T760-830-GY
UNDERHILL INT	T750-5717	UNDERHILL INT	T750-5617
UNDERHILL INT	T730-3617	UNDERHILL INT	T730-3615
UNDERHILL INT	T730-3515L	UNDERHILL INT	T730-3515
UNDERHILL INT	T730-3413	UNDERHILL INT	T730-3313
UNDERHILL INT	T690-G	UNDERHILL INT	T670-BY
UNDERHILL INT	T655-WP	UNDERHILL INT	T630-3415
UNDERHILL INT	T630-3413	UNDERHILL INT	R91-G
UNDERHILL INT	R900-M	UNDERHILL INT	R7003640-GG
UNDERHILL INT	R70032-RG	UNDERHILL INT	R70028-RG
UNDERHILL INT	R51-2413	UNDERHILL INT	R51-2213
UNDERHILL INT	R51-2011.5	UNDERHILL INT	R51-1811.5

MEMORANDUM

DATE: April 23, 2019
TO: Board of Directors
Temescal Valley Water District
FROM: General Manager
SUBJECT: Generator Replacement Project – Payment Request 3

BACKGROUND

The District approved the replacement of the Emergency Generator as a sewer capital project and entered into a contract with ACS Engineering in the amount of \$415,400.

The project should be complete the first week of May.

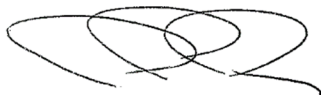
Contract -	\$415,000
Earned to Date -	\$332,320
5% retention -	\$ 16,616
Earned less retention -	\$315,704
Paid to date -	<u>\$192,280</u>
DUE -	\$123,424

RECOMMENDATION

It is recommended that the Board of Directors:

1. Authorize the payment of \$123,424.

Respectfully submitted,



Jeff Pape
General Manager

ACS Engineering, Inc.
 33 Hammond, Suite 209
 Irvine, CA 92618

Phone: 949-297-3777
 FAX: 949-215-1117

Bill To:
 Temescal Valley Water District
 22646 Temescal Canyon Road
 Corona, CA 92883

Invoice

Invoice Number: 1-Rev.
 Job: Temescal Valley
 P.O. Number: 10/2017-F-2
 Date: 5/17/2018
 Terms: Net 30

Description	Price	Prior Amt	Prior %	Qty	Rate	Curr %	Total %	Amount
A. GENERAL								
Line Item No. 100 Mobilization	8,000.00			0	8,000.00	0.00%	0.00%	0.00
Line Item No. 101 Bond	12,000.00			1	12,000.00	100.00%	100.00%	12,000.00
Line Item No. 102 Develop construction water	8,000.00			0	8,000.00	0.00%	0.00%	0.00
Line Item No. 201 Intercept existing 1" C from DPL1 and extend to new generator	6,400.00			0	6,400.00	0.00%	0.00%	0.00
Line Item No. 202 Intercept existing 4" C & 1" C from ATS and extend to new generator	22,000.00			0	22,000.00	0.00%	0.00%	0.00
Line Item No. 203 Bond to existing ground rod	13,000.00			0	13,000.00	0.00%	0.00%	0.00
Line Item No. 204 Remove and replace to match the existing including sawcut and disposal	8,000.00			0	8,000.00	0.00%	0.00%	0.00
Line Item No. 205 Label and coil 10" of conductors in RTU	1,400.00			0	1,400.00	0.00%	0.00%	0.00
Line Item No. 206 Add 20A/2P Breaker	1,600.00			0	1,600.00	0.00%	0.00%	0.00
Line Item No. 207 Remove and Dispose of existing generator, fuel tank and pad	23,000.00			0	23,000.00	0.00%	0.00%	0.00
Line Item No. 208 Identify and remove all power and control conductors to generator	2,000.00			0	2,000.00	0.00%	0.00%	0.00
Line Item No. 209 Remove and dispose of existing 120V circuits from panel DPL1	3,000.00			0	3,000.00	0.00%	0.00%	0.00
Line Item No. 210 Furnish and install all conduit	35,000.00			0	35,000.00	0.00%	0.00%	0.00
Line Item No. 211 Furnish and install new generator per technical specs	272,000.00			0	272,000.00	0.00%	0.00%	0.00

Handwritten notes:
 EARNED TO DATE 415,400
 5% Retention = 332,320
 PAID TO DATE 315,704
 DUE 123,424

Subtotal	
Sales Tax (0.0%)	
Payments/Credits	
Total	
Balance Due	<i>123,424</i>

We offer quality engineering and field work at competitive rates. Thank you for your business.

MEMORANDUM

DATE: April 23, 2019
TO: Board of Directors
Temescal Valley Water District
FROM: General Manager
SUBJECT: County of Riverside Non- Interference and Encroachment Agreement

BACKGROUND

Please find attached the final version of the agreement between the District and the County of Riverside.

FISCAL IMPACT

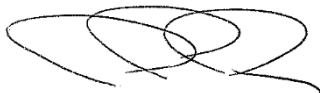
N/A

RECOMMENDATION

It is recommended that the Board of Directors:

1. Authorize the General Manager to enter into the Agreement with the County of Riverside.

Respectfully submitted,



Jeff Pape
General Manager

NON-INTERFERENCE AND ENCROACHMENT AGREEMENT

This Non-Interference and Encroachment Agreement is entered by and between County of Riverside ("County") and Temescal Valley Water District ("District") as of _____, 20__.

RECITALS

A. County is a body corporate and politic of the State of California with authority to acquire real property by eminent domain.

B. District is a California Water District organized pursuant to the California Water District Act, Section 34000, et seq. of the California Water Code.

C. County intends to acquire portions of the real property known as Assessor's Parcel Nos. 283-160-032, 282-140-023, 282-140-021, 283-110-019, 282-140-022, and 282-122-020 (the "Property") for public road right-of-way purposes. County has filed the lawsuits listed in the attached **Exhibit A** (the "Lawsuits") to acquire such right-of-way. District has been named as a defendant in the Lawsuits.

D. District has certain water and sewer pipelines and/or other facilities ("Facilities") in or under the Property.

E. County and District have entered that certain "Cooperative Agreement for the Construction of Temescal Valley Water District, Water Improvements as Part of Roadway Widening on Temescal Canyon Road, Temescal Valley Area" dated November 6, 2018 (the "Cooperative Agreement"). The Cooperative Agreement provides, among other things, for the County's contractor to replace at District's sole cost certain district facilities located within existing County public road right-of-way in the course of the County's construction of the Temescal Canyon Road Widening, project number C5-0072, within the Temescal Valley Area in the unincorporated area of Riverside County, California (hereinafter "Project").

F. The parties desire to enter this Agreement to set forth the parties' agreement as to the County's acquisition of the Property and the County's construction activities as to the Facilities beyond the scope of the Cooperative Agreement.

AGREEMENT

NOW, THEREFORE, for good and valuable consideration, the receipt of which is hereby acknowledged, County and District agree as follows:

1. County's Acknowledgment of District's Rights and Facilities in the Property. The County agrees and acknowledges that the District has existing rights and Facilities in the Property, and that the County will not interfere with such rights or Facilities as a result of the

Lawsuits or the Project, the County's acquisition of the Property, or the construction activities of the County, its contractors, employees, or agents on, in the Property, except as expressly provided in the Cooperative Agreement.

2. Duty of Reasonable Care. Except as expressly provided in the Cooperative Agreement, the County will use reasonable care in the construction of any improvements in the Property in order to protect and avoid damage to the Facilities.

3. Location of Facilities by District. Upon two (2) business days notice to District by County, District will use its reasonable efforts to describe and attempt to locate the Facilities in the Property. County acknowledges that the District may not be able to precisely locate the Facilities notwithstanding District's reasonable effort. In the event that locating the Facilities will cause a delay to construction, the District shall make every reasonable effort to locate the facilities in less than two (2) business days and as soon as possible.

4. Repair of Facilities. Except as expressly provided in the Cooperative Agreement, County agrees to promptly notify District of any known damage to its Facilities resulting from the activities of County, its contractors, employees or agents. County agrees to promptly notify its contractor to repair such damage as reasonably instructed by District. District acknowledges that County shall not be responsible for the work of Contractor. County does not in any way warranty or guarantee the work of Contractor.

5. Indemnity and Hold Harmless. Except as expressly provided in the Cooperative Agreement, to the fullest extent permitted by law, County agrees to indemnify and hold District and District's trustees, officers, employees, and agents harmless from personal injury or property damage, including consequential damages, arising from the activities of County, its contractors, officers, employees, or agents except to the extent arising from District's gross negligence or intentional misconduct.

Except as expressly provided in the Cooperative Agreement, to the fullest extent permitted by law, District agrees to indemnify and hold County and County's officers, employees, contractors, consultants and agents harmless from personal injury or property damage, including consequential damages, arising from the activities of District, its contractors, officers, employees, or agents except to the extent arising from County's gross negligence or intentional misconduct.

6. Access During Work. The Project is currently under construction. County has provided District with a construction schedule in advance of commencing work on or in the Property. Representatives of the District shall be permitted access at all times to monitor the County's work on or in the Property.

8. District's Non-Opposition. District acknowledges that it does not and will not object to the acquisition of the Property by the County, subject to the County's obligations under

this Agreement and the Cooperative Agreement. County agrees to dismiss District as a party in the Lawsuits promptly upon the mutual execution of this Agreement.

9. Encroachment Permit. Upon completion of the County's work in the Property, District will submit an encroachment permit application with exhibits showing the existing Facilities, and County will issue an encroachment permit to District for the District's existing Facilities located in or under the Property.

10. Attorney Fees. In the event of litigation to enforce this Agreement, the prevailing party shall be entitled to its reasonable attorney fees and costs.

11. Writing Modifications Required. Any modification to this Agreement must be in writing executed by the parties that indicates that such writing is intended to modify this Agreement.

12. Sole Agreement. With the exception of the aforementioned Cooperative Agreement, this is the sole agreement between the parties regarding the subject matter of existing District Facilities on the Property, and supersedes all oral understandings or agreements on this subject,.

IN WITNESS WHEREOF, the parties hereby execute this Agreement.

COUNTY OF RIVERSIDE

BY: 

Print Name: Patricia Romo

Its: Director of Transportation

TEMESCAL VALLEY WATER DISTRICT

BY: _____

Print Name:

Its:

APPROVED AS TO FORM

County Counsel

By: 

Bruce G. Fordon, Deputy

EXHIBIT A

THE LAWSUITS

1. County of Riverside vs. USA Waste of California, Inc. ... Lee Lake Water District, et al.
Riverside County Superior Court, Case No. RIC 1805203
2. County of Riverside vs. FST Properties, LLC ... Lee Lake Water District, et al.
Riverside County Superior Court, Case No. RIC 1805185
(Dismissed on or about December 5, 2018)
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Riverside County Superior Court, Case No. RIC 1805223
4. County of Riverside vs. SDG Investments, LLC ... Lee Lake Water District, et al.
Riverside County Superior Court, Case No. RIC 1805172
(Dismissed on or about December 5, 2018)
5. County of Riverside vs. Temescal Corona, L.P. ... Lee Lake Water District, et al.
Riverside County Superior Court, Case No. RIC 1805161
6. County of Riverside vs. Theodoro H. Smyth, Jr. ... Lee Lake Water District, et al.
Riverside County Superior Court, Case No. RIC 1805184

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IN WITNESS WHEREOF, the parties hereby execute this Agreement.

COUNTY OF RIVERSIDE

BY: _____
Print Name:
Its:

TEMESCAL VALLEY WATER DISTRICT

BY: _____
Print Name:
Its:

EXHIBIT A

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1. County of Riverside vs. USA Waste of California, Inc. ... Lee Lake Water District, et al.
Riverside County Superior Court, Case No. RIC 1805203
2. County of Riverside vs. FST Properties, LLC ... Lee Lake Water District, et al.
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Riverside County Superior Court, Case No. RIC 1805161
6. County of Riverside vs. Theodoro H. Smyth, Jr. ... Lee Lake Water District, et al.
Riverside County Superior Court, Case No. RIC 1805184

MEMORANDUM

DATE: April 23, 2019
TO: Board of Directors
Temescal Valley Water District
FROM: Office Manager
SUBJECT: **TVWD Employee Handbook**

BACKGROUND

This item was brought before the Board at the October 2018 meeting, as which time staff was advised to send the Handbook to District Counsel's office for update and/or review. Since that time Staff has taken the comments and revisions proposed by Counsel and made the needed changes which are shown in yellow (attached).

FISCAL IMPACT

RECOMMENDATION

It is recommended that the Board of Directors:

1. Authorize the changes as presented.

Respectfully submitted,

Allison Harnden
Office Manager



Welcome to TEMESCAL VALLEY WATER DISTRICT! We are pleased that you have chosen to work with our agency.

As a member of the TEMESCAL VALLEY WATER DISTRICT team, you will be expected to contribute your talents and energies to improve the environment and quality of the District, as well as the District's services to its customers and the community.

This handbook is provided for your use as a reference and summary of our personnel policies, work rules and benefits. It is designed to acquaint you with the District's policies. You should read the entire handbook promptly so that you have a complete understanding of the material covered.

TEMESCAL VALLEY WATER DISTRICT certainly hopes that it and every employee will find the employment relationship satisfying and rewarding in all aspects. At the same time, it recognizes that relationships are not always mutually satisfactory. TO PROTECT BOTH PARTIES' RIGHTS, IT SHOULD BE REMEMBERED THAT THE EMPLOYMENT RELATIONSHIP IS TERMINABLE AT-WILL, AT THE OPTION OF ANY EMPLOYEE OR THE DISTRICT.

Moreover, no one in the organization, other than the Board of Directors, has the authority or legal ability to modify the at-will nature of the employment relationship. The Board of Directors can do so only if it is done specifically in a written agreement that is signed both by the Board of Directors and the employee. This represents an integrated agreement with respect to the at-will nature of the employment relationship.

We extend to you our personal best wishes for your success and happiness at TEMESCAL VALLEY WATER DISTRICT.

TEMESCAL VALLEY WATER DISTRICT

Jeff R. Pape
General Manager

TEMESCAL VALLEY WATER DISTRICT

Employee Handbook

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TEMESCAL VALLEY WATER DISTRICT

Employee Handbook

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TEMESCAL VALLEY WATER DISTRICT

Employee Handbook

Purpose of the Employee Handbook

The purpose of this handbook is to acquaint employees with some of TEMESCAL VALLEY WATER DISTRICT'S policies and benefits. IT IS NOT A CONTRACT AND SHOULD NOT BE CONSTRUED AS CREATING CONTRACTUAL OBLIGATIONS.

TEMESCAL VALLEY WATER DISTRICT (TVWD) certainly hopes that it and every employee will find the employment relationship satisfying and rewarding in all respects. At the same time, it recognizes employment is at the mutual consent of the employee and the District. Accordingly, either the employee or the District can terminate the employment relationship at-will, at any time, with or without cause or advance notice. No one in the organization, other than the Board of Directors, has the authority or legal ability to modify the at-will nature of the employment relationship. The Board of Directors can do so only if it is done specifically and unequivocally in a written agreement that is signed both by the Board of Directors and the employee. This represents an integrated agreement with respect to the at-will nature of the employment relationship.

Please understand that this handbook only highlights District policies, practices and benefits for your personal education. Circumstances will require that policies, practices and benefits described in the handbook change from time to time.

Consequently, TVWD reserves the right to amend, supplement or rescind any provisions of this handbook, other than its employment at-will provisions, as it deems appropriate in its sole and absolute discretion. As policies and benefits are revised, updated pages will be distributed to you. Please keep this handbook readily available and insert the updated material promptly so that it is current at all times.

If you have problems understanding this handbook because of an inability to read or understand English, please let your manager know. TVWD will attempt to help you understand the policies and what is expected of you. If you fail to request assistance, we will assume that you fully understand the handbook.

TEMESCAL VALLEY WATER DISTRICT

Employee Handbook

Right to Revise

This employee handbook contains the employment policies and practice of TEMESCAL VALLEY WATER DISTRICT in effect at the time of publication. All previously issued handbooks and any inconsistent policy statements or memoranda are superseded.

Excluding at-will status, TVWD reserves the right to revise, modify, delete, or add to any and all policies, procedures, work rules, or benefits stated in this handbook or in any other document. However, any such changes must be in writing and approved by the Board of Directors.

Any written changes to this handbook will be distributed to all employees so that employees will be aware of the new policies or procedures. No oral statements or representations can in any way alter the provisions of this handbook.

Nothing in this employee handbook or in any other personnel document, including benefit plan descriptions, creates or is intended to create a promise or representation of continued employment for any employee.

Employment is at the mutual consent of the employee and the District. Accordingly, either the employee or the District can terminate the employment relationship at will, at any time, with or without cause or advance notice. No one in the organization, other than the Board of Directors, has the authority or legal ability to modify the at-will nature of the employment relationship. The Board of Directors can do so only if it is done specifically and unequivocally in a written agreement that is signed both by the Board of Directors and the employee. This represents an integrated agreement with respect to the at-will nature of the employment relationship.

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Open Door Policy

In a spirit of willingness to listen, TEMESCAL VALLEY WATER DISTRICT believes in an open door policy. Our goal is to maintain a comfortable working environment for everyone. We encourage you to discuss your problems, opinions, or suggestions; you will always find an open door and an attentive ear.

Misunderstandings or honest differences of opinion do occur occasionally. Most of the time, these problems can be solved when brought out into the open and discussed frankly. Employees are encouraged to bring any questions or problems to the attention of the General Manager. Remember it is always best to resolve problems right away. Little problems tend to turn into big problems; facts become confused; resentment and anger can build up. It is always best to ironed out before they get out of hand.

An effort will be made to provide each employee with an opportunity to raise his/her questions or problems in confidence and without fear of reprisal or discrimination. TVWD will make every effort to investigate and to settle an employee's problem on an equitable basis.

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Our Pledge

We believe that the interest of this District and the interest of its employees are inseparable. We, therefore, are guided by the following principles:

1. **EQUAL EMPLOYMENT OPPORTUNITY.** TEMESCAL VALLEY WATER DISTRICT will provide equal employment opportunity without regard to race, color, sex, age, disability, religion, national origin, marital status, sexual orientation, **gender identity**, ancestry, political belief or activity, or status as a veteran.

This policy applies to all areas of employment, including recruitment, hiring, training and development, promotion, transfer, termination, layoff, compensation benefits, social and recreational programs, and all other conditions and privileges of employment in accordance with applicable federal, state, and local laws.

It is the policy of TVWD to comply with all the relevant and applicable provisions of the Americans with Disabilities Act (ADA). TVWD will not discriminate against any qualified employee or job applicant with respect to any terms, privileges, or conditions of employment because of a person's physical or mental disability. TVWD also will make reasonable accommodation wherever necessary for all employees or applicants with disabilities, if the individual is otherwise qualified to safely perform the duties and assignments connected with the job, **complying with departmental operating procedures that shall not cause an undue hardship to TVWD.**

Equal employment opportunity notices are posted on appropriate employee bulletin boards by law. The notices summarize the rights of employees to equal opportunity in employment and list the names and addresses of the various government agencies that may be contacted in the event that any person believes he or she has been discriminated against.

Management is primarily responsible for assuring that the District's equal employment opportunity policies are implemented, but all employees share in the responsibility for assuring that by their personal actions the policies are effective and apply uniformly to everyone. Any employees, including managers, involved in discriminatory practices will be subject to discharge. (Note: Throughout this Employee Handbook, masculine pronouns such as he, his, or him shall be construed so as to include both sexes).

2. **IMMIGRATION LAW COMPLIANCE.** TEMESCAL VALLEY WATER DISTRICT is committed to full compliance with federal immigration laws. These laws require that all individuals pass an employment verification procedure within specific time frames after they are hired. This procedure has been established by law and requires that every individual provide satisfactory evidence of his or her legal authority to work in the United States no later than three (3) business days after he or she begins work. Federal regulations require that 1) before becoming employed, all applicants must complete and sign Federal *Form 1-9*, Employment Eligibility Verification Form, and 2) all applicants who are hired must present documents of identity and eligibility to work in the U. S. to the personnel manager. Accordingly, all new hires must go through this procedure.

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Classifications of Employment

In order to determine eligibility for benefits, TEMESCAL VALLEY WATER DISTRICT has established the following employment categories:

Probationary Period. All new employees shall serve a probationary period of 90 calendar days commencing with their first day of employment. During this period, both TEMESCAL VALLEY WATER DISTRICT and employee will have an opportunity to decide whether future employment with the District is appropriate. TVWD can extend the duration of the probationary period one or more times if, in its sole and absolute discretion, it determines that such an extension is appropriate. The employment relationship can be terminated by the employee or TVWD at any time during or after the probationary period, at-will, either with or without cause. An employee who successfully completes the probationary period will be notified that he or she has become a regular full-time or a regular part-time employee of TVWD, but the employee's at-will status will not change.

Regular Full-Time Employees. An employee who has successfully completed the Probationary Period and who works at least forty (40) hours per week, **or (80) hours in two weeks** is considered a full-time employee. Unless otherwise specified, the benefits described under "Introduction to Benefits" of this handbook apply only to full-time employees. All other policies described in this handbook and communicated by TEMESCAL VALLEY WATER DISTRICT apply to all employees, with the exception of certain wage, salary and time off limitations applying only to "non-exempt" (see the definition that follows) employees. If you are unsure of which job classification your position fits into, please ask your manager.

Since all employees are hired for an unspecified duration, this classification does not guarantee employment for any specific length of time. Employment is at the mutual consent of the employee and the District. Accordingly, either the employee or the District can terminate the employment relationship at will, at any time, with or without cause or advance notice. No one in the organization, other than the Board of Directors, has the authority or legal ability to modify the at-will nature of the employment relationship. The Board of Directors can do so only if it is done specifically and unequivocally in a written agreement that is signed both by the Board of Directors and the employee. This represents an integrated agreement with respect to the at-will nature of the employment relationship.

Regular Part-Time Employees. An employee who has successfully completed the Probationary Period and who works less than thirty-two (32) hours per week is considered a part-time employee. If you are a part-time employee, please understand that you are not eligible for benefits described under "Introduction to Benefits" of this handbook, except as granted on occasion, or as required by the California Public Employee's Retirement System (CalPERS), or to the extent required by provision of state and federal laws.

Since all employees are hired for an unspecified duration, this classification does not guarantee employment for any specific length of time. Employment is at the mutual consent of the employee and the District. Accordingly, either the employee or the District can terminate the employment relationship at will, at any time, with or without cause or advance notice. No one in the organization, other than the Board of Directors, has the authority or legal ability to modify the at-will nature of the employment relationship. The Board of Directors can do so only if it is done specifically and unequivocally in a written agreement that is signed both by the Board of Directors and the employee. This represents an integrated agreement with respect to the at-will nature of the employment relationship.

Inactive Status. Employees who are on any type of leave of absence, work-related or non-work-related, that exceeds 4 months may be placed on inactive status. During that time the employee is on inactive status, vacation and sick leave will not be earned. **In connection with a medical or disability leave more**

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time may be granted before inactive status is implemented, so long as the extended time off is not an undue hardship.

Exempt Employee. Exempt employees are employees who, because of their positional duties and responsibilities and level of decision making authority, are exempt from the overtime provisions of the Fair Labor Standards Act (FLSA). An exempt employee is paid an established monthly or annual salary and is expected to fulfill the duties of their positions regardless of hours worked.

Non-Exempt Employee. Non-exempt employees are employees who, because of the type of duties performed, the usual level of decision making authority, and the method of compensation, are subject to all provisions of the Fair Labor Standards Act (FLSA) including the payment of overtime. Non-exempt employees are required to account for hours and fractional hours worked. Non-exempt employees shall be compensated for all overtime hours worked at the premium rate of pay.

FLSA - The Fair Labor Standards Act of 1938 is a U.S. federal law governing minimum wage, overtime pay, child labor, and recordkeeping requirements.

Employment at Will

TEMESCAL VALLEY WATER DISTRICT certainly hopes that it and every employee will find the employment relationship satisfying and rewarding in all respects. At the same time, it recognizes employment is at the mutual consent of the employee and the District. Accordingly, either the employee or the District can terminate the employment relationship at will, at any time, with or without cause or advance notice. No one in the organization, other than the Board of Directors, has the authority or legal ability to modify the at-will nature of the employment relationship. The Board of Directors can do so only if it is done specifically and unequivocally in a written agreement that is signed both by the Board of Directors and the employee. This represents an integrated agreement with respect to the at-will nature of the employment relationship.

Anniversary Date

The first day you report to work is your "official" anniversary date. Your anniversary date is used to compute various conditions and benefits described in this handbook.

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Work Schedules

Our regular office operating hours are 7:30 AM to 5:00 PM, Monday through Thursday and 7:30 AM to 4:00 PM Friday and apply to those working in the District Office.

Traditional Work Schedule. Monday through Thursday 8:00 AM to 5:00 PM, Friday 7:30 AM to 4:00 PM. Your particular hours of work and the scheduling of your lunch period will be determined and assigned by your manager. You are required to take a one (1) hour unpaid lunch period Monday through Thursday and Friday a one-half (1/2) hour unpaid lunch period. Please understand that you may not “work through lunch” in order to arrive late or to leave early or to work extra time.

Alternative Work Schedule 9-80 (see details below). Monday through Thursday 7:30 AM to 5:00 PM, Friday 7:30 AM to 4:00 PM. Your particular hours of work and the scheduling of your lunch period will be determined and assigned by your manager. You are required to take a one-half (1/2) hour unpaid lunch period. Please understand that you may not “work through lunch” in order to arrive late or to leave early or to work extra time.

Alternative Work Schedule

Summary. The 9-80 workweek redefines the workday and workweek to allow employees to have every other Friday off. Specifically, employees work 9-hour days (Monday – Thursday) and 8-hour days every other Friday. **Except for unforeseen emergencies, employees are expected to schedule personal business during off days. (Certain doctors appointments for employees with disabilities may need to be scheduled during working hours. This would be considered a reasonable accommodation).**

Eligibility. All exempt and non-exempt full-time employees are eligible to participate in the 9-80 alternative work schedule. Employees must elect to participate in the program.

Basic Work Requirement. The basic work requirement for a 9-80 work schedule is the number of hours, excluding overtime hours, an employee is required to work or to account for by taking leave or otherwise:

- Exempt and non-exempt full-time employees are scheduled to work 80 hours in a biweekly period.
- Personnel can expect in some instances to have to work on their scheduled day off due to emergency circumstances.

Reservation of Rights. Management reserves the right to interpret, modify, or revise this program, in whole or in part as necessary.

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Break Periods and Meals

Breaks/Rest Periods. Employees are mandated to take one ten-minute rest period during each four hours of work or major fraction of four hours. The only exception applies if an employee's total daily work time is less than three and one-half hours. If an employee works more than six hours in a day, the employee will be entitled to a second ten-minute rest period. Rest periods shall be provided in the middle of each work period insofar as practicable. Rest periods may not be combined with each other or added to an employee's meal period.

Rest periods are scheduled by managers to ensure that the employee's position and duties will be covered during periods of rest. Rest periods **are to be** recorded on each employee's time record.

Lunch Period. Employees who work more than five hours in a day must take a meal period of at least 30 minutes. Meal periods must begin by the end of an employee's fifth hour of work. Employees must accurately record their meal periods on their time record. Employees who work no more than six hours in a day may voluntarily agree to waive their meal period for that day if their manager agrees to allow such a waiver. Employees who work over six hours may not waive their meal period.

The time when lunch periods are scheduled varies among departments, depending on the needs of each department. Your manager will give you your lunch period.

You are expected to take your fully allotted time for lunch. You are requested not to perform any work during your regularly scheduled lunch period.

All break/rest periods and lunch periods must be taken and failure to do so could result in disciplinary action including termination.

Recording of Employee Hours

By law, we are obligated to keep accurate records of the time worked by "non-exempt" employees. This is done either by time cards or other written documentation.

Your time sheet is the only way the payroll department knows how many hours you worked and how much to pay you. Your time card indicates when you arrived and when you departed. You are to document on your time sheet regular hours worked, lunch periods, overtime, all absences and vacations. By signing your time sheet you are verifying that you took all your break/rest periods and lunch period.

All employees are required to keep the office advised of their departures from and returns to the premises during the work day.

No one may record hours worked on another's sheet. Tampering with another's time sheet is cause for disciplinary action, including possible dismissal, of both employees. Do not alter another person's record, or influence anyone else to alter your record for you. In case of an error in recording your time, please report the matter to your manager immediately.

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Overtime

Due to the nature of the work, your manager may ask you to work beyond your normal shift. You will be paid for hours worked in accordance with all legal requirements. Although an attempt will be made to give you advance notice where it is feasible to do so, this is not always possible. Exempt employees who are administrative, executive or professional employees within the meaning of the state and federal wage and hour laws are exempt from overtime pay and are not subject to this policy. All non-exempt employees are entitled to overtime pay if overtime is worked. All overtime work by a non-exempt employee must be approved in advance by an employee's manager. Unauthorized overtime is against District policy; therefore, employees who work unauthorized overtime are subject to discipline, up to and including termination.

Exchanging Shifts

Employees are not permitted to exchange shifts with another employee without the prior authorization of both employees' managers. Authorization for exchanging shifts will not be granted unless it can be done without interference with the District's operations and without either employee working overtime.

Pay

Pay Day. Employees are paid every other Friday. If a regular pay day falls on your Friday off (Alternative Work Schedule) or on a holiday, employees will be paid on the last day worked.

Paycheck Distribution. Paychecks are hand delivered to you at the office.

Automatic Deposit. TEMESCAL VALLEY WATER DISTRICT offers automatic payroll deposit for employees. You may begin and stop automatic deposit at any time. To begin automatic payroll deposit, you must complete a form (available from Management) and return it. You should carefully monitor your payroll deposit statements for the first two pay periods after the service begins. The District reserves the right to discontinue automatic deposit at its discretion.

Overtime. Overtime will be paid in accordance with all legal requirements.

Payroll Deductions

TEMESCAL VALLEY WATER DISTRICT is required by law to make certain deductions from your paycheck each time one is prepared. Among these are your federal, state and local income taxes. These deductions will be itemized on your check stub. The amount of the deductions may depend on your earnings and on the information you furnish on your W-4 form regarding the number of dependents/exemptions you claim. Any change in name, address, telephone number, marital status or number of exemptions must be reported to the Payroll Department immediately, to ensure proper credit for tax purposes. The W-2 form you receive each year indicates precisely how much of your earnings were deducted for these purposes.

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Garnishments

TEMESCAL VALLEY WATER DISTRICT is required by law to comply with certain court orders, liens and wage assignments. When TVWD receives a notice of a pending garnishment or wage assignment, a manager is requested to discuss it with the employee in an effort to settle the matter without involving the District. Employees are encouraged to avoid financial transactions that result in wage garnishments.

Exempt Employees

Employees who are exempt from the overtime provision of state and federal law are paid a salary that is to fully compensate them for all hours worked each week; however few or many those hours are. That amount is not subject to reduction because of variations in the quality or quantity of the employee's work. An exempt employee's salary is not subject to deductions, except when they are expressly authorized under applicable state and federal laws. Any employee who believes that an improper deduction or violation of the laws regulating salaries has occurred is encouraged to advise the General Manager or file a grievance as soon as possible. The matter will be promptly investigated and, if a mistake occurred, corrected. Employees may file complaints without fear of any retaliation.

Questions Regarding Pay

Please check the amount of your pay carefully. Every effort is made to avoid errors in your paycheck. If you believe an error has been made, tell your manager immediately. He or she will take the necessary steps to research the problem and to assure that any necessary correction is made properly and promptly.

Advancement of Wages

Employees requesting payment of wages in advance of regular pay days shall submit said request to the General Manager.

The General Manager may authorize the requested advancement of wages if the amount requested does not exceed the wages accrued (excluding applicable deductions) by the employee to the date of said request.

Advancement of wages prior to a regular pay day is not a privilege that an employee may use at his/her discretion, but may be authorized by the General Manager at his/her complete discretion in case of employee necessity and/or personal financial emergency.

Requests for advancement of wages may be submitted only once in any pay period only for extraordinary circumstances. Frequent requests shall be grounds for denial of authorization.

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Personal Information

Employees must notify Management promptly of any changes in your personnel file. Keep your personal information up-to-date is important if you have a change in any of the following items, please be sure to notify the Personnel Manager as soon as possible.

1. Legal name
2. Home address
3. Home telephone number
4. Person to call in case of emergency
5. Number of dependents
6. Marital status
7. Change of beneficiary
8. Driving record or status of driver's license, if you operate any District vehicles
9. Exemptions on your W-4 tax form

You may see information that is kept in your own personnel file if you wish, and you may request and receive copies of all documents you have signed.

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Worker's Compensation

The California Workers Compensation Law has set up a no-fault insurance plan that is supervised by the state and entirely paid by TEMESCAL VALLEY WATER DISTRICT. This law was designed to provide you with benefits for any injury that you may suffer in connection with your employment. Under the provisions you are injured while at work, you are eligible to apply for Workers' Compensation.

If you are injured while working, you must report it *immediately* to your manager, regardless of how minor the injury may be.

Neither TVWD nor its insurance company is liable for the payment of workers' compensation benefits for any injury which arises out of an employee's voluntary participation in any off-duty recreational, social, or athletic activity which is not a part of the employee's work-related duties.

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Leaves of Absence

Employees may occasionally need time off from work to address important matters that are required by law. TEMESCAL VALLEY WATER DISTRICT will comply with its legal obligations by providing employees time off. Time off that is provided under this policy will ordinarily be unpaid except where the law requires that it be compensated. Please ask Management for complete description of eligibility and coverage.

Pregnancy Disability Leave and Transfer Privileges

Under the California Fair Employment and Housing Act (FEHA), employees who are disabled by pregnancy, childbirth, or related medical conditions are eligible to take a pregnancy disability leave. Employees who are affected by pregnancy or a related medical condition are also eligible to transfer to less strenuous or hazardous position or to less strenuous or hazardous duties, if such a transfer is medically advisable.

1. The pregnancy disability leave is for any period or periods of actual disability caused by an employee's pregnancy, childbirth or related medical conditions up to four months (or 88 work days for a full-time employee) for pregnancy.
2. The pregnancy disability leave does not need to be taken in one continuous period of time, but can be taken on an as-needed basis.
3. Time off needed for prenatal care, severe morning sickness, doctor-ordered bed rest, childbirth, and recovery from childbirth would all be covered by the employee's pregnancy disability leave.
4. Employees may be required to obtain a certification from their health care provider of their pregnancy disability or the medical advisability for a transfer. The certification should include the following information:
 - a. The date on which the employee becomes disabled due to pregnancy or the date of the medical advisability for the transfer;
 - b. The probable duration of the period or periods of disability or the period or periods for the advisability of the transfer; and
 - c. A statement that, due to the disability, the employee is unable to work at all or to perform any one or more of the essential functions of her position without undue risk to herself, the successful completion of her pregnancy or to other persons, or a statement that, due to her pregnancy, the transfer is medically advisable.
 - d. The employee may be eligible for state disability insurance for the leave.
6. TEMESCAL VALLEY WATER DISTRICT will continue to pay its share of insurance premiums to the same extent that coverage is provided while the employee is on the job for up to 12 weeks each leave year. If the employee is disabled by pregnancy, coverage will continue to be covered for up to 4 months (i.e. 17 and 1/3 weeks) for each pregnancy. for a maximum of twelve (12) weeks while you are on a disability leave of absence. In the event an employee is disabled by pregnancy and also uses leave under the California Family Rights Act, the District will maintain the employee's health benefits while the employee is disabled by pregnancy (up to four months or 17 and 1/3 weeks) and during the employee's CFRA leave (up to 12 weeks). Employees will still be responsible for the employee's share of the premiums for health benefits.

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While you are on any other type of unpaid leave of absence from TVWD, you will be responsible for paying the total premium for your coverage and that of your dependents while on leave. Failure to do so may result in loss of coverage and possible refusal by the insurance carrier to allow your coverage to be reinstated.

Sick Leave

Sick leave is defined as absence from work due to illness, non-industrial injury, or quarantine due to exposure to a contagious disease. In addition, dentist and doctor appointments and prescribed sickness prevention measures shall be subject to sick leave provided prior notice is provided to the General Manager. The employee is eligible to use sick leave for personal or family illness or medical situations only after the Probationary Period. Sick leave time may only be used in one (1) hour increments. Sick leave is not a privilege that an employee may use at his/her discretion, but shall be allowed only in case of necessity and actual sickness or disability of the employee, or because of illness of his/her immediate family.

Employee's eligibility for sick leave pay is effective as of date of hire. Regular full-time employees accrue sick leave at the rate of 52 hours per year. Accrual rate per month is 4.33 hours.

Part-time employees working at least 24 hours per week will accrue sick leave based on the number of hours worked each month on a pro-rata basis.

Sick leave time is provided solely for use during times of need when an employee must miss work due to health problems. It is not the intent to provide sick leave time for vacation use. In order to receive compensation while on sick leave, the employee shall notify his/her manager prior to the time for beginning the regular work day, or as soon thereafter as practical.

Sick leave may be accumulated indefinitely; however, accumulated sick leave is NOT compensable at employment termination.

Alternative Work Schedule Sick Leave Addendum. Sick leave time will be deducted based on the 9-80 schedule for the employee in one (1) hour increments.

Example: An employee takes sick leave on Thursday, March 18. Nine hours are deducted from this employee's sick time allowance since the employee was scheduled to work nine hours. Another employee takes sick leave on Friday, March 19. This employee is scheduled to work on Friday, March 19. Eight hours are deducted from this employee's sick time allowance since the employee was scheduled to work eight hours.

Jury Duty

It is your civic duty as a citizen to report for jury duty whenever called. An employee summoned for jury duty will immediately notify their manager. While serving on a jury, the employee will be given a paid leave of absence for the duration of up to 10 days. Said paid leave of absence is conditional upon the employee coming into work prior to serving and/or returning to work upon dismissal each day to complete his/her remaining normal workday as long as two or more hours of work are available. Employee is required to report to work on all non-trial days and TEMESCAL VALLEY WATER DISTRICT requires employee's to bring the daily records from the court showing they served. It is also conditional upon the employee's conveyance to TVWD any compensation received as a juror, not including any travel allowance received.

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Bereavement

In the event of a death in the IMMEDIATE FAMILY, an employee may be granted a paid leave of absence not to exceed three (3) days. This is in addition to regular sick leave and vacation time. Certification may be required by the General Manager.

“IMMEDIATE FAMILY” is defined as being spouse, parents, children, brother, sister, grandparents, father-in-law, mother-in-law, sister-in-law, brother-in-law or any other person who is a legal dependent of the employee.

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Standards of Conduct

TEMESCAL VALLEY WATER DISTRICT requires order and discipline to succeed and to promote efficiency, productivity and cooperation among employees. You are expected to act in a mature, responsible, and courteous manner at all times. It is helpful to identify some examples of types of conduct that are impermissible and that may lead to disciplinary action, possible including immediate discharge. However, it is not possible to provide an exhaustive list of all types of impermissible conduct and performance, so the following are some examples:

1. Insubordination, including improper conduct toward a manager or refusal to perform tasks assigned by a manager in the appropriate manner.
2. Possession, distribution, sale, use or being under the influence of alcohol beverages or illegal drugs while on TEMESCAL VALLEY WATER DISTRICT property, while on duty, or while operating a vehicle or potentially dangerous equipment leased or owned by the District, or violation of the Alcohol and Drug-Free Workplace policy contained herein.
3. Sexual harassment or other unlawful harassment, whether verbal, physical or visual.
4. Actual or threatened violence.
5. Release of confidential information about TEMESCAL VALLEY WATER DISTRICT or its customers.
6. Theft or unauthorized removal or possession of property from TEMESCAL VALLEY WATER DISTRICT, fellow employees, customers or anyone on TVWD property.
7. Failure to use your timecard; altering or falsifying any time-keeping records.
8. Absence for one or more consecutive work days without notice to your manager or department head, unless a reasonable excuse is offered and accepted by TEMESCAL VALLEY WATER DISTRICT.
9. Falsifying or making a material omission on an employment application or any other TEMESCAL VALLEY WATER DISTRICT record.
10. Misusing, destroying or damaging property of TEMESCAL VALLEY WATER DISTRICT, a fellow employee, a customer, or a visitor.
11. Fighting on TEMESCAL VALLEY WATER DISTRICT property.
12. Bringing onto TEMESCAL VALLEY WATER DISTRICT property dangerous or unauthorized materials, such as explosives, firearms, or other similar items.
13. Misconduct.
14. Unsatisfactory performance.

Be aware that employment is at the mutual consent of the employee and TEMESCAL VALLEY WATER DISTRICT. Accordingly, either the employee or TVWD can terminate the employment relationship at will, at any time, either with or without cause or advance notice.

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Policy Against Fraud

Background - The fraud policy is established to facilitate the development of controls that will aid in the detection and prevention of fraud against TEMESCAL VALLEY WATER DISTRICT. It is the intent of TVWD to promote consistent organizational behavior by providing guidelines and assigning responsibly for the development of controls of investigation.

Scope of the Policy

This applies to any irregularity, or suspected irregularity, involving employees as well as consultants, vendors, contractors, outside agencies doing business with TVWD.

Any investigative activity required will be conducted without regard to the suspected wrongdoer's length of service, position/title, or relationship to TVWD.

Policy

Management is responsible for the detection and prevention of fraud, misappropriations, and other irregularities. Fraud is defined as the intentional false representation, or concealment of material fact for the purpose of inducing another to act upon it to his or her injury. Each member of the management team will be familiar with the types of improprieties that might occur within his or her area of responsibility, and be alert for any indication of irregularity.

Any irregularity that is detected or suspected must be reported immediately to the General Manager or the Finance Manager, who coordinates all investigations with Director of the Finance Committee and the District Board attorney, if necessary.

Actions Constituting Fraud

The terms defalcation, misappropriations, and other fiscal irregularities refer to, but are not limited to:

- Any dishonest or fraudulent act.
- Misappropriation of funds, securities, supplies, or other assets.
- Impropriety in the handling or reporting of money or financial transactions.
- Profiteering as a result of insider knowledge of company activities.
- Disclosing confidential and proprietary information to outside parties.
- Disclosing to other persons activities engaged in or contemplated by the company.
- Accepting or seeking anything of material value from contractors, vendors, or persons providing services/materials to the company. Exception: Gifts less than \$50.00 in value.
- Destruction, removal, or inappropriate use of records, furniture, fixtures, and equipment, and/or
- Any similar or related irregularity.

Other Irregularities

Irregularities concerning an employee's moral, ethical, or behavior conduct should be resolved by departmental management and the General Manager.

If there is any question as to whether an action constitutes fraud, contact the General Manager or Finance Manager for guidance.

Investigation Responsibilities

The District has the primary responsibility for the investigation of all suspected fraudulent acts as defined in the policy. If the investigation substantiates, fraudulent activities have occurred, the District will issue reports to

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appropriate designated personnel and, if appropriate, to the Board of Directors through the Finance Committee.

Any irregularity or suspected dishonest or fraudulent activity involving the General Manager or the Finance Manager shall be reported solely to the President of the Board, who will coordinate such investigation with the Director of the Finance Committee, and the Board's attorney if appropriate.

Decisions to prosecute or refer the examination results to the appropriate law enforcement and/or regulatory agencies for independent investigation will be made by the Board of Directors.

Confidentiality

The District treats all information received confidentially. Any employee who suspects dishonest or fraudulent activity will notify the General Manager or Finance Manager immediately, and should not attempt to personally conduct investigations or interviews/interrogations related to any suspected fraudulent act.

Authorization for Investigating Suspected Fraud

Members of the Investigation Unit will have:

- Free and unrestricted access to all District records and premises, whether owned or rented; and:
- The authority to examine, copy, and/or remove all or any portion of the contents of files, desks, cabinets, and other storage facilities on the premises without prior knowledge or consent of any individual who might use or have custody of any such items or facilities when it is within the scope of their investigation.

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Policy Against Harassment

TEMESCAL VALLEY WATER DISTRICT is committed to providing a work environment that is free of discrimination. In keeping with this commitment, TVWD maintains a strict policy prohibiting all forms of unlawful harassment, including sexual harassment and harassment based on race, color, religion, national origin, age, sexual orientation, gender identity, or any other characteristic protected by state or federal law. This policy applies to all agents and employees of TVWD, including managers and non-supervisory employee, and prohibits harassment of employees in the workplace by any person, including non-employees. Furthermore, this policy prohibits unlawful harassment in any form, including verbal, physical, and visual harassment. It also prohibits retaliation of any kind against individuals who file complaints in good faith or who assist in a District investigation.

Sexual harassment includes, but is not limited to, making unwanted sexual advances and requests for sexual favors where either (1) submission to such conduct is made an explicit or implicit term or condition of employment; (2) submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individuals; or (3) such conduct has the purpose or effect of substantially interfering with an individual's work performance or creating an intimidating, hostile or offensive working environment. Individuals who violate this policy are subject to discipline up to and including the possibility of immediate termination.

Unlawful harassment may take many forms, including:

- Verbal conduct, such as epithets, derogatory comments, slurs, or unwanted sexual advances, invitations or comments.
- Visual conduct, such as derogatory posters, cartoons, drawings, or gestures.
- Physical conduct, such as assault, blocking normal movement, or interference with work directed at an employee because of the employee's sex or other protected characteristic.
- Threats and demands to submit to sexual requests in order to keep one's job or avoid some other loss, and offers to job benefits in return for sexual favors.
- Retaliation for having reported unlawful harassment.

Any employee or other person who believes he or she has been harassed by a co-worker, manager, or agent of TEMESCAL VALLEY WATER DISTRICT should promptly report the facts of the incident or incidents and the names of the individuals involved to his or her manager or, in the alternative, to the General Manager. It is the responsibility of each employee to immediately report any violation or suspected violation of this policy to one or more of the individuals identified above.

Managers should immediately report any incidents of harassment to the General Manager. The General Manager will investigate all such claims and take appropriate corrective action, including disciplinary action, when it is warranted. Employees should feel free to report valid claims without fear of retaliation of any kind.

Employees will not be subject to retaliation for registering any complaint of unlawful harassment in good faith.

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Any violations of this policy are subject to discipline up to and including the possibility of immediate termination.

If any employee has any questions concerning this policy, please feel free to contact the Office Manager.

Personal Appearance and Grooming

The District's image is important and it is therefore necessary that employees present a professional image to customers and vendors. Employees are expected to dress and groom themselves in accordance with accepted social and business standards. A good clean appearance bolsters your own poise and self-confidence and greatly enhances our District image. Business casual attire is allowed on Friday's. Employees should utilize good judgment in determining their dress and appearance.

Employees who are inappropriately dressed will be sent home and directed to return to work in proper attire. Such employees will not be compensated for the time away from work.

This is an overview of the District's policy on dress and grooming standards. Employees are requested to ask their manager for specific dress standards for their position.

Non-Solicitation

TEMESCAL VALLEY WATER DISTRICT strives to establish a work environment that is productive and without undue disruptions to the workday.

In order to avoid disruption of TVWD operations, the following rules shall apply to solicitations and distribution of literature on TVWD property:

1. Employees of TVWD may not solicit during working time for any purpose. Working time is defined below.
2. Employees may not distribute literature during working time for any purpose.
3. Employees may not distribute literature at any time for any purpose in working areas.

WORKING TIME: "Working time" includes the working time of both the employee doing the soliciting and distributing and the employee to whom the soliciting or distributing is being directed. Working time does not include break periods, meal periods, or any other specified periods during the workday when employees are properly not engaged in performing their work tasks.

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Non-Fraternization

Managers and Supervisors. The District desires to avoid misunderstanding, complaints of favoritism, possible claims of sexual harassment, and the employee morale and dissension problems that can potentially result from personal or social relationships involving managerial and supervisory employees in the District. Accordingly, managers and supervisors are prohibited from fraternizing or becoming sexually or romantically involved with one another or with any subordinate employee in their chain of command or with any non-management employee of a facility owned or operated by the District.

All Employees. The District also desires to avoid misunderstanding, complaints of favoritism, possible claims of sexual harassment and the employee morale and dissension problems that can result from certain other relationships between employees. Accordingly, all employees, both management and non-management, are prohibited from fraternizing or becoming sexually or romantically involved with other employees when, in the opinion of the District, their personal relationships may create a potential conflict of interest, cause disruption, create a negative or unprofessional work environment, or present concerns regarding supervision, safety, security or morale. All employees should also remember that the District maintains a strict policy against unlawful harassment of any kind, including sexual harassment.

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Conflict of Interest Policy

The success of TEMESCAL VALLEY WATER DISTRICT depends upon the quality of the relationships between TVWD, our employees, our customers, our suppliers, subcontractors, consultants and the general public. Our customers' impressions of TVWD and their interest and willingness to support our District, is largely formed by the people who serve them. In a sense, regardless of your position, you are the District's ambassador. The more goodwill you promote, the more our customers will respect and appreciate you and TVWD.

Employees at all levels are therefore required to comply with this conflict of interest policy. The policy recognizes that employees have the right to insist upon the undivided loyalty of their employees throughout their employment; therefore, TVWD requires the following commitments from all employees, subject to the provisions of all applicable, federal, state and local laws:

1. Every employee of TEMESCAL VALLEY WATER DISTRICT has a legal and ethical responsibility to promote the District's best interests. No employee may engage in any conduct or activities that are inconsistent with the District's best interests or that in any manner disrupts, undermines, or impairs the District's relationships with any customer or prospective customer or any outside organization, person, or entity with which the District has or proposes to enter into an arrangement, agreement, or contractual relationship of any kind.
2. Employees must also agree that, both during and subsequent to their employment with the District, they will not interfere with, disrupt, or impair any relationship between the District and any employee, consultant, representative, or any outside organization with which it has or proposes to enter into a contractual relationship, arrangement, or program.
3. The protection of confidential information and trade secrets is essential to the District, its clients, and the future security of its employees. To protect such information, employees may not disclose any trade secrets or confidential information. Employees who are exposed to confidential, sensitive, or proprietary information about the District, its clients, or its programs may be required to sign a trade secret and non-disclosure agreement as a condition of employment. Employees who improperly disclose any sensitive information, confidential information, or trade secrets are subject to disciplinary action up to and possibly including discharge, whether or not they are parties to such an agreement.
4. The District requires the complete commitment of all full-time employees. Such employees may not engage in any outside activity or accept work in any outside position that either interferes with their ability to devote their full and best efforts to the District's interests or raises an actual or potential conflict of interest or the possible appearance of a conflict of interest. Employees who have any questions whatsoever regarding this policy or the potential impact of outside employment or outside activities on their position with the District should contact their manager before accepting any outside position or engaging in such an activity.
5. The District reserves the right to determine that other relationships that are not specifically covered by this policy represent actual or potential conflicts of interest. In any case where the District determines, in its sole discretion that a relationship between any employee and a non-employee and an outside organization or individual presents an actual or potential conflict of interest, the District may take whatever action it determines to be appropriate to avoid or prevent the continuation of the actual or potential conflict of interest. Such action may include, but is not necessarily limited to, transfers, reassignments, changing shifts or responsibilities, or, where it deems such action appropriate, disciplinary action up to and including the possibility of immediate termination.

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Gifts

Advance approval from management is required before an employee may accept or solicit a gift of any kind from a customer, supplier or vendor representative. Employees are not permitted to give gifts to customers or suppliers, except for certain promotional "premiums" (tee-shirts, coffee mugs, pens, key chains, etc.) imprinted with the TEMESCAL VALLEY WATER DISTRICT logo or sales information.

Telephone

TEMESCAL VALLEY WATER DISTRICT phone lines are to be used only for business use. Except in cases of emergency, employees should not tie up District telephone lines with personal calls. TVWD may monitor telephone calls to ensure compliance with this policy as well as for other business reasons, including the desire to ensure that calls are handled in a professional manner and to promote efficiency in the manner in which customers are treated. Employees should therefore not assume that calls made or received on District lines are confidential.

Employees are requested to keep all personal phone calls to a minimum. Friends and relatives should be discouraged from calling during working hours unless there is an emergency. Under no circumstances should an employee make or charge a long distance call to TEMESCAL VALLEY WATER DISTRICT unless it is work-related and approved by the employee's manager.

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Cell Phone Policy

TEMESCAL VALLEY WATER DISTRICT wishes to ensure that employees devote their full attention to their job responsibilities, and that employees who are operating potentially dangerous equipment are not distracted. Based on these considerations, TVWD has established a policy regarding the use of cell phones that applies while employees are at work or operating vehicles or potentially dangerous equipment.

1. Use in the Workplace. Employees are discouraged from bringing their personal cell phones onto TEMESCAL VALLEY WATER DISTRICT property. Using a phone to receive or make excessive personal calls is inappropriate and may interfere with an employee's productivity. Employees who have such cell phones should keep them turned off and should not use them during working hours. If cell phones must be used when an employee is not on a meal or rest break, calls must be kept to a minimum and occur only when a genuine need exists. Employees may use their cell phones to make personal calls during approved breaks and meal periods. Under no circumstances should they be used where it would result in discourtesy to others or prevent the employee from being fully attentive to the employee's duties and responsibilities.
2. Use While in Vehicles or Operating Equipment. The use of a cell phone while operating a vehicle or any potentially dangerous equipment may impair the employee's ability to devote his or her full attention to the duty of operating the vehicle or equipment safely. It can present a distraction and prevent the employee from focusing attention on other vehicles, road conditions, safety concerns and pedestrians. TEMESCAL VALLEY WATER DISTRICT requires all employees to operate vehicles and potentially dangerous equipment in a safe manner and comply with all rules, regulations and statutes regarding the operation of a motor vehicle including but not limited to safety belts, speed limits and hands-free operation of cell phones.

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Employer Property

Personal packages and articles. TEMESCAL VALLEY WATER DISTRICT reserves the right to inspect any and all parcel, packages, backpacks, purses, boxes or other articles leaving THE DISTRICT'S premises. All managers or any other District-designated person has the authority to inspect packages or other articles leaving the District's premises in the possession of any employee. If employees desire to avoid such inspections, they should refrain from bringing packages or other articles on the District's premises. TVWD is not responsible for lost or stolen items that are brought on the premises.

Locker and desk inspection policy. TEMESCAL VALLEY WATER DISTRICT provides lockers for the convenience and use of its employees at the District's expense. In addition, some employees are also provided desks for their use during work. Although lockers and desks are made available for the convenience of employees while at work, employees should remember that all lockers and desks remain the sole property of TVWD and TVWD reserves the right to open and inspect lockers and desks, as well as any contents, effects, or articles that are in lockers or desks. Such an inspection can occur at any time, with or without advance notice or consent. An inspection may be conducted before, during, or after working hours by any manager, manager or security personnel designated by TVWD.

Prohibited materials, including weapons, explosives, alcohol and non-prescribed drugs or medications, may not be placed in a locker or desk. Perishable items also should not be stored in lockers or desks or left for prolonged periods. Employees, who, if requested, fail to cooperate in any inspection, will be subject to disciplinary action, including possible suspension or discharge. TEMESCAL VALLEY WATER DISTRICT is not responsible for any articles that are placed or left in a locker or desk that are lost, damaged, stolen or destroyed.

Off-Duty Use of Facilities

Employees may request to use TEMESCAL VALLEY WATER DISTRICT facilities, property, or equipment for personal use on an occasional and reasonable basis from their manager. Said request should be made in writing and manager approval is required.

Loss or damage of the equipment will be the responsibility of the employee.

For insurance liability reasons, vehicles may not be used for personal use.

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Use of Electronic Media

Applicability of Policy. This policy applies to all individuals (employees, contractors, temporary agency personnel, etc.) using the District's electronic communications systems, irrespective of the time of day, means of access, or location of the person.

Statement of Policy. TEMESCAL VALLEY WATER DISTRICT uses various forms of electronic communication including, but not limited to computers, e-mail, telephones, fax, and the Internet. All electronic communications, including all software, databases, hardware, and digital files, remain the exclusive property of TVWD and are to be used only for TVWD business with the exception of occasional and reasonable personal use, provided that this does not interfere with work performance. No person should have any expectation of privacy when using or accessing the District's electronic communications systems. TVWD has the right, but not the duty, to monitor any and all aspects of its electronic communications systems, and persons using the systems waive their right to privacy in anything they create, store, send, or receive.

Use of TEMESCAL VALLEY WATER DISTRICT electronic communications systems is a privilege, not a right, and all who access the system are expected to do so in a professional, responsible, lawful, and ethical manner. TVWD may revoke any individual's privileges, temporarily or permanently. Individuals using District-provided access (i.e., TVWD's network) must only access the Internet through the approved Internet firewall, unless otherwise authorized.

Statement of Business Purpose. All of TEMESCAL VALLEY WATER DISTRICT electronic communications systems are for the purpose of facilitating the acquisition and/or exchange of information in furtherance of District business, education and research. All business related information (e.g. products, processes, strategies, etc.) communicated through the District's electronic communications systems must be treated in a manner consistent with the District's policy regarding Confidential Information. The use of the District's electronic communications systems to commercially advertise, promote, solicit other team members for any non-business purpose, convey political material, or for other similar unauthorized purposes is strictly prohibited. It is recognized there may be a need for occasional personal use, but such use does not include activities deemed inappropriate under this policy.

Scope of Improper Acts. Provided below is a descriptive (non-exhaustive) list that outlines some of the types of uses for which the electronic communications systems must not be used. When considering the propriety of engaging in a particular act, the individual should be guided by both the specific prohibitions provided below and the general objectives and guidelines expressed in this Policy Statement (when in doubt, consult your manager before engaging in the questionable act). Prohibited activities include but are not limited to:

- Using or displaying any words, images, references, etc., that could be perceived and/or interpreted as obscene, derogatory, defamatory, or racially, sexually, ethnically or otherwise offensive to colleagues, clients, suppliers, or competitors.
- Creating, accessing, downloading, transmitting, or displaying, etc., words, messages, images, etc., that might be considered inappropriate in the workplace. This is including but not limited to messages or images that are lewd, obscene, or pornographic, and messages or images that might be considered offensive or harassing due to their reference to race, color, sex, age, sexual orientation, marital status, religion, national origin, physical or mental disability, height, weight, or other protected status.
- Using the electronic communications systems to harass, intimidate, or annoy other persons, including co-workers.

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- Spreading “chain mail” and other frivolous communications.
- Downloading, copying, printing, or transmitting software and/or documents protected by copyright laws. Persons using The District’s electronic communications systems must comply with all software licenses, copyrights, and all laws governing intellectual property and on-line activity. Any team member with a question concerning a copyright, license, or legal issue should contact Management.
- Downloading or copying public domain software without prior consent from Management.
- Downloading any files or software that are not authorized by TEMESCAL VALLEY WATER DISTRICT.
- Using encryption devices and/or encryption software that have not been expressly authorized by Management.
- Opening e-mail messages from unknown or unidentified external sources. Such messages may contain computer viruses capable of causing substantial damage to the District’s computer system. Individuals who receive messages from unrecognized external sources must delete the message immediately.
- Installing and/or connecting unauthorized hardware to District computing systems.
- The storage of non-business related materials on TEMESCAL VALLEY WATER DISTRICT computers. This includes but is not limited to music, sound, games, jokes, and other personal files.
- The installation and use of peer-to-peer file-sharing and streaming media sites. The operation of such file-sharing programs opens TEMESCAL VALLEY WATER DISTRICT to copyright violations, virus infestation, lost or corrupted data, congested network traffic and lost productivity. Legitimate streaming media use as required for conducting research or training constitutes acceptable use.
- Jeopardizing the security of access to The District’s network by disclosing or sharing passwords and/or impersonating others.

Password Protection Policy. Passwords are the entry point to the District’s network. Protecting access to our District resources (e.g., project files, accounting data, and personal information) is pivotal in ensuring that our systems remain secure. Network accounts are assigned for the individual use of TEMESCAL VALLEY WATER DISTRICT staff, and each is responsible for the proper use and security of this account.

Note: Passwords are designed to maintain the confidentiality of the District’s business-related information and to give persons access to all or part of the District’s electronic communications systems as part of their work functions. Passwords are not designated to provide confidentiality with respect to messages and documents stored on, or a person’s use of, The District’s electronic communications systems. Voice-mail messages, e-mail messages and files, computer files, and all other electronic data stored on the District’s communications systems are the exclusive property of TVWD.

No person should have any expectation of privacy when using or accessing the District’s electronic communications systems. TEMESCAL VALLEY WATER DISTRICT has the right, but not the duty, to monitor any and all aspects of its electronic communications systems, and persons using the systems waive their right to privacy in anything they create, store, send, or receive.

Email and Voicemail. Individuals using the District’s electronic communications systems must understand that voice-mail and e-mail messages are typically more permanent than written

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communications on paper. Even when a voice-mail or e-mail message has been “erased” or “deleted,” it is still usually possible to retrieve, read, print, and forward the message. Individuals using the District’s electronic communications systems must therefore exercise the same degree of care when preparing and sending an e-mail message, communicating on the Internet, or when leaving a voice-mail message, as would be exercised when preparing and sending a signed written paper communication.

No person should have any expectation of privacy when using or accessing the District’s electronic communications systems. TEMESCAL VALLEY WATER DISTRICT has the right, but not the duty, to monitor any and all aspects of its electronic communications systems, and persons using the systems waive their right to privacy in anything they create, store, send, or receive.

Software Licenses. TEMESCAL VALLEY WATER DISTRICT purchases and licenses the use of various computer software for business purposes and does not own the copyright to this software or its related documentation. Unless authorized by the software developer, TVWD does not have the right to reproduce such software for use on more than one computer.

Employees may only use software on local area networks or on multiple machines according to the software license agreement. TEMESCAL VALLEY WATER DISTRICT prohibits the illegal duplication of software and its related documentation. Employees are prohibited from installing and/or downloading any software on their computers without prior consent from management.

Equipment and Services. TEMESCAL VALLEY WATER DISTRICT may provide equipment (laptops and software) for securely accessing the District’s computer network from remote locations.

The use of TEMESCAL VALLEY WATER DISTRICT-provided equipment and services for accessing the District network is limited to authorized persons and only for purposes relating to fulfilling the organization’s business. TVWD will provide for repairs to District-provided equipment and services.

No person should have any expectation of privacy when using or accessing the District’s electronic communications systems. TVWD has the right, but not the duty, to monitor any and all aspects of its electronic communications systems, and persons using the systems waive their right to privacy in anything they create, store, send, or receive.

Corrective Action for Violations. Individuals who violate this Policy will be subject to corrective action, up to and including termination. Temporary service agency personnel or contractors who violate this Policy will generally have their assignment severed immediately.

Duty to Report Violations. Individuals who become aware of violations of this policy must report such violation to their manager. An employee’s failure to report a violation may result in discipline up to and including termination.

No Waiver. The District’s decision to not initiate corrective action for a policy violation does not in any way waive the District’s right to enforce the Policy and correct any subsequent and/or other Policy violations.

Disclaimer of Liability. TEMESCAL VALLEY WATER DISTRICT is not responsible for any damages arising out of the use of its electronic communications systems caused by any person acting in a manner inconsistent with or in violation of this Policy.

Access, Monitoring and Surveillance. By accepting or continuing employment with TEMESCAL VALLEY WATER DISTRICT, or by accepting or continuing your assignment with TEMESCAL VALLEY WATER DISTRICT, you consent to (a) the monitoring, printing, copying, and/or deleting of any voice-mail message, e-mail message, or other electronic data prepared by you via use of the

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District's electronic communications systems and (b) The District's use of any such voice-mail, e-mail, or other electronic data from the District's electronic communication systems, as the District deems appropriate. You acknowledge that the District's ability and freedom to monitor, delete, and otherwise take action with respect to voice-mails, e-mails, Internet usage, and other electronic data stored on District equipment is necessary in order for TEMESCAL VALLEY WATER DISTRICT to protect itself, its business, and its team members.

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District Vehicles

Employees are required to operate motor vehicles safely in accordance with all applicable laws. Among other things, these laws prohibit the operation of motor vehicles in excess of applicable speed limits, while under the influence of alcohol, controlled substances, or other substances that impair driving abilities, or in any other unsafe manner. New laws also recognize that the use of cellular phones can create distractions. As a result, TEMESCAL VALLEY WATER DISTRICT prohibits the use of cellular telephones while driving. If an employee operates a motor vehicle while using a cellular telephone, the cellular telephone must be used in a manner that allows hands-free listening and talking operations. It may not be used under any circumstances that would distract an employee from the duty to drive in a safe and non-negligent manner. TVWD requires employees with driving responsibilities to inform the District within 24 hours if the employee's driver's license has been suspended or revoked or if the employee's liability insurance has been cancelled or modified in any manner. Employees who fail to comply with this requirement will be subject to disciplinary action found appropriate by the District, up to and possibly including immediate termination.

If you are authorized to operate a District vehicle in the course of your assigned work, or if you operate your own vehicle in performing your job, you will be considered completely responsible for any accidents, fines or traffic violations incurred.

Employees who operate their own vehicle while performing their job should add TEMESCAL VALLEY WATER DISTRICT as additional insured to their insurance policy and provide proof to the District. There is no fee for this addition.

Driving Records

Employees or potential employees who seek or hold positions that involve driving responsibilities for TEMESCAL VALLEY WATER DISTRICT work in occupations for which TVWD may have direct or indirect legal responsibility. TVWD is committed to ensuring that employees who have driving responsibilities do not place the District, employees, or members of the general public at risk. Therefore, TVWD requires that employees with driving responsibilities maintain safe driving records as a condition of employment and continued employment. TVWD reserves the right to discipline or terminate employees with driving responsibilities whose driving records become unsatisfactory, in the sole discretion of the District. In order to verify an individual's driving status, TVWD may require the employees or job applicants to furnish all or portions of their driving record from the Department of Motor Vehicles or may ask them to sign any necessary authorizations that are required or appropriate to request records directly from the Department of Motor Vehicles. Subject to any limitations imposed by state and federal law, individuals must cooperate fully with any request for records or request for an authorization to seek such records from an appropriate agency or entity.

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Confidential Information

Our customers, suppliers, subcontractors, and consultants entrust the District with important information relating to their businesses. The nature of this relationship requires confidentiality.

The protection of confidential information and trade secrets is essential both for TEMESCAL VALLEY WATER DISTRICT and its employees' future security. To protect such information, employees may not disclose any trade secrets or confidential information. Employees who disclose trade secrets or confidential TVWD information are subject to disciplinary action up to and possibly including discharge.

Bulletin Boards

TEMESCAL VALLEY WATER DISTRICT maintains a bulletin board which contains legally required notices and notices pertaining to TVWD business. Employees are responsible for regularly checking and reading the bulletin boards and for following the rules, regulations and instructions posted there.

Posting of other material on the bulletin board is strictly prohibited.

Management maintains bulletin boards in the kitchen.

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Attendance

You are expected to be at your work area and ready to work at the beginning of your assigned daily work hours, and you are expected to remain at your work area until the end of your assigned work hours except for approved breaks and lunch. When your work takes you away from your work area, please let your manager know where you are going and how long you expect to be gone. Be aware that excessive time off could lead to disciplinary action.

Absence or Tardiness. The District is aware that emergencies, illnesses, or pressing personal business that cannot be scheduled outside your work hours may arise. Sick days and vacation days have been provided for this purpose.

If you are unable to report to work, or if you will arrive late, please contact your manager immediately. Give your manager as much time as possible to arrange for someone else to cover your position until you arrive. If you are unable to call in yourself because of an illness, emergency or for some other reason, be sure to have someone call on your behalf. If your manager is not available the information can then be left with another staff member.

If you know in advance that you will need to be absent, you are required to request this time off directly from your manager. He or she will determine when will be the most suitable time for you to be absent from your work.

Be aware that excessive absenteeism, lateness or leaving early may lead to disciplinary action, including possible dismissal. Absence from work for three (3) consecutive days without notifying your Manager or the Manager on-duty will be considered a voluntary resignation.

Record of Absence. If you are absent because of illness for three (3) or more successive days, your manager may request that you submit written documentation from your doctor. If you are absent five (5) or more days because of illness, you may be required to provide written documentation from a doctor that you are able to resume normal work duties before you will be allowed to return to work. You will be responsible for any charges made by your doctor for this documentation.

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Termination

The employment relationship is based on the mutual consent of the employee and the District. Therefore, either the employee or the District can terminate the employment relationship at will, with or without cause or advance notice, at any time. No employee or representative of the District other than the Board of Directors has any authority to enter into any agreement for employment for any specified period of time or to make any agreement that is contrary to the employment-at-will policy. Further, the Board of Directors may not alter the at-will nature of the employment relationship unless they do so specifically in a written agreement signed by both the Board of Directors and the employee.

Return of Property

If you quit or are terminated, you must return any property of the District that you have on your last day of work. The District may request that property or materials in your possession be returned earlier.

Final Paycheck

Employees will receive their final paycheck within the time required by law.

Exit Interviews

In instances where an employee voluntarily leaves our employ, the District's management would like to discuss your reasons for leaving and any other impressions that you may have about the District. If you decide to leave, you will be asked to grant us the privilege of an exit interview. During the exit interview, you can express yourself freely. It is hoped that this exit interview will help us part friends, as well as provide insights into possible improvements we can make. All information will be kept strictly confidential and will in no way affect any reference information that the District's management will provide another employer about you.

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Performance Evaluations and Merit Increases

Performance Evaluations. Your manager is continuously evaluating your job performance. Day-to-day interaction between you and your manager should give you a sense of how your manager perceives your performance.

TEMESCAL VALLEY WATER DISTRICT conducts a formal performance review approximately every twelve (12) months for each employee. New employees will be reviewed after ninety (90) days. A review may also be conducted in a case of a promotion or change in duties and responsibilities.

During formal performance reviews, your manager will consider the following things, among others:

- Attendance, initiative and effort
- Knowledge of your work
- Attitude and willingness
- Quality and quantity of your work
- Conditions under which you work
- Teamwork

The primary reason for performance reviews is to identify your strengths and weaknesses in order to reinforce your good habits and develop ways to improve in your weaker areas. The review also serves to make you aware of and to document how your job performance compares to the goals and description of your job. This is a good time to discuss your interests and future goals. Your manager is interested helping you to progress and grow in order to achieve personal as well as work-related goals--perhaps he or she can recommend further training or additional opportunities for you.

Disciplinary Actions

TEMESCAL VALLEY WATER DISTRICT must retain the right to discipline employees where it determines that such action is warranted by the circumstances. Although all employment relationships are terminable at will, at any time, either at the employee's option or at the option of TVWD, the District may exercise its discretion to administer a system of progressive forms of discipline, such as verbal counseling, one or more written counseling's, and termination. However, progressive discipline is not mandatory or binding in any case. It is also inapplicable to layoffs and similar downsizing efforts. TVWD reserves the right, in its discretion, to deviate from any formal system of discipline.

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Reference Requests

TEMESCAL VALLEY WATER DISTRICT does not respond to oral requests for references. All requests must be in writing and on District letterhead. Employees should not provide any information regarding current or former employees or volunteers to any outside agency, organization, institution, or person who is not employed by TVWD. Any employee who receives a request for any information, including but not limited to verifications of employment, employment references and requests for comments regarding performance from any outside agency, organization, institution, or person concerning a past or present employee or volunteer of TVWD should refer the person making the request to the Manager without engaging in any on or “off the record” conversation about the individual. The Manager is the only individual who is authorized to provide information of any kind regarding current or former employees or volunteers. *Strict observance of this policy is required.* Any violation of this policy may result in disciplinary action up to and including possible termination.

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Safety Regulations

Safety is everybody's business. Safety is to be given primary importance in every aspect of planning and performing all TEMESCAL VALLEY WATER DISTRICT activities. To achieve our goal of providing a completely safe work place, everyone must be safety conscious. Please report any unsafe or hazardous condition directly to your manager immediately. Every effort will be made to remedy problems as quickly as possible.

The use of a cell phone while operating a vehicle or any potentially dangerous equipment may impair the employee's ability to devote his or her full attention to the duty of operating the vehicle or equipment safely. It can present a distraction and prevent the employee from focusing attention on other vehicles, road conditions, safety concerns and pedestrians. TVWD requires all employees to operate vehicles and potentially dangerous equipment in a safe manner and comply with all rules, regulations and statutes regarding the operation of a motor vehicle including but not limited to safety belts, speed limits and hands-free operation of cell phones.

In case of an accident involving a personal injury, regardless of how serious, please notify your manager or the on-duty manager immediately, this includes all parties who witness the accident. Failure to report accidents can result in a violation of legal requirements, and can lead to difficulties in processing insurance and benefit claims. If any employee is injured on the job, he or she will be entitled to benefits under the state workers' compensation law in most cases. TVWD carries workers' compensation insurance and will assist employees to obtain all benefits to which they are legally entitled.

The employee is expected to work safely, to observe all safety rules and to keep the premises clean and neat. Remember that carelessly endangering yourself or others may lead to disciplinary action, including possible dismissal.

INJURY AND ILLNESS PREVENTION PROGRAMS

Employee safety is of paramount importance to the District. In keeping with its commitment to safety in the work place, the District has established this Injury and Illness Prevention Program (the "IIPP") to explain its safety policies and procedures. Some of the key features of the program are summarized below:

1. **Responsibility for Administration.** The individual with principal authority and responsibility for implementing and administering the District's IIPP is the General Manager, the Safety Director. This person is referred to as the "IIPP Administrator" in this IIPP Statement.
2. **Need for Compliance.** All employees are required to comply with the District's safety and health policies and practices. This includes employees at every level and in all positions within the District. Performance evaluations take into consideration all aspects of an employee's performance, including the employee's compliance with the District's safety standards. Consequently, strict adherence to the District's safety standards and legal obligations concerning safety will be viewed positively in an evaluation. In the same manner, employees who fail to promote the interests of safety and health in the work place may be viewed negatively in an evaluation. In addition, violations of safety standards or conduct that shows either a disregard for safety concerns or negligent or reckless conduct may result in disciplinary action. In this regard, it should be remembered that the employment relationship is at the mutual consent of the employee and the District and can be terminated at will, at any time, either by the employee or by the District.
3. **Communications.** Employees will be informed of matters relating to occupational safety and health from time to time. Communications of this nature may be contained in posted notices, memos, personnel policy statements, employee newsletters, or safety guidelines. Important

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safety issues may also be raised at employee meetings and training programs. Employees are, in turn, encouraged to direct any questions they have regarding safety issues or the IIPP to the IIPP Administrator. It is also the responsibility of each employee to inform his or her supervisor or the IIPP Administrator immediately of any hazard or unsafe condition in the work site. This can occur without fear of reprisal in any form. Employees can also notify the IIPP Administrator of any such hazards anonymously if they prefer to do so. This can be done either by calling the IIPP Administrator at (951) 277-1414 and indicating that the employee does not wish to identify him or herself or by writing to the IIPP Administrator at 22646 Temescal Canyon Road, Corona, CA 92883.

4. Inspections. The District has adopted procedures that are designed to assist it to identify and evaluate work place hazards, including unsafe conditions and work practices. These procedures include periodic inspections. Inspections may be scheduled at various times. In addition to the inspections that were conducted when our IIPP was first established, inspections may occur (a) when new substances, processes, procedures, or equipment that represent a new occupational safety and health hazard are introduced to the work place, and (b) when the District becomes aware of a new or previously unrecognized hazard.
5. Investigation of Injuries and Illnesses. The District will investigate occupational injuries and illnesses when and in the manner that it determines appropriate. This may involve a physical inspection of the location where an injury occurred, the circumstances that led to the injury or illness, and whether specific procedures, practices, or preventive measures could have helped to reduce or eliminate the danger or prevent the injury or illness. Such investigations may be conducted by the IIPP Administrator or a person designated by the Administrator for that purpose.
6. Correction of Unsafe Conditions. Where it is determined that an unsafe or unhealthy condition, work practice or work procedure exists, the District will take steps that it determines are appropriate under the circumstances to correct the condition, practice or procedure in a timely manner. The severity of the hazard will be considered along with other relevant factors when evaluation the most appropriate method of correcting any hazardous situation and the time frame within which the correction will be made. If an imminent hazard exists that cannot be abated immediately without endangering one or more employees or property, the District may find it appropriate to remove all exposed personnel from the area in which the hazard exists, unless they are necessary to correct the existing condition. Where employees are found, necessary to correct the hazardous condition, they will be provided necessary safeguards.
7. Training and Instruction. The District will also provide training and instruction to employees under the IIPP from time to time. Such training and instruction will be provided (a) when the program is first established, (b) as part of the orientation provided to new employees, (c) to employees provided new job assignments for which training has not previously been received, (d) when new substances, processes, procedures, or equipment are introduced to the work place and represent a new hazard, (e) when the District becomes aware of a new hazard or one that was previously unrecognized, and (f) to supervisors who must be familiar with the safety and health hazards to which employees under their immediate direction and control may be exposed.
8. Records. The District will retain records of inspections and training conducted under the IIPP for the period required by law. The objectives of the IIPP can only be fully accomplished with the cooperation of all employees. We again wish to stress the importance of safety to the District and all of its employees and urge every employee to cooperate in our goal of achieving "safety first". If you have any questions regarding the IIPP or your responsibilities with respect to work place safety, please direct them to the IIPP Administrator.

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Workplace Security Policy

TEMESCAL VALLEY WATER DISTRICT is firmly committed to providing a workplace that is free from acts of violence or threats of violence. Although some kinds of violence result from societal problems that are beyond our control, we believe that measures can be adopted to increase protection for employees and to provide a secure workplace. Therefore, we have established a strict policy that prohibits any employee from threatening or committing any act of violence in the workplace, while on duty, while on District-related business, or while operating any vehicle or equipment owned or leased by TVWD. This policy applies to all employees, including managers, supervisors and non-supervisory employees. In order to achieve our goal of providing a workplace that is secure and free from violence, we must enlist the support of all employees. Compliance with this policy and the District's commitment to a "zero tolerance" policy with respect to workplace violence is *every employee's responsibility*.

Employees are required to report any incident involving a threat of violence or act of violence immediately to their manager or, if they prefer, the General Manager. The manager must report the matter immediately to the General Manager who will investigate the matter and take appropriate corrective action. This may include the imposition of disciplinary action upon any employee who violates this policy, up to and possibly including immediate termination.

If employees become aware of any workplace security hazards or identify methods of increasing security in the workplace, they should report that information to their manager or General Manager as well. Employees are required to report violations of this policy, including any incidents involving actual or threatened violence. They may do so without fear of retaliation of any kind.

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Smoking Policy

TEMESCAL VALLEY WATER DISTRICT shall comply with all laws and regulations regarding smoking in public places. Smoking is prohibited in all locations on TVWD property except those outside areas specifically designated as smoking areas. Employees who violate this policy will be subject to disciplinary action, up to and possibly including immediate termination.

Pre-Employment Testing

Job applicants who receive offers of employment may be asked to submit to and pass testing procedures that are designed to detect the presence of illicit drugs and/or alcohol. All offers of employment to such individuals will be conditioned upon the successful completion of the testing procedure.

All employees are asked and expected to cooperate fully with TEMESCAL VALLEY WATER DISTRICT in connection with the administration of this policy. Employees must fully comply with these requirements.

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Alcohol and Drug-Free Workplace

TEMESCAL VALLEY WATER DISTRICT has a strong commitment to provide a safe, efficient and productive work environment. TVWD wishes to ensure that employees will perform their duties safely and efficiently in a manner that protects their interests and those of their co-workers. TVWD also desires to promote efficiency in the work place and to provide the highest quality products and services. In keeping with this commitment, TVWD has a strict policy regarding the inappropriate use and possession of drugs and alcohol. This policy recognizes that employee involvement with alcohol or drugs can be extremely disruptive and harmful to the work place. It can adversely affect the quality of work and the performance of employees, pose serious safety and health risks to the user and others and have a negative impact on work efficiency and productivity. Accordingly, TVWD requires all employees to report for work fit to perform their jobs and prohibits the use or possession of alcohol or drugs. All employees must adhere to the rules stated in this policy.

No employee may use, possess, transfer, distribute, manufacture, or sell alcohol or any drug while on the District's property, while on duty, while on on-call status, or while operating a vehicle or potentially dangerous equipment that is owned or leased by TVWD. In addition, no employee may report for work, or go or remain on duty or on on-call status, while under the influence of or impaired by any drug or alcohol. Legally prescribed medications are excluded from this rule and permitted only to the extent that the use of such medications does not adversely affect the employee's work ability, job performance, or the safety of that individual or others.

It is essential that all employees comply fully with this policy. Employees who violate this policy are subject to disciplinary action up to and including the possibility of immediate discharge.

In order to promote a safe, productive and efficient work place, the District reserves the right to inspect employees, as well as any articles and property in their possession, to detect inappropriate materials. The District also reserves the right to inspect lockers, desks, tool boxes, District vehicles, personal vehicles on District property, packages, lunch boxes, containers, articles in such areas and other objects brought onto District property that might conceal alcohol, drugs, and/or inappropriate materials.

An employee may be asked or required to submit to testing procedures designated to detect the presence of drugs and/or alcohol if an employee (a) is acting in a manner that leads to a suspicion that he or she either possesses, controls, or is under the influence of a drug and/or alcohol, (b) was directly or indirectly involved in a work-related accident or mishap, (c) performs safety-sensitive, safety-related or security-sensitive work, or (d) is suspected that he or she has or may have been involved in the use, possession, transfer, distribution, manufacture, and/or sale of drugs or alcohol in District-controlled areas, on District-owned property, while on duty, or while operating a vehicle or potentially dangerous equipment owned or leased by TEMESCAL VALLEY WATER DISTRICT.

Any employee who does not consent to and cooperate fully with any search and/or medical testing procedure is subject to discipline up to and possibly including immediate termination.

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Introduction to Benefits

The benefits program described in this handbook represents a large investment by the District for the benefit of our employees, and we trust that you will avoid abusing any of the program benefits. TEMESCAL VALLEY WATER DISTRICT will periodically review the benefits program and make modifications at its discretion.

As a **full-time employee**, you will enjoy all of the benefits described in this handbook as soon as you meet the eligibility requirements for each particular benefit.

If you are a **part-time employee**, you will enjoy only those benefits that are required by law to be afforded to you, provided that you meet the minimum requirements set forth by law and in the benefit plan.

Temporary employees are not eligible for benefits.

No benefits are available to you during your Probationary Period, except as otherwise provided by law or as required by the California Public Employee's Retirement System (CalPERS).

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Holidays

TEMESCAL VALLEY WATER DISTRICT observes **twelve (12)** paid holidays as listed below. Employee's eligibility for holiday pay is effective as of date of hire. Only regular full-time employees are eligible for holiday pay.

Recognized Holidays

New Year's Day

Martin Luther King Jr. Day

President's Day

Memorial Day

Independence Day

Labor Day

Columbus Day

Veteran's Day

Thanksgiving Day

Friday after Thanksgiving

Christmas Day

1 Floating Day

Whenever a holiday falls on a Saturday or Sunday, it is usually observed on the preceding Friday or the following Monday. However, TVWD may close on another day. Holiday observance may be announced in advance.

Alternative Work Schedule Holiday Addendum. If an employee is scheduled for a Friday off that falls on a TVWD holiday; the employee may elect to switch the day off to Thursday or Monday instead. The day off must be approved by their manager in advance as to not interfere with workplace performance.

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Vacations

Every effort will be made to grant you your vacation at the time you desire. However, vacations cannot interfere with your department's operation and therefore should be approved by your manager at least (2) weeks in advance.

Regular full-time employees accrue paid vacations according to the following schedule on an annual basis:

<u>Years of Employment</u>	<u>Monthly Accrual Rate (In Hours)</u>	<u>Total Accrual Per Year (In Days)</u>
1st year – 4 th year	6.67	10
5 th – 9 th year	10.00	15
10 or more years	13.33	20

In the first, second, third and fourth years of continuous employment, full-time employees will accrue vacation time at the rate of 6.67 hours per month. An employee who is scheduled to and does work 80 hours per pay period will normally accrue 10 working days or 80 hours of vacation time in the first, second, third and fourth years of employment.

Beginning with the fifth year of continuous employment, full-time employees begin to accrue vacation time at the rate of 10 hours per month. An employee who is scheduled to and does work 80 hours per pay period will normally accrue 15 working days or 120 hours of vacation the fifth, sixth, seventh, eighth and ninth year of employment.

Beginning with the tenth year of continuous employment, full-time employees begin to accrue vacation time at the rate of 13.33 hours per month. An employee who is scheduled to and does work 80 hours per pay period will normally accrue 20 working days or 160 hours of vacation in year ten and forward.

Part-time employees working a minimum of 24 hours per week accrue vacation on a pro-rata basis.

TVWD requires full-time employees to take forty hours of vacation annually. Earned vacation time accrues to a maximum of 25 working days (200 hours). At the end of each calendar year, any hours in excess of the 200-hour maximum will be paid at the employee's current rate.

If a holiday falls on a workday during an employee's vacation period, that day shall be considered as a paid holiday and not vacation time.

Employees on unpaid leave do not accrue vacation time. An employee whose employment terminates will be paid for accrued unused vacation time at his/her straight time rate of pay.

Alternative Work Schedule Vacation Addendum. Vacation hours will be deducted based on the 9-80 schedule for the employee.

Example: An employee is scheduled for an off day on Friday, March 19 requests vacation for Thursday, March 18. Nine hours are deducted from this employee's vacation allowance since the employee was scheduled to work nine hours. Another employee who is scheduled to work on Friday, March 19 requests vacation for Friday, March 19. Eight hours are deducted from this employee's vacation allowance since the employee was scheduled to work eight hours.

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Bonuses

TEMESCAL VALLEY WATER DISTRICT has discretion to distribute bonuses. No mandatory bonuses are promised or implied.

Expense Reimbursement

Certain work related expenses; i.e. mileage, required safety equipment, may be eligible for reimbursement. After obtaining pre-approval from your manager you must submit a completed Expense Report with original receipts to the Finance Manager for payment. Expense Reports are paid within 30 days.

Pet Policy

Employees are allowed to bring their pet to work on an occasional and reasonable basis upon approval of the manager. The pet should be kept in the employee's office or cubicle, not allowed to roam the floor/building unattended. The pet should be quiet so as not to disturb other employees and clients. If the pet cannot be kept quiet, it may not remain in the building. If the pet relieves itself in the building, or in the surrounding neighborhood on walks, the waste must be removed and remediated immediately by the employee.

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Health Insurance

TEMESCAL VALLEY WATER DISTRICT is pleased to offer medical insurance coverage for regular full-time employees and their dependents as long as they meet the eligibility requirements established by the insurance provider. Employees are eligible for coverage the first of the month following 90 days of employment.

The District coordinates benefits through an insurance provider which gives the employee's the ability to choose the health plan(s) that best suits their needs.

The insurance provider offers the employee a selection of various health plans, HMO, PPO and HSA plan designs.

The premium to be paid by the District for employee benefits shall be limited to the amount specified in the Employment Agreement or as modified in writing by the District. If employee selects a plan(s) that exceeds the premium defined, they shall pay any additional premium.

TVWD also provides insurance programs as mandated by state and federal regulations for all employees.

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California Public Employee's Retirement System (CalPERS)

TEMESCAL VALLEY WATER DISTRICT offers employees the benefit of a Defined Contribution Retirement Plan, California Public Employee Retirement System (CalPERS) this plan provides employees and their beneficiaries with additional security for retirement.

The District entered into the MISCELLANEOUS PLAN, 2% @ 60 FULL FORMULA, 0% PRIOR SERVICE CalPERS plan on April 3, 2010. See Exhibit A for the plan description, including a summary of the major provisions and benefits.

For employees hired after January 1, 2013 the Public Employees' Pension Reform Act (PEPRA) implemented the new benefit formula 2% @ Age 62 and the final compensation period of 3 years.

Contributions to CalPERS plan:

The District shall provide for discretionary contributions in each calendar year to the CalPERS total plan costs for all employees who are at least 18 years old and have performed service for the District for at least one year. This employee contribution plan does not include:

- (1) employees covered under a collective bargaining agreement;
- (2) certain nonresident aliens; or
- (3) employees whose total compensation during the year is less than \$450*

The District will make mandatory contributions on behalf of each eligible current employee to CalPERS at the EMPLOYER rate determined by CalPERS on an annual basis. It is mandatory that all current employees contribute a minimum of three percent (3%) to a maximum of seven percent (7%), or six and a quarter percent (6.25%) for PEPRA employees hired after January 1, 2013 of their gross wages toward the EMPLOYEE portion as determined by CalPERS and the District. The District has the right but not the obligation to pay the EMPLOYEES portion of the CalPERS contribution as determined from time to time by Board action. All contributions are limited to Internal Revenue Code (IRC) Section 401(A) (17).

It is mandatory that all new full-time employees and part time employees who work more than twenty (20) hours per week are eligible for CalPERS from the first day of employment with the District. A new employee will be responsible for the entire contribution to CalPERS for the first year of employment or as negotiated by the District.

**amount is updated annually by the IRS Code Section 408 (k)*

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Educational Assistance

The District encourages all employees to seek further education and training in an effort to increase the competency and efficiency in his or her work, as well as to increase his or her own personal development. In order to assist employees in this effort, the District provides assistance of tuition expenses or other fees for approved courses of study.

Purpose

This policy establishes the guidelines and criteria for reimbursement for qualified educational fees and expenses toward obtaining college and university degrees and/or other approved professional certificates after being hired by the District. This District also firmly believes that this policy will improve its ability to attract and retain outstanding employees.

Annual Budget

An annual education assistance budget of \$3,000 per employee will be allocated. In the event the total approved assistance requests exceeds the annual budget and is not sufficient for the employee needs for that particular fiscal year, management will bring a request forward to the Finance Committee of the Board for additional funds to be considered. In the event approved assistance requests exceed available budgeted funds, reimbursement may be delayed and approval of new requests deferred until sufficient funds are available in the next budget year.

Employee Eligibility

1. All regular full-time employees who have been employed by the District for one (1) year and who have maintained a satisfactory performance rating are eligible to participate in this program.
2. Employees must take courses during non-working hours. Completion of the course with a minimum final grade of "B" or equivalent is required.
3. Terminated employees, whether voluntary or involuntary, are not eligible for tuition assistance.

Qualified Education

The following off-duty education qualifies for financial assistance:

- a. Coursework toward a degree from an approved college or university (Associates, Bachelors, Masters, others as approved).
- b. Specific courses taken for credit relating to the District's water and wastewater functions.
- c. Specific courses taken for credit relating to support functions of the District (i.e., accounting, engineering, communications, administrative, welding, chemistry, etc.).
- d. Specific courses resulting in certificates or professional licenses related to the employees District functions.
- e. Self-study/correspondence courses from reputable institutions with final exam and certificate in subjects that relate to employee's District functions.
- f. Other programs deemed appropriate for District personnel.

Procedure

1. All requests for education assistance will be approved or disapproved on a case-by-case basis. Such approval will be based upon direct relationship of the planned curriculum to the

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employee's job and benefit to the District. Upon approval of the General Manager the costs associated with tuition, books, parking and mileage directly related to the educational program shall be reimbursed to the employee. The time invested in the pursuit of education is the employee's responsibility and the District shall not be responsible for any compensation or reimbursement not delineated in this policy.

2. Upon successful completion of the course, the employee must attach an official grade report and relevant receipts/bills to the General Manager for approval. Reimbursement will be made as soon as practical following receipt in the Finance Department.
3. Funds received from outside sources, such as scholarships, Veteran's Education Benefits, or participation in student activities must be applied to the cost of the program first. The remaining cost, if approved, will be paid by the District.

Service Obligation

An employee who voluntarily leaves employment with the District within one year of receiving reimbursement under this policy shall be required to repay the District for all amounts received for educational assistance during the 12 months preceding the employee's termination date.

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NOTICE TO EMPLOYEES

The policies in this handbook are to be considered as guidelines. TEMESCAL VALLEY WATER DISTRICT, at its option, may change, delete, suspend or discontinue any part or parts of the policies in this handbook at any time without prior notice. Any such action shall apply to existing as well as future employees. Employees may not accrue eligibility for monetary benefits that they have not earned through actual time spent at work. Employees shall not accrue eligibility for any benefits, rights, or privileges beyond the last day worked. No one other than the General Manager or Board of Directors of the District may alter or modify any of the policies in this handbook. No statement or promise by a supervisor, manager, or other employee may be interpreted as a change in policy nor will it constitute an agreement between TVWD and an employee.

All employment at TEMESCAL VALLEY WATER DISTRICT is "AT WILL". No one will be denied opportunities or benefits based on age, sex, sexual orientation, color, race, creed, national origin, religious persuasion, marital status, political belief, or disability that does not prohibit performance of essential job functions, nor will anyone receive special treatment for those reasons.

Should any provision in this Employee Handbook be found unenforceable and/or invalid, such finding does not invalidate the entire Employee Handbook, but only the subject provision.

This handbook replaces (supersedes) all other previous handbooks, letters of employment or other agreements for TEMESCAL VALLEY WATER DISTRICT as of April 23, 2019.

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EXHIBIT A

(For employees hired prior to January 1, 2013)

CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM

Actuarial and Employer Services Branch
Public Agency Contract Services
(888) CalPERS (225-7377)

SUMMARY OF MAJOR PROVISIONS

2% @ 60 Formula (Section 21353)
Local Miscellaneous Members

SERVICE RETIREMENT

To be eligible for service retirement, a member must be at least age 50 and have five years of CalPERS credited service. There is no compulsory retirement age.

The monthly retirement allowance is determined by age at retirement, years of service credit and final compensation. The basic benefit is 2% of final compensation for each year of credited service upon retirement at age 60. If retirement is earlier than age 60, the percentage of final compensation decreases for each quarter year of attained age to 1.092% at age 50. If retirement is deferred beyond age 60, the percentage of final compensation increases for each quarter year of attained age to 2.418% at age 63.

Final compensation is the average monthly pay rate during the last consecutive 36 months of employment, or 12 months if provided by the employer's contract, unless the member designates a different period of 36 or 12 consecutive months when the average pay rate was higher.

DISABILITY RETIREMENT

Members substantially incapacitated from performing the usual duties for the position for his/her current employer, and from performing the usual duties of the position for other CalPERS covered employers (including State agencies, schools, and local public agencies), and where similar positions with these other employers with reasonably comparable in pay, benefits, and promotional opportunities are not available, would be eligible for disability retirement provided they have at least five years of service credit. The monthly retirement allowance is 1.8% of final compensation for each year of service. The maximum percentage for members who have between 10.000 and 18.518 years of service credit is one-third of their final compensation. If the member is eligible for service retirement the member will receive the highest allowance payable, service or disability. If provided by the employer's contract, the benefit would be a minimum of 30% of final compensation for the first five years of service credit, plus 1% for each additional year of service to a maximum benefit of 50% of final compensation.

INDUSTRIAL DISABILITY RETIREMENT

If provided by the employer's contract, members permanently incapacitated from performing their duties, as defined above under Disability Retirement, and the disability is a result of a job-related injury or illness may receive an Industrial Disability Retirement benefit equal to 50% of their final compensation. If provided in the employer's contract and the member is totally disabled, the disability retirement allowance would equal 75% of final compensation in lieu of the disability retirement allowance otherwise provided. If the member is eligible for service retirement, the service retirement allowance is payable. The total allowance cannot exceed 90% of final compensation.

PRE-RETIREMENT DEATH BENEFITS

Basic Death Benefit: This benefit is a refund of the member's contributions plus interest and up to six months' pay (one month's salary rate for each year of current service to a maximum of six months).

PERS-CON-44 (Rev. 2/05)

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1957 Survivor Benefit: An eligible beneficiary may elect to receive either the Basic Death Benefit or the 1957 Survivor Benefit. The 1957 Survivor Benefit provides a monthly allowance equal to one-half of the highest service retirement allowance the member would have received had he/she retired on the date of death. The 1957 Survivor Benefit is payable to the surviving spouse or registered domestic partner until death or to eligible unmarried children until age 18.

1959 Survivor Benefit: (If provided by the employer's contract and the member is not covered under social security.) A surviving spouse or registered domestic partner and eligible children may receive a monthly allowance as determine by the level of coverage. This benefit is payable in addition to the Basic Death Benefit or 1957 Survivor Benefit. Children are eligible if under age 22 and unmarried.

Pre-Retirement Optional Settlement 2 Death Benefit: (If provided by the employer's contract.) The spouse or registered domestic partner of a deceased member, who was eligible to retire for service at the time of death, may to elect to receive the Pre-Retirement Optional Settlement 2 Death Benefit in lieu of the lump sum Basic Death Benefit. The benefit is a monthly allowance equal to the amount the member would have received if he/she had retired for service on the date of death and elected Optional Settlement 2, the highest monthly allowance a member can leave a spouse or registered domestic partner.

COST-OF-LIVING ADJUSTMENTS

The cost of living allowance increases are limited to a maximum of 2% compounded annually unless the employer's contract provides a 3, 4, or 5% increase.

DEATH AFTER RETIREMENT

The lump sum death benefit is \$500 (or \$600, \$2,000, \$3,000, \$4,000 or \$5,000 if provided by the employer's contract) regardless of the retirement plan chosen by the member at the time of retirement.

TERMINATION OF EMPLOYMENT

Members who have separated from employment may elect to leave their contributions on deposit or request a refund of contributions and interest. Those who leave their contributions on deposit may apply at a later date for a monthly retirement allowance if the minimum service and age requirements are met. Members who request a refund of their contributions terminate their membership and are not eligible for any future benefits unless they return to CalPERS membership.

EMPLOYEE CONTRIBUTIONS

Miscellaneous members covered by the 2% @ 60 formula contribute 7% of reportable earnings. Those covered under a modified formula (coordinated with Social Security) do not contribute on the first \$133.33 earned.

The employer also contributes toward the cost of the benefits. The amount contributed by the employer for current service retirement benefits generally exceeds the cost to the employee. In addition, the employer bears the entire cost of prior service benefits (the period of time before the employer provided retirement coverage under CalPERS). All employer contribution rates are subject to adjustment by the CalPERS Board of Administration.

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Summary of Provisions Fourth Level of 1959 Survivor Benefits Government Code Section 21574

The 1959 Survivor Benefits are paid monthly to certain survivors of a member who dies before retirement. The covered member's survivors receive the following monthly allowances regardless of whether the member was eligible to retire at the time of death.

Surviving spouse or domestic partner with two or more dependent children; or three or more dependent children alone \$2,280

Surviving spouse or domestic partner with one dependent child; or two dependent children alone \$1,900

One dependent child; or surviving spouse or domestic partner at age 60, or older; or dependent parents \$ 950

Definitions of Survivors

A dependent child is one under the age of 22 and unmarried, or a disabled child of any age whose disability began before and has continued without interruption after attainment of age 22.

Concurrent Benefits

The 1959 Survivor Benefits would be payable in addition to the following benefits, if applicable:

*EITHER
OR*

Basic Death Benefit - This benefit is a refund of the member's contributions plus interest and up to six month's pay (one month's salary rate for each year of service up to a maximum of six months).

1957 Survivor Benefit - This benefit is a monthly allowance equal to one-half of the unmodified retirement allowance the member would have received had he/she retired on the date of death.

N/A

Special Death Benefit (applies to local safety members only) - This benefit is a monthly allowance equal to one-half of your final compensation. The 1959 Survivor Benefits payable in any month shall be reduced by the amount of the Special Death Benefit.

Cost To The Employee

The cost to the employee is \$2.00 monthly (non-refundable), in addition to normal retirement contributions.

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EXHIBIT B

TEMESCAL VALLEY WATER DISTRICT Employee Handbook Receipt Acknowledgment Form

As an employee of TEMESCAL VALLEY WATER DISTRICT, I acknowledge the following things:

1. I have received a copy of the Employee Handbook pages dated _____, pages _____ through _____. I understand that the handbook contains important information about the District's policies, work rules and my benefits. I also understand that the handbook outlines my responsibilities as an employee of the District. I also understand that I have the responsibility to read and understand the information in the handbook, and to ask the General Manager for clarification of any information I do not understand.
2. I understand that this handbook is not a contract of employment or a guarantee of specific treatment in specific situations. Except for any supplemental safety policies and rules that apply to employees in certain jobs or work areas, I understand that this handbook supersedes all prior handbooks, policies and understandings on the subjects contained in it.
3. I understand that my employment relationship with TEMESCAL VALLEY WATER DISTRICT is at-will. The District has the right to change, modify, add to, substitute or eliminate, interpret and apply, in its sole judgment, the policies, rules and benefits described in this handbook. I understand that should the content be changed in any way, the District will require an additional signed acknowledgement from me to indicate that I am aware of the changes.
4. I am aware that I may be given confidential information during the course of my employment, such as customer lists or other information. I understand that this information is critical to the success of TEMESCAL VALLEY WATER DISTRICT and I agree not to disseminate or use it outside of the District workplace. In the event of my termination, either voluntary or involuntary, agree not to use this information or communicate it to any other individual, District or entity.

I also acknowledge that I have asked for and received clarification on any of the four items listed on this acknowledgment form that I did not understand, before signing it.

Employee Signature

Date

Print Employee's Name

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EXHIBIT C

TEMESCAL VALLEY WATER DISTRICT

Employee Election to Participate in Alternative Work Schedule 9-80

As an eligible employee of TEMESCAL VALLEY WATER DISTRICT and by my signature below I elect to participate in the Alternative Work Schedule 9-80 and acknowledge that I have read, understand and agree to the schedule as outlined below and through definition in the TEMESCAL VALLEY WATER DISTRICT Employee Handbook.

Alternative Work Schedule 9-80. Monday through Thursday 7:30 AM to 5:00 PM, Friday 7:30 AM to 4:00 PM. Your particular hours of work and the scheduling of your lunch period will be determined and assigned by your manager. You are required to take a one-half (1/2) hour unpaid lunch period. Please understand that you may not “work through lunch” in order to arrive late or to leave early or to work extra time.

Alternative Work Schedule

Summary. The 9-80 workweek redefines the workday and workweek to allow employees to have every other Friday off. Specifically, employees work 9-hour days (Monday – Thursday) and 8-hour days every other Friday. **Except for unforeseen emergencies, employees are expected to schedule personal business during off days.**

Eligibility. All exempt and non-exempt full-time employees are eligible to participate in the 9-80 alternative work schedule. Employees must elect to participate in the program.

Basic Work Requirement. The basic work requirement for a 9-80 work schedule is the number of hours, excluding overtime hours, an employee is required to work or to account for by taking leave or otherwise:

- Exempt and non-exempt full-time employees are scheduled to work 80 hours in a biweekly period.
- Personnel can expect in some instances to have to work on their scheduled day off due to emergency circumstances.

Reservation of Rights. Management reserves the right to interpret, modify, or revise this program, in whole or in part as necessary.

Employee Signature

Date

Print Employee's Name

April 18, 2019

Board of Directors
Temescal Valley Water District

Re: Water and Sewer Operations – March 2019

Dear Board Members:

Temescal Valley Water District operations personnel perform the following tasks on a regular and routine basis:

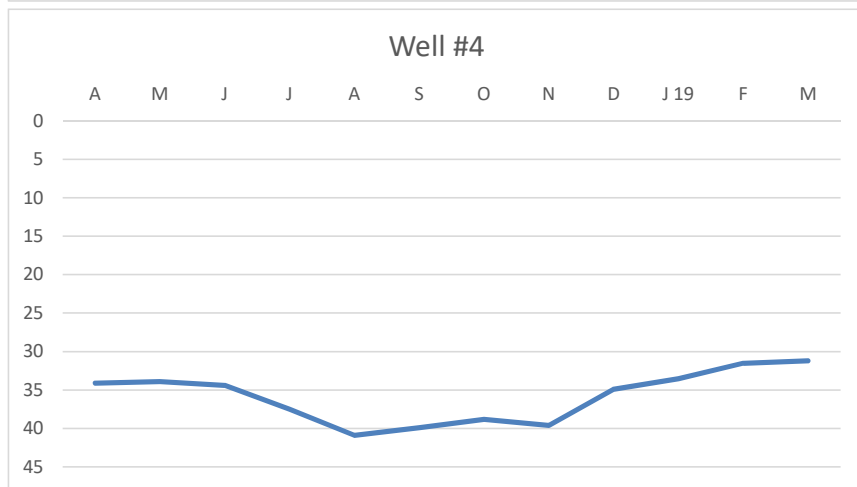
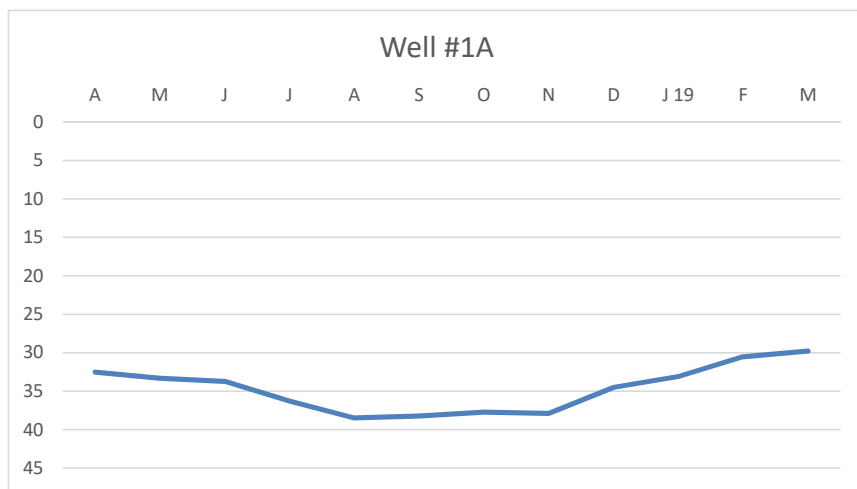
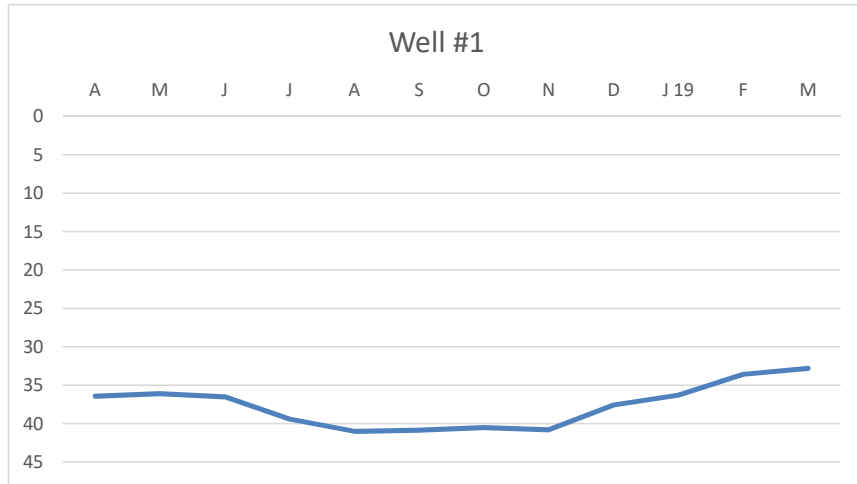
- Managed 121.38 acre-feet of water through system.
- Collected monthly potable water samples. We are now collecting four samples per week as required by the State Water Resources Control Board, Division of Drinking Water. Collected monthly and weekly wastewater samples as required by Regional Water Quality Control Board.
- Submitted monthly SMR to the Regional Water Quality Control Board for: Temescal Valley Wastewater Reclamation Facility
- Submitted monthly report to the State Water Resources Control Board, Division of Drinking Water for: TVWD distribution system monitoring.
- Read 5596 water meters.
- 13 shut-offs.
- Responded 123 service calls.
- Installed 6 meters for the various developers
- Responded to 23 USA Dig Alerts to mark District underground utilities.

In addition to the above regular and routine tasks we also performed the following operational tasks.

- Maintained aesthetic appearance of all District facilities.
- TVWD staff is on schedule with required UCMR4 sampling for the water distribution system.
- 0 loads of biosolids were hauled off this month.
- Contractor installed new climber screen rake assembly and new grinder at the Wastewater Headworks area.
- Quarterly collection system cleaning completed by outside contractor.

Sincerely,

Paul Bishop, Superintendent



TEMESCAL VALLEY WATER DISTRICT
ENGINEERING DEPARTMENT

DISTRICT ENGINEER'S MONTHLY REPORT

Date: April 18, 2019
To: Jeff Pape, General Manager
From: Justin Scheidel, District Engineer
Subject: Engineering Activities Update for the Month of April 2019

Following is a summary of the status of current engineering projects:

PLAN CHECKING & DEVELOPER RELATED PROJECTS

Terramor Reservoirs Project (1401.1610) – Engineering review previously completed, currently under construction.

Tract 33688 Water, Sewer and Recycled Plan Check (10555, Phase 6) – 2nd plan check completed, comments returned to the Engineer for incorporation.

Warm Spring Drive (10555, Phase 10) – Final mylars signed and the project is currently under construction.

Tract 37153 “Motor Court Development” (10555, Phase 11) – 1st plan check completed and comments were returned to the Engineer for incorporation.

TVWD Water Reclamation Facility Expansion (9830) – The final plan check was returned to the Engineer and the project is scheduled to be posted for public bidding by the end of April.

CAPITAL IMPROVEMENT PROJECTS

1320 Reservoir Preliminary Design Report (1401.1608): The final engineering report was submitted to the General Manager. The final report will be used as a basis of design for the new reservoir design currently in the design process.

AS-NEEDED ENGINEERING SERVICES

General Engineering Initiated During FY 2018/19

Project 1401.1801: As-Needed Potable Water Engineering: Development of the district engineering report and attendance of the District’s board meeting. Preliminary review of the reservoir coatings inspections reports.

Project 1401.1802: Non-Potable Water Related Services for FY 2018/19: Reviewed the warranty coatings inspection report for the Dawson Canyon reservoir and observed minor repairs required within the reservoir. Recommended coatings be repaired using a dive team to avoid taking the reservoir out of service.

- Project 1401.1803: Wastewater Related Services for FY 2017/18: Conducted coordination for the WWTP expansion design review process.
- Project 1401.1804/5: Potable /Wastewater GIS Updates for FY 2017/18: Various major updates and improvements to the District's GIS system to incorporate facility modifications and developer additions.
- Project 1401.1806/7: Potable/Wastewater Engineering Studies: No work completed this month.
- Project 1401.1808: General GIS Support: Updating of the GIS database and re-formatting as-built catalog. General support provided for updating GIS information discovered during master plan updates.
- Project 1401.1809: Sewer System Management Plan Assistance: No work completed this month.
- Project 1401.1810: Dawson Canyon Reservoir Design: Conducted site topographical survey, completed preliminary mechanical design of the proposed reservoir, and conducted utility research for the proposed connection pipeline along Dawson Canyon Road. Expect to submit base drawings to Structural, Electrical and Corrosion Sub-Consultants in the next month. Design completion anticipated July 2019.
- Project 1401.1811: Water System Master Plan Update: Draft water system master plan submitted to the General Manager for review. We will work with the general manager to review the document, run additional operation scenarios in the model, and provide a final master plan to the District for future development planning.
- Project 1401.1812: Non-Potable Master Plan Update: We are updating the master plan to reflect current system configuration with current customer demands. We completed multiple update iterations of the current non-potable water facilities in both GIS and the water model. Currently the model is running and the report is being drafted. A draft version of the report is expected to be completed and submitted to the District in the next month.
- Project 1401.1813: Sycamore Creek Rehab Project: This project is now complete.
- Project 1401.1814: Corona Service Conversion: No work completed this month.